

CITY OF BRIGHTON
CITY COUNCIL MEETING
CITY HALL
June 21, 2012

Regular Blue Sky: 7:00 pm: Review of Agenda Items for this evening's meeting

REGULAR SESSION - 7:30 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Consider approval of the Agenda
5. Approval of [minutes: Regular Meeting of June 7, 2012](#)
6. Mayor's Reading of Citizen Inquiries received since the last City Council Meeting
7. Call to the Public

Consent Agenda

8. Consider [conditional site plan approval for the Brighton Mall West End Cap](#) as recommended by the Planning Commission

Policy Development & Customer Communications' action item

9. Receive and discuss a report from the City Manager regarding possible ballot proposal language & related recommendations from the City's Bond Counsel for a possible Community Improvements Bond Issue Proposal election
10. Receive informational presentation from Police Chief Wightman regarding the 9-1-1 Dispatch Operation and how citizens can utilize it to assist our City Police operations

Other Business

11. Information for City Customers
12. Receive updates from Council Member Liaisons to other Boards and Commissions
13. Conduct Closed Session regarding pending Michigan Tax Tribunal litigation
14. Consider any actions as may be recommended by the City Attorney regