

AGENDA
CITY COUNCIL REGULAR BUSINESS MEETING
CITY OF BRIGHTON
SEPTEMBER 15, 2016 - 7:30 P.M.
CITY HALL COUNCIL CHAMBERS
200 NORTH FIRST STREET
BRIGHTON, MICHIGAN
TELEPHONE: 810-227-1911 WEBSITE: www.brightoncity.org

Business Meeting - 7:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Consider Approval of the Agenda

Consent Agenda Items

5. Approval of Minutes: [Study Session of September 1, 2016](#)
6. Approval of Minutes: [Regular Meeting of September 1, 2016](#)

Correspondence

7. Call to the Public
8. Information for City Customers
9. Receive Updates from Council Member Liaisons to other Boards and Commissions

New Business

10. Consider Approval of [Resolution 16-14](#) to [Impose a Lien on Properties for Unpaid False Alarms and Unpaid Maintenance](#)
11. Consider approval of [Resolution 16-15](#) [Final June 30, 2016 Budget Amendment](#)
12. Consider City Council Appointment to Livingston County Transportation Coalition
13. Consider Approval of [Proposal for Parking Lot Maintenance to T&M Asphalt in the Amount of \\$52,821.90 and Authorize Staff to Amend Award of Proposals for Parking Lot Maintenance and Sidewalk Maintenance in an Amount Not to Exceed \\$27,283.10](#)

Other Business

14. Call to the Public
15. Consider Entering Closed Session to Receive a Written Attorney-Client Privileged Communication Pursuant to MCL 15.268(h)
16. Consider Possible Actions Resulting from Closed Session
17. Adjournment

MINUTES OF THE STUDY SESSION OF THE CITY COUNCIL OF BRIGHTON
HELD ON SEPTEMBER 1, 2016 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

STUDY SESSION

The Council conducted a Study Session at 6:30 p.m.

Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bohn, Pettengill, Tobbe, Gardner, Emaus, and staff: City Manager Geinzer, Management Assistant Reed, Utilities Director Krugh, DPW Director Blackmar, Chief Wightman, Clerk Stewart, Attorney Burns and an audience of 4.

DISCUSSION ON NEIGHBORHOOD GARDEN PROPOSAL: KISSANE PARK

Councilmember Pettengill discussed how FlexTech High School had approached her to collaborate on community projects. Joe Lieberman, English and Humanities teacher at FlexTech High School, talked about how the school had many projects already in place such as small libraries, solar power, and raised gardens. Kissane Park would be a great new potential project to teach the kids to plant, tend, and harvest food and create good relationships in the community.

Some residence of the neighborhood had concerns about use of space, standing water, unknown kids in their neighborhood. Another citizen mentioned how the program would create not unknown kids but good community citizens and there were design changes that could address standing water and compost piles.

Mayor Muzzin stated there were still a lot of questions.

Councilmember Emaus talked about the potential cost and summer maintenance. Councilmember Gardner mentioned that there were potential other locations that could be used. Manager Geinzer mentioned that if this project went well it could potentially expand.

Council directed Manager Geinzer to report back with more information.

ADJOURNMENT

It was moved by Councilmember Emaus and seconded by Gardener to adjourn the meeting at 7:17 p.m. Motion passed 7-0.

Pamela Stewart, City Clerk

James Muzzin, Mayor

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON SEPTEMBER 1, 2016 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

REGULAR SESSION

Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bohn, Pettengill, Gardner, Emaus, Tobbe and staff: City Manager Nate Geinzer, Utilities Director Tim Krugh, DPW Director Dave Blackmar, Chief Tom Wightman, Finance Director Gretchen Gomolka, Clerk Pamela Stewart, Attorney Burns, Management Assistant Reed and an audience of 10.

Noe Hernandez from the Press & Argus was also present.

AGENDA APPROVAL

Mayor Muzzin added number 10a. Consider approval of Civic Event Application for First Responder's Celebration to the Consent Agenda.

