

**CIT OF BRIGHTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING**

The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, October 18, 2011 at 7:15 A.M. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI

AGENDA

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|--------|-----|---|------------------|
| | 1. | Call to Order | |
| ACTION | 2. | Approval of October 18, 2011 Agenda | |
| ACTION | 3. | Call to the Public | |
| ACTION | 4. | Approval of Meeting Minutes | |
| | | A. Approval of September 20, 2011 Regular Meeting Minutes | |
| | | B. Approval of September 20, 2011 Closed Session Minutes | |
| | | C. Approval of October 5, 2011 Special Meeting Minutes | |
| | | D. Approval of October 5, 2011 Special Meeting Closed Session Minutes | |
| ACTION | 5. | Approval of Bills | |
| | | A. McCririe & Cameron (September 2011) | \$ 2,123.00 |
| | | B. Lindhout Associates (September 2011) | \$ 4,114.58 |
| | | C. Chamber of Commerce (Art Fest banner installation) | \$ 800.00 |
| | | D. City of Brighton (Water/Sewer, 131 Hyne, Final Bill) | <u>\$ 107.29</u> |
| | | TOTAL BILLS | \$ 7,144.87 |
| ACTION | 6. | <u>Financial Report</u> | |
| | | A. Financial Summary | |
| ACTION | 7. | <u>Lindhout Update</u> | |
| | | A. Review and approve survey proposals and soil testing costs for 121 North St. | |
| | | B. West Street Parking Lot update | |
| | | C. Mill Pond Master Plan update | |
| ACTION | 8. | <u>Administrative Report (Matt Modrack)</u> | |
| | | A. Former Chamber Site | |
| | | • Demo | |
| | | • Excelda closing date 10/19/11 | |
| | | • Flowers and tree transplant proposal | |
| | | B. DDA Façade Improvement Program | |
| | | C. Barton site demolition and restoration | |
| ACTION | 9. | <u>Old Business</u> | |
| | | A. Authorizing resolution for sale of 131 Hyne St. (Doug Cameron) | |
| ACTION | 10. | <u>New Business</u> | |
| | | A. Consider request from St. Paul's Church to remove a portion of the ornamental fence between the new cemetery walkway and the church building (Rev. Deon Johnson) | |
| | | B. Livingston County SBTDC Report – Nancy Johnson, Director | |
| | | C. Retail Success Summit Report – Lisa Nelson | |
| | | <u>Sub-Committee Reports</u> | |
| | | D. Budget – No report | |
| | | E. Development – No report | |
| | | F. Design – No report | |
| | | G. Business Recruitment/Promotions – No report | |
| ACTION | 11. | Adjournment | |

Next meeting is scheduled for Tuesday, November 15, 2011 at 7:15 a.m.