

**CITY OF BRIGHTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING**

The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, February 21, 2012 at 7:15 A.M. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI

AGENDA

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| | 1. | Call to Order | |
| ACTION | 2. | Approval of February 21, 2012 Agenda | |
| ACTION | 3. | Call to the Public | |
| ACTION | 4. | Approval of Meeting Minutes | |
| | | A. Approval of January 17, 2012 Regular Meeting Minutes | |
| | | B. Approval of January 17, 2012 Closed Meeting Minutes | |
| ACTION | 5. | Approval of Bills | |
| | | A. Lindhout Associates (January 2012) | \$ 2,900.00 |
| | | B. Mancuso & Cameron (January 2012) | \$ 1,750.00 |
| | | C. Innovative Environmental Solutions (121 W. North) | \$ 6,000.00 |
| | | TOTAL BILLS | \$ 10,650.00 |
| ACTION | 6. | <u>Financial Reports</u> | |
| | | A. Financial Summary & Budget Forecast Spreadsheets | |
| | 7. | <u>New Business</u> | |
| | | A. <u>Sub-Committee Reports</u> | |
| ACTION | | 1. Budget – 2/6/12 meeting | |
| | | • Revised Debt Management Policy Presentation – Dana Foster, Kelly Hanna | |
| ACTION | | 2. Development (2/14/12 meeting) | |
| | | • Parking structure update (Lindhout Associates); Recommendation for 121 W. North St. (resolution) | |
| | | • Recommendation for pull-ahead of 7 spaces on North St. to April 2012 | |
| | | • Recommendation for addition of 20 spaces on Pierce St. | |
| | | • Pedestrian walkway from West St. lot to Grand River | |
| | | • North/Hyne streetscape | |
| | | 3. Design – Meeting 2/21/12 at 4:00 p.m. | |
| | | 4. Business Recruitment/Promotions – No report | |
| | 8. | <u>Old Business</u> | |
| | 9. | <u>Lindhout Update</u> | |
| | 10. | <u>City Council Liaison Report – Mayor Muzzin</u> | |
| | 11. | <u>Livingston County SBTDC Report – Nancy Johnson, Director</u> | |
| | 12. | <u>Chamber of Commerce Update – Pam McConeghy</u> | |
| ACTION | 13. | <u>Administrative Report (Matt Modrack)</u> | |
| | | • Promotions/Marketing Service Agreement with Chamber | |
| | | • Flag brackets for Rotary project | |
| | | • Stout Irish Pub request to use adjacent DDA property weekend of March 17, 2012 | |
| ACTION | 14. | <u>Adjournment</u> | |

Next meeting is scheduled for Tuesday, March 20, 2012 at 7:15 a.m.