It was moved by Councilmember Bohn seconded by Tobbe to approve the Agenda. The motion passed 7-0.

EAGLE SCOUT AWARD

Mayor Muzzin read an Eagle Scout Proclamation to Reid Snider.

Mr. Snider stated his final Eagle Scout project consisted of teach one skill station for younger scout basic skills.

BRIGHTON SESQUICENTENNIAL PROCLAMATION

Mayor Muzzin read the proclamation and recognized 2017 as the 150th anniversary of the City of Brighton.

RECOGNITION OF COREY BROOKS 30 YEARS OF SERVICE

Mayor Muzzin recognized Corey Brooks as a 30 year employee in the Waste Water department of the DPW. Utilities Director Krug said a few words about Corey and his background with the City.

CONSENT AGENDA

It was moved by Mayor Pro Tem Pipoly seconded by Gardner to approve the Consent Agenda as amended. The motion passed 6-0-1. Councilmember Tobbe abstaining.

The following items were approved:

Approval of Minutes: Regular Meeting of August 18, 2016.

City Council
September 1, 2016
Page 2

Approval of Minutes: Closed Session of August 18, 2016 (C & D).
Approved Quarterly Investment Reports.
Approved Civic Event Application for First Responder's Celebration.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 7:45 p.m.

Seeing and hearing none the Call to the Public was closed at 7:45 p.m.

CITY CUSTOMER INFORMATION AND BOARD UPDATES

DPW Director Blackmar mentioned some of the sidewalk improvements and yard waste collection that will start in October. Manager Geinzer pointed out that sidewalk improvement locations are now on the website.

Utilities Director Krugh spoke about the fire hydrant painting was still ongoing and the status of the City's SAW grant.

Manager Geinzer talked about the U of M ground breaking. Ms. Reed and Mr. Skopek collected the bottles from the Explorers group and deposited the funds. Over \$400 has been collected. Geinzer thanked the kids from the Explorers Camp again.

Councilmember Bohn stated he had received email from Woodridge Woods residents and mentioned the work that was being done on the grade to assess the flooding concerns.

Mayor Muzzin stated that the Jazz Fest would be held in Downtown Brighton on September 9th and 10th.

RESOLUTION 16-13 SUPPORTING THE LIVINGSTON COUNTY TRANSPORTATION COALITION

A short presentation was given by Dr. Leo Hanifin, the Chair of the Livingston County Transportation Coalition, to reinforce the need of a transportation authority in Livingston County.

Made a correction in the 8th line.

Mayor Pro Tem Pipoly made a motion to approve Resolution 16-13 and Emaus seconded the motion.

Roll Call Yes: Emaus, Gardner, Muzzin, Pipoly, Bohn, Pettengill, Tobbe No: None

SITE PLAN #16-006 BUON GUSTO, 501 W. MAIN STREET

Manager Geinzer said that the Planning Commission had met and approved the site plan contingent on City Staff and Engineer ensuring that the sidewalk at the existing curb cut will be ADA compliant.

City Council
September 1, 2016
Page 3

Mayor Pro Tem Pipoly excused himself as Buon Gusto is a client of his business.

The architect from Buon Gusto's showed the site plan and discussed the proposed changes to the building. The council discussed the new façade and curb cut.

It was moved by Councilmember Gardner and seconded by Pipoly to approve the site plan #16-006.

Motion passed 6-0-1 Councilmember Pipoly abstained.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 8:15 p.m.

Call to the Public was closed at 8:15 p.m.

ADJOURNMENT

It was moved by Councilmember Tobbe seconded by Pipoly to adjourn the meeting at 8:15 p.m.

Motion passed 7-0

Pamela Stewart, Clerk

James Muzzin, Mayor



CITY OF BRIGHTON
REPORT FROM THE CITY MANAGER TO CITY COUNCIL
September 15, 2016

SUBJECT: APPROVAL OF A RESOLUTION TO IMPOSE LIENS ON PROPERTIES FOR UNPAID FALSE ALARM FINES AND UNPAID MAINTENANCE

ADMINISTRATIVE SUMMARY

- Throughout the year, the City of Brighton invoices property owners/lessees for instances where police have responded to false alarms at the property in accordance with the City's Ordinance Section 38-53.
- The City of Brighton also invoices property owners/lessees for the cost of the City removing weeds, and or mowing lawns as outlined in the City's Ordinance Section 94-74.
- Property owners/lessees have 30 days to pay the invoiced fines and costs against the property. If the amount is not paid within the required timeframe, the balance will be enforced as a lien on the tax bill for said property.
- Attached are copies of letters and statements sent to the property owners/lessees where liens will be imposed.
- The Parcel numbers and lien amounts are as follows:
 - 4718-30-300-018 \$ 1,235.00
 - 4718-30-100-039 \$ 52.50
 - 4718-30-100-031 \$ 52.00
 - 4718-99-001-423 \$ 52.00

RECOMMENDATION

It is the recommendation of staff that the City Council approve that attached resolution to impose liens on properties for unpaid false alarm fines and maintenance.

Prepared by: Gretchen M. Gomolka, Finance Director

Approved by: Nate Geinzer, City Manager



CITY OF BRIGHTON

"Providing quality service"

FINAL NOTICE

City Hall

200 N. First St.
Brighton, MI 48116-1593
(810) 227-1911
Fax# 227-6420

City Manager

225-8022
City Clerk
227-0463
Human Resources Director
225-9251

Cemetery/ Voter
Registration
227-0463

Community Development

Building
227-9005
Building Inspection Line
227-0419
Planning / Zoning
225-9257
Community Development/
DDA
225-8025

Finance

Accounts Payable
225-8019
Assessing Assistant
227-9006
City Assessor
225-8024
City Treasurer
225-8023
Finance Director
225-9283
Assistant Finance Director
227-7738
Property Taxes
227-0179
Utility Billing
225-8041

Police Department

440 S. Third St.
(810) 227-2700
Fax# 227-2063

Department of Public Works

420 S. Third St.
(810) 225-8001
Fax# 225-9249
DPW Director
225-9284
Assistant DPW Director
225-9282
Water Plant
227-2968
Wastewater Plant
227-9479

9/7/16

RJB Holding Group, LLC
8619 Tipsico Trail
Holly, MI 48442

RE: Weed Removal

Dear Sir or Madam:

Please be advised that the Brighton City Council will be taking action on 9/15/16 at the regular Council Meeting to place the attached unpaid weed removal invoice onto the winter tax bill as a Lien. We must receive your payment in full no later than September 30, 2016 to avoid this action.

Please feel free to contact me at 810-227-7738 if you have any questions.

Sincerely,

Denise Meier
Assistant Finance Director

CC: Gretchen Gomolka, Finance Director



**CITY OF
BRIGHTON**

STATEMENT

DATE: 09/08/2016

RJB HOLDING GROUP LLC
8619 TIPSICO TRAIL
HOLLY, MI 48442

CURRENT	0.00
OVER 30	1,235.00
OVER 60	0.00
OVER 90	0.00
OVER 120	0.00

Customer No: ACA
Customer No: 211

Invoice #	Date	Check Number	Charges	Pmts/Adjustments	Balance
0000004586	06/30/2016		1,235.00		1,235.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (810) 225-8019

Customer Name: ACA
Customer No: 211



Please remit payment by the due date to:

