

**MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON**  
**HELD ON FEBRUARY 19, 2015 AT THE BRIGHTON CITY HALL**  
**200 N. 1ST STREET, BRIGHTON, MICHIGAN**

**BLUE SKY SESSION**

The Council conducted a Blue Sky Session at 6:00 p.m. Present were Mayor Muzzin, Councilmembers Bohn, Gardner and Willis. The Council discussed Bonding vs. Cash Analysis for Unfunded CIP Infrastructure projects and reviewed the agenda items.

**REGULAR SESSION**

Mayor Muzzin called the regular meeting to order at 7:32 p.m. Following the Pledge of Allegiance, the roll was called. Present were Mayor Muzzin, Councilmembers Willis, Bohn and Gardner. Also in attendance were Attorney Brad Maynes, Engineer Gary Markstrom, Staff members Dana Foster, Jennifer Burke, Amy Cyphert, Scott Sage, Dave Blackmar, Tim Krugh, Kelly Hanna, Tom Wightman, Ken Townsend and an audience of 10. Press and media included Tom Tolen from WHMI.

It was moved by Councilmember Willis, seconded by Bohn to excuse Mayor Pro-Tem Pipoly and Councilmembers Bandkau and Tobbe from the evening's meeting. Motion passed 4-0-3.

**AGENDA APPROVAL**

It was moved by Councilmember Bohn, seconded by Willis to approve the agenda with the following changes: Move Item #9 Site Plan Approval of the CSX Parking lot to the action agenda. Delete item #10 Council Liaison Appointments, Item #11 Civic Event Application from "The Pound" and item #13 Updated Proposed 6 year Capital Improvements Program. Motion passed 4-0-3.

**MINUTE APPROVAL**

It was moved by Councilmember Bohn, seconded by Willis to table the Regular Meeting minutes of February 5, 2015. Motion passed 4-0-3.

**KEN TOWNSEND RETIREMENT**

City Manager, Dana Foster read a Proclamation for Ken Townsend's retirement.

Police Patrol Officer, Ken Townsend thanked the Council.

**CALL TO THE PUBLIC**

Mayor Muzzin opened the Call to the Public at 7:45 p.m.

Bob Pettengill, expressed concerns with the approval of the CSX Parking Lot.

Hearing no further comment, the Call to the Public was closed at 7:46 p.m.

### **CONSENT AGENDA**

It was moved by Councilmember Bohn, seconded by Willis to approve the Consent Agenda amended. Motion passed 4-0-3.

The following items were approved:

1. Approved a conditional site plan approval for the Caretel Inns Expansion #15-001 as depicted on plans prepared by Boss Engineering, job no. #14-295, sheets C1 – C13, last dated 1-29-15 and plans prepared by Interface Architecture & Design, job no. #2839, last dated 1-28-15, sheets A1-A6 subject to the following:
  1. The sidewalk adjacent to the drop off lane shall be increased from 3 feet to the required minimum of 4 feet.
  2. That the applicant must address any outstanding Fire Code requirements with the Fire Department during the construction review.
  3. That the applicant must address any outstanding City Engineer requirements during the construction review.
  4. That the applicant must address any outstanding Building Code requirements with the Building Department during the construction review
  5. That public utilities easement documents be reviewed/approved by the City/City Attorney and once approved filed with Livingston County.
  6. That a stop sign is added to the exit point of the new parking area.

### **SITE PLAN APPROVAL FOR THE CSX WEST PARKING LOT**

There was Council discussion regarding the amended parking ordinance and to schedule a Special meeting to meet the deadlines.

It was moved by Councilmember Gardner, seconded by Bohn to approve a conditional site plan approval for the CSX Parking lot #15-004 as depicted on plans prepared by Desine Engineering, project no. 142520, sheets cover sheet, C1.0, C2.0, C2.1, C3.0, C4.0, and C4.1, last dated 2-5-15 and plans prepared by Lindhout Associates, project no. 1484, sheets A1.0 & A7.0, last dated 1-16-15 subject to the following:

1. That right of way permits are obtained from the Department of Public Services for work within the right of way.
2. That any damages done to the existing sidewalk (outside the scope of site plan work) be repaired to current condition.
3. That the new lights are LEDs.

It was moved by Councilmember Willis, supported by Gardner to use the parallel process with special meetings to obtain site plan approval, in accordance with state law. Motion passed 4-0-3.

### **CITY CEMETERY RULES AND REGULATION PUBLIC HEARING**

Manager Foster thanked Scott Sage, Cemetery Sexton for attending the Council Meeting.

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Mayor Muzzin opened the City Cemetery Rules and Regulations Public Hearing at 8:14 p.m. Hearing no comment, the Public Hearing was closed.

### **SPRING MOUNTAIN DRIVE DEDICATION**

City Attorney, Paul Burns discussed the Spring Mountain Drive dedication, consent judgment, the City accepting the road as public and the signed easement.

It was moved by Councilmember Bohn, seconded by Willis to approve Resolution 15-02, Accepting the dedication of Spring Mountain Drive. A roll call vote was taken. Yes: Willis, Bohn, Muzzin, Gardner. No: none. Absent: Pipoly, Tobbe, Bandkau. Motion passed 4-0-3.

### **UPDATED ENGINEERING STANDARDS**

City Engineer, Gary Markstrom briefed the Council on the changes made to the Engineering Standards.

It was moved by Councilmember Willis, seconded by Gardner to approve Resolution 15-03, Updated Engineering Standards for the City's development review and approval process. A roll call vote was taken. Yes: Willis, Bohn, Muzzin, Gardner. No: none. Absent: Pipoly, Tobbe, Bandkau. Motion passed 4-0-3.

### **CITY CUSTOMER INFORMATION**

City Manager, Dana Foster gave a report on the May ballot proposal for roads.

Mayor Muzzin read a citizens inquiry from Susan Walters-Steinacker regarding Susan Gardner's resume.

Mayor Muzzin stated that Council directed staff at the January 15, 2015 Council Meeting to obtain the resume from Ms. Gardner.

Mayor Muzzin gave a Brighton Area Fire Authority and Downtown Development Authority update.

Councilmember Bohn gave a Planning Commission update.

### **CALL TO THE PUBLIC**

Mayor Muzzin gave a Call to the Public at 8:41 p.m. The following comment was heard:

Nancy Durance, thanked Council and staff for the road dedication, support and patience regarding Springhill.

Hearing no further comment, the Call to the Public was closed at 8:42 p.m.

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**ADJOURNMENT**

It was moved by Councilmember Willis, seconded by Gardner to adjourn the meeting at 8:42 p.m. Motion passed 4-0-3.

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Jennifer Burke, Deputy City Clerk

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Jim Muzzin, Mayor