

**CITY OF BRIGHTON  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING**

*The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, September 17, 2013 at 7:15 A.M. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI*

AGENDA

- |        |     |  |             |
|--------|-----|--|-------------|
|        | 1.  | Call to Order and Welcome to New DDA Board Member Claudia Roblee   |             |
| ACTION | 2.  | Approval of September 17, 2013 Agenda  |             |
| ACTION | 3.  | Call to the Public   |             |
| ACTION | 4.  | <u>Approval of Meeting Minutes</u><br>A. Approval of August 20, 2013 Regular Meeting Minutes   |             |
| ACTION | 5.  | <u>Approval of Bills</u><br>A. Lindhout Associates (July 2013) \$ 1,837.50<br>B. Mancuso & Cameron (July 2013) \$ 468.75<br>C. Fifth Third Bank (2 <sup>nd</sup> year parking lot lease per agreement) <u>\$11,520.00</u>  |             |
|        |     | TOTAL BILLS  | \$23,826.25 |
| ACTION | 6.  | <u>Financial Reports</u><br>A. FY 13-14 Adopted Budget and YTD Summary (through 9/13/13)   |             |
|        | 7.  | <u>Old Business</u><br>A. Mill Pond Sediment Sampling & Testing Outcomes – City Manager Dana Foster and Gary Markstrom, Tetra Tech<br>B. Mill Pond Master Plan Update – Jeff Smith, Professional Engineering Associates  |             |
|        | 8.  | <u>New Business</u><br>A. <u>Sub-Committee Reports</u><br>1. Design – Holiday Lights Committee update (Matt Modrack)<br>a. Consider authorizing Chairperson Herbst to sign the contract for the Holiday Lights vendor to be selected by the Holiday Lights Committee<br>2. Development – See 7.A.<br>3. Budget – No meeting<br>4. Executive – No meeting |             |
| ACTION |     |  |             |
|        | 9.  | <u>Lindhout Update</u><br>A. BACC Sculpture Park Landscaping Project update  |             |
|        | 10. | <u>Chamber Report – Pam McConeghy</u><br>A. Smokin Jazz & BBQ Blues briefing   |             |
|        | 11. | <u>City Council Liaison Report – Mayor Muzzin</u>  |             |
|        | 12. | <u>Administrative Report (Matt Modrack)</u><br>A. Event parking photographs from Smokin' Jazz<br>B. Potential façade project at 434 W. Main St.  |             |
| ACTION | 13. | <u>Adjournment</u>   |             |

Next meeting is scheduled for Tuesday, October 15, 2013 at 7:15 a.m.