CITY OF BRIGHTON
200 N. FIRST STREET
BRIGHTON, MI 48116

AMOUNT PAID: _____



CITY OF BRIGHTON

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FINAL NOTICE

City Hall

200 N. First St.
Brighton, MI 48116-1593
(810) 227-1911
Fax# 227-6420

City Manager

225-8022

City Clerk

227-0463

Human Resources Director

225-9251

Cemetery/ Voter

Registration

227-0463

Community Development

Building

227-9005

Building Inspection Line

227-0419

Planning / Zoning

225-9257

Community Development/

DDA

225-8025

Finance

Accounts Payable

225-8019

Assessing Assistant

227-9006

City Assessor

225-8024

City Treasurer

225-8023

Finance Director

225-9283

Assistant Finance Director

227-7738

Property Taxes

227-0179

Utility Billing

225-8041

Police Department

440 S. Third St.

(810) 227-2700

Fax# 227-2063

Department of Public

Works

420 S. Third St.

(810) 225-8001

Fax# 225-9249

DPW Director

225-9284

Assistant DPW Director

225-9282

Water Plant

227-2968

Wastewater Plant

227-9479

September 7, 2016

McDonalds
8515 W Grand River Avenue
Brighton, MI 48116

RE: False alarms

Dear Sir or Madam:

Please be advised that the Brighton City Council will be taking action on September 15, 2016 at the Regular Council Meeting to place the attached unpaid false alarms bill onto the winter tax bill as a Lien. We must receive your payment in full no later than September 30, 2016 to avoid this action.

Please feel free to contact me at 810-227-0179.

Sincerely,

Angela Morey
Finance Clerk III

Cc: Gretchen Gomolka, Finance Director
Denise Meier, Assistant Finance Director



**CITY OF
BRIGHTON**

STATEMENT

DATE: 09/06/2016

MCDONALDS
8515 W GRAND RIVER AVENUE
BRIGHTON, MI 48116

CURRENT	0.50
OVER 30	0.50
OVER 60	0.50
OVER 90	0.50
OVER 120	50.50

Customer No: MCDONALDS
Customer No: 49

Invoice #	Date	Check Number	Charges	Pmts/Adjustments	Balance
0000004478	04/01/2016		50.00		50.00
PEN0000533	05/05/2016		0.50		50.50
PEN0000542	06/06/2016		0.50		51.00
PEN0000545	07/06/2016		0.50		51.50
PEN0000556	08/05/2016		0.50		52.00
PEN0000563	09/06/2016		0.50		52.50

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (810) 225-8019

Customer Name: MCDONALDS
Customer No: 49



Please remit payment by the due date to:

CITY OF BRIGHTON
200 N. FIRST STREET
BRIGHTON, MI 48116

AMOUNT PAID: _____



CITY OF BRIGHTON

"Providing quality service"

FINAL NOTICE

City Hall

200 N. First St.
Brighton, MI 48116-1593
(810) 227-1911
Fax# 227-6420

City Manager

225-8022

City Clerk

227-0463

Human Resources Director

225-9251

Cemetery/ Voter

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Community Development

Building

227-9005

Building Inspection Line

227-0419

Planning / Zoning

225-9257

Community Development/

DDA

225-8025

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Accounts Payable

225-8019

Assessing Assistant

227-9006

City Assessor

225-8024

City Treasurer

225-8023

Finance Director

225-9283

Assistant Finance Director

227-7738

Property Taxes

227-0179

Utility Billing

225-8041

Police Department

440 S. Third St.

(810) 227-2700

Fax# 227-2063

Department of Public

Works

420 S. Third St.

(810) 225-8001

Fax# 225-9249

DPW Director

225-9284

Assistant DPW Director

225-9282

Water Plant

227-2968

Wastewater Plant

227-9479

September 7, 2016

PI's Asian Cuisine
8262 Cross Street
Brighton, MI 48116

RE: False alarms

Dear Sir or Madam:

Please be advised that the Brighton City Council will be taking action on September 15, 2016 at the Regular Council Meeting to place the attached unpaid false alarms bill onto the winter tax bill as a Lien. We must receive your payment in full no later than September 30, 2016 to avoid this action.

Please feel free to contact me at 810-227-0179.

