

**CITY OF BRIGHTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING**

The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, July 17, 2012 at 7:15 A.M. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI

AGENDA

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|--------|-----|---|---------------------|
| | 1. | Call to Order | |
| ACTION | 2. | Approval of July 17, 2012 Agenda | |
| ACTION | 3. | Call to the Public | |
| ACTION | 4. | <u>Approval of Meeting Minutes</u> | |
| | | A. Approval of June 19, 2012 Regular Meeting Minutes | |
| | | B. Approval of June 19, 2012 Closed Session Meeting Minutes | |
| ACTION | 5. | <u>Approval of Bills</u> | |
| | | A. Lindhout Associates (June 2012) | \$ 1,095.00 |
| | | B. Fonson, Inc. (7 North St. Spaces) | \$ 12,072.00 |
| | | C. Mancuso & Cameron (June 2012) | \$ 1,889.00 |
| | | D. City of Brighton (Barton parcels-2012 summer taxes) | \$ 6,522.79 |
| | | E. City of Brighton (121 W. North-2012 summer taxes) | <u>\$ 12,280.46</u> |
| | | TOTAL BILLS | \$ 33,859.25 |
| ACTION | 6. | <u>Financial Reports</u> | |
| | | A. Financial Summary FY 11-12 | |
| | 7. | <u>Old Business</u> | |
| | 8. | <u>New Business</u> | |
| | | A. <u>Livingston County SBTDC Report</u> – Nancy Johnson, Director | |
| | | 1. Yum Yum Tree | |
| | | 2. Former Grand Mart (next to Chamber) | |
| | | 3. Business research update | |
| | | B. <u>Event PR/Promotions</u> – Michelle Miller | |
| | | 1. Americana Music Festival & Summerfest Sidewalk Sales feedback | |
| | | 2. Fine Art & Acoustic Music Festival – August 3-5 | |
| | | 3. SELCRA Event – Wildlife Safari Day at the Millpond – August 25 | |
| | | C. <u>Sub-Committee Reports</u> | |
| | | 1. Budget – 7/11/12 meeting | |
| ACTION | | a. Consider approval of additional appropriation for PSD for FY 12-13 (from \$25,000 to \$41,000) | |
| ACTION | | b. Consider authorization for Executive Director signatory authority up to \$5,000 subject to DDA Chairperson or Secretary's approval | |
| | | 2. Development – No report | |
| | | 3. Design –Millpond Design Plan update – 7/9/12 meeting (Mondi Miller) | |
| ACTION | 9. | <u>Lindhout Update</u> | |
| | | A. North/West/Main project – authorization to proceed with bidding | |
| | 10. | <u>City Council Liaison Report – Mayor Muzzin</u> | |
| | 11. | <u>Administrative Report (Matt Modrack)</u> | |
| | | A. Façade Loan Agreement update | |
| | | B. Virginia's demolition status | |
| | | C. 121 W. North Stairway Proposal | |
| ACTION | 12. | <u>Adjournment</u> | |

Next meeting is scheduled for Tuesday, August 21, 2012 at 7:15 a.m.