Sincerely,

Angela Morey
Finance Clerk III

Cc: Gretchen Gomolka, Finance Director
Denise Meier, Assistant Finance Director



**CITY OF
BRIGHTON**

STATEMENT

DATE: 09/06/2016

PI'S ASIAN CUISINE
8262 CROSS STREET
BRIGHTON, MI 48116

CURRENT	0.50
OVER 30	0.50
OVER 60	50.50
OVER 90	0.00
OVER 120	0.50

Customer No: PIS
Customer No: 84

Invoice #	Date	Check Number	Charges	Pmts/Adjustments	Balance
PEN0000523	03/03/2016		0.50		0.50
0000004515	06/01/2016		50.00		50.50
PEN0000547	07/06/2016		0.50		51.00
PEN0000557	08/05/2016		0.50		51.50
PEN0000564	09/06/2016		0.50		52.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (810) 225-8019

Customer Name: PIS
Customer No: 84



Please remit payment by the due date to:

CITY OF BRIGHTON
200 N. FIRST STREET
BRIGHTON, MI 48116

AMOUNT PAID: _____



CITY OF BRIGHTON

"Providing quality service"

FINAL NOTICE

City Hall

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(810) 227-1911
Fax# 227-6420

City Manager

225-8022
City Clerk
227-0463
Human Resources Director
225-9251
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Registration
227-0463

Community Development

Building
227-9005
Building Inspection Line
227-0419
Planning / Zoning
225-9257
Community Development/
DDA
225-8025

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225-8023
Finance Director
225-9283
Assistant Finance Director
227-7738
Property Taxes
227-0179
Utility Billing
225-8041

Police Department

440 S. Third St.
(810) 227-2700
Fax# 227-2063

Department of Public Works

420 S. Third St.
(810) 225-8001
Fax# 225-9249
DPW Director
225-9284
Assistant DPW Director
225-9282
Water Plant
227-2968
Wastewater Plant
227-9479

September 7, 2016

Staples
Attn: Loss Prevention
500 Staples Drive
Framingham, MA 01702

RE: False alarms

Dear Sir or Madam:

Please be advised that the Brighton City Council will be taking action on September 15, 2016 at the Regular Council Meeting to place the attached unpaid false alarms bill onto the winter tax bill as a Lien. We must receive your payment in full no later than September 30, 2016 to avoid this action.

Please feel free to contact me at 810-227-0179.

Sincerely,

Angela Morey
Finance Clerk III

Cc: Gretchen Gomolka, Finance Director
Denise Meier, Assistant Finance Director



**CITY OF
BRIGHTON**

STATEMENT

DATE: 09/06/2016

STAPLES
ATTN : LOSS PREVENTION
500 STAPLES DR
FRAMINGHAM, MA 01702

CURRENT	0.50
OVER 30	0.50
OVER 60	0.50
OVER 90	0.50
OVER 120	50.00

Customer No: STAPLES
Customer No: 201

Invoice #	Date	Check Number	Charges	Pmts/Adjustments	Balance
000004481	04/01/2016		50.00		50.00
PEN0000543	06/06/2016		0.50		50.50
PEN0000550	07/06/2016		0.50		51.00
PEN0000558	08/05/2016		0.50		51.50
PEN0000566	09/06/2016		0.50		52.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (810) 225-8019

Customer Name: STAPLES
Customer No: 201



Please remit payment by the due date to:

CITY OF BRIGHTON
200 N. FIRST STREET
BRIGHTON, MI 48116

AMOUNT PAID: _____

Brighton Municipal Code

[Up](#)[Previous](#)[Next](#)[Main](#)[Search](#)[Print](#)[No Frames](#)[Chapter 94 VEGETATION](#)[ARTICLE III. WEEDS](#)**Sec. 94-74. Assessment procedure.**

- (a) The assessment for the cost of removal under this section shall be made by resolution of the council.
- (b) *Notice.* Notice of the time at which the council will act thereon shall be given by first class mail to the owner of the property to be assessed as shown by the current tax roll of the city.
- (c) *Collection.*
 - (1) For the purposes of collection of subsection (a) assessments, the adoption of a resolution, as outlined in subsection (a), shall be the equivalent to the confirmation of a special assessment roll.
 - (2) The amount of such assessment shall become a debt to the city upon adoption of such resolution, be due at such time as the council shall prescribe, and shall be subject to collection fees and become a lien as provided in Section 11.7 of the Brighton City Charter.
 - (3) Every such assessment shall also be subject to Sections 11.4, 11.5 and 11.6 of the Brighton City Charter.

(Ord. No. 527, § II, 8-17-06)

View the [mobile version](#).

Brighton Municipal Code

[Up](#)[Previous](#)[Next](#)[Main](#)[Search](#)[Print](#)[No Frames](#)[Chapter 38 EMERGENCY SERVICES](#)[ARTICLE III. ALARM SYSTEMS](#)**Sec. 38-53. False alarms; penalty.**

- (a) An alarm system experiencing one false alarm within a calendar year is deemed defective and upon written notice to the owner or lessee of the alarm system by the police or fire department, the owner or lessee shall have the system inspected by an alarm system contractor who shall, within 15 days file a written report to the police or fire department of the results of such inspection of the system, the probable cause of the false alarm and their recommendation for eliminating false alarms.
- (b) Upon receipt of the report, the police or fire department shall forward same to the owner or lessee ordering corrections to be based upon the recommendations contained in the report.
- (c) The owner or lessee shall have three working days from receipt of order to make corrections; thereafter, to defray the cost of responding to false alarms, the owner or lessee of an alarm system shall pay to the city an amount established by resolution of the city council for each additional false alarm received and responded to by the police or fire department during the calendar year in which the order to correct the system was issued. The amount due the city shall be paid forthwith upon demand by the city and if not so paid, at the election of the city, the city shall have the right, along with all of the other rights it may have, to impose a lien on the real and personal property of the owner or lessee and such lien shall be enforced in the same manner as delinquent taxes.

(Ord. No. 364, § I(133.2), 10-15-92)

View the [mobile version](#).

RESOLUTION 16-

A RESOLUTION TO IMPOSE LIENS ON PROPERTIES FOR UNPAID FALSE ALARM FINES AND UNPAID MAINTENANCE

WHEREAS, the assessment for false alarms under Sec 38-53 and cost of removal under Sec 94-74, assessment procedure shall be enforced

WHEREAS, property owner or lessee have 30 days to pay the fine of a false alarm and cost of maintenance against said property and if not paid within that time the balance will be enforced as a special assessment.

NOW, THEREFORE, the following parcel numbers will have liens against their property.

4718-30-300-018	\$ 1,235.00
4718-30-100-039	\$ 52.50
4718-30-100-031	\$ 52.00
4718-99-001-423	\$ 52.00

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

This Resolution was adopted this day of _____

Pamela Stewart, City Clerk

I, Pamela Stewart, City Clerk for the City of Brighton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by City Council at the Regular meeting held on September 15, 2016.

Pamela Stewart, City Clerk



CITY OF BRIGHTON
REPORT FROM THE CITY MANAGER TO CITY COUNCIL
September 15, 2016

SUBJECT: APPROVAL OF A RESOLUTION FOR A FINAL AMENDMENT THE 2015-2016 BUDGET

ADMINISTRATIVE SUMMARY

- During the 2015-2016 year end budget amendment process completed in June 2016 an amendment was missed to account for the final retirement payouts of the former City Clerk.
- The amount of the proposed amendment totals \$21,150, which would ensure that the City is not over budget in Clerk's Department.
- The Police department came in under-budget for the year ended June 30, 2016 primarily due to retirements of officers who were paid at the top of the scale and were replaced with new officers at the starting rate.
- The budget overage in the Clerk's Department can therefore be absorbed by the budget surplus in the Police Department.

RECOMMENDATION

It is the recommendation of staff that the City Council approve a budget amendment to transfer \$21,150 from Police Department wages to the Clerk's Department wages for the year ended June 30, 2016.

Prepared by: Gretchen M. Gomolka, Finance Director

Approved by: Nate Geinzer, City Manager

RESOLUTION 16-

A RESOLUTION TO APPROVED A FINAL JUNE 30, 2016 BUDGET AMENDMENT

WHEREAS, the Brighton City Council adopted the original Fiscal Year 2015-16 budget; and

WHEREAS, statutory budgeting and accounting requirements require that the budget be amended for changes to revenues and expenditures that were unknown at the time of original adoption; and

WHEREAS, the City Manager has recommended certain amendments to the City's Funds:

NOW, THEREFORE, BE IT RESOLVED by the Brighton City Council as follows:

- 1. The Brighton City Council amends the FY 2015-16 Budget appropriation levels pursuant to the recommendations of the City Manager, as provided in the Report from the City Manager to Council that is attached and made a part of this resolution**

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

This Resolution was adopted this day of _____

Pamela Stewart, City Clerk

I, Pamela Stewart, City Clerk for the City of Brighton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by City Council at the Regular meeting held on September 15, 2016.

Pamela Stewart, City Clerk



CITY OF BRIGHTON
REPORT FROM THE CITY MANAGER TO CITY COUNCIL
September 15, 2016

SUBJECT: CONSIDER APPROVAL OF PROPOSAL FOR PARKING LOT MAINTENANCE TO T&M ASPHALT IN THE AMOUNT OF \$52,821.90

ADMINISTRATIVE SUMMARY

- A Request for Proposals was published on MITN for mill and overlay, crack sealing, sealcoating, and striping of various parking lots in the downtown. See attached map for project details.
- Four proposals were received. See attached Bid Analysis Spreadsheet.
- The lowest, most-responsive, bidder was T&M Asphalt in the amount of \$52,821.90
- The original amount allocated by the DDA through the CIP was \$80,105, leaving \$27,283.10 available for additional work. City Staff is working with T&M Asphalt and Lacaria Concrete Construction to determine additional locations where pavement maintenance and sidewalk repairs can be done in the downtown/DDA district. Specific locations will be recommended as a change order(s) to the applicable contracts and discussed and approved by the DDA Board.

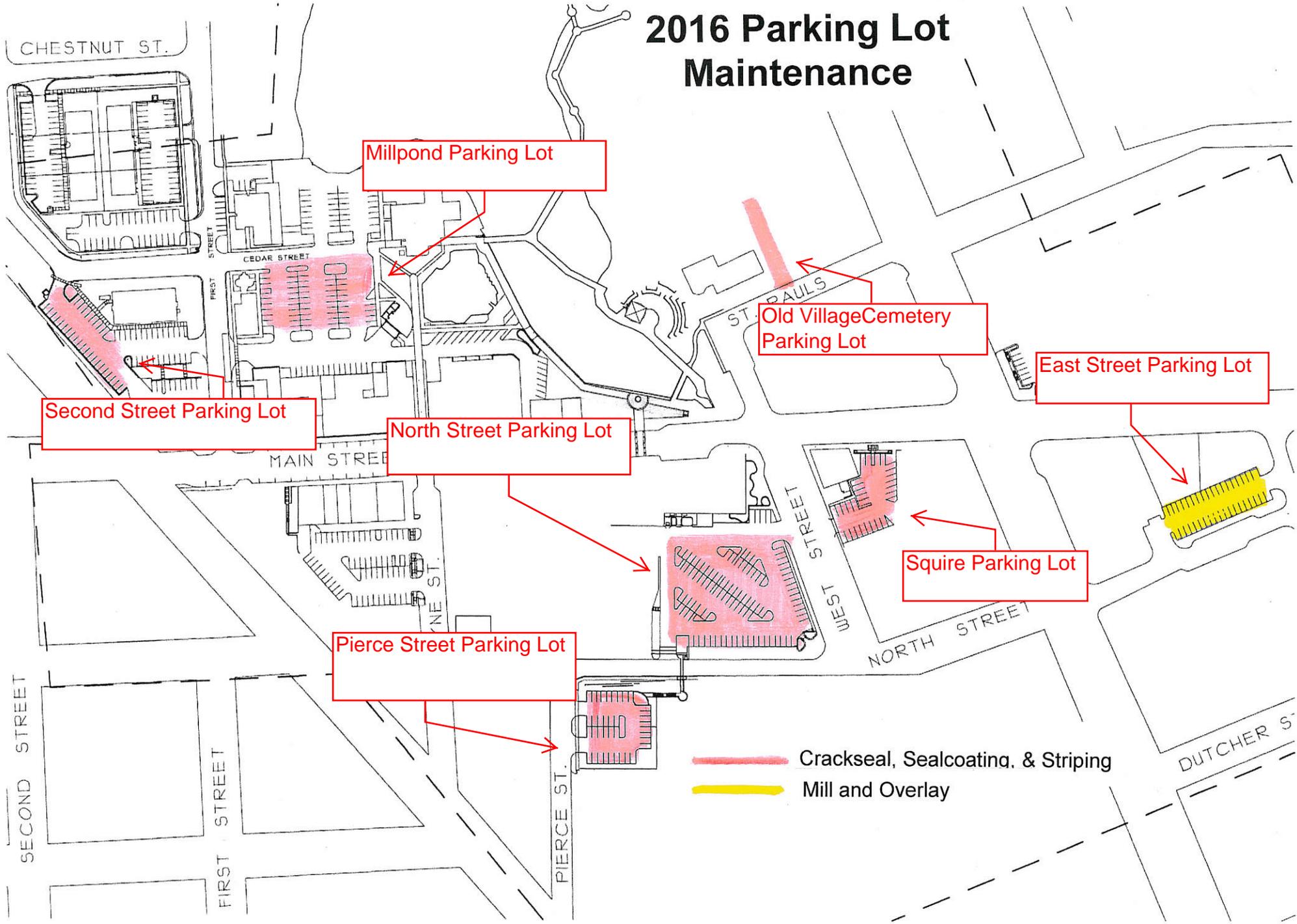
RECOMMENDATION

Staff is recommending that City Council award the Proposal for Parking Lot Maintenance to T&M Asphalt in the amount of \$52,821.90 with possible amendments to Parking Lot Maintenance and Sidewalk Maintenance awards in an amount not to exceed \$27,283.

Prepared by: Dave Blackmar, DPW Director

Approved by: Nate Geinzer, City Manager

2016 Parking Lot Maintenance



Millpond Parking Lot

Old Village Cemetery Parking Lot

East Street Parking Lot

Second Street Parking Lot

North Street Parking Lot

Squire Parking Lot

Pierce Street Parking Lot

Crackseal, Sealcoating, & Striping
Mill and Overlay

CITY OF BRIGHTON
DEPARTMENT OF PUBLIC WORKS
BID ANALYSIS

PROJECT: **"PARKING LOT MAINTENANCE 2016"** DATE: 9/8/2016

LOCATION: N/A PROJECT #: BA1604

NO	COMPANY NAME	QUANT	UNIT	\$/UNIT	TOTAL AMOUNT
	MILL & OVERLAYS:				
***	T&M Asphalt	1	LPSM	\$ 32,859.90	\$ 32,859.90
	Allied Construction	1	LPSM	\$ 33,363.50	\$ 33,363.50
	ASI	1	LPSM	\$ 37,518.20	\$ 37,518.20
	Asphalt Solutions	1	LPSM	\$ 37,895.90	\$ 37,895.90
	RECOMMENDED AMOUNT:				\$ 32,859.90
	CRACK SEAL, SEALCOAT & STRIPING:				
***	T&M Asphalt	1	LPSM	\$ 19,962.00	\$ 19,962.00
	Allied Construction	1	LPSM	\$ 24,135.00	\$ 24,135.00
	ASI	1	LPSM	\$ 26,190.00	\$ 26,190.00
	Asphalt Solutions	1	LPSM	\$ 28,425.00	\$ 28,425.00
	RECOMMENDED AMOUNT:				\$ 19,962.00
	RECOMMENDED GRAND TOTAL:				\$ 52,821.90

NOTES:

- > *** Recommended Contractor.
- > The RFP does not allow us to mix & match proposals based on lower pricing per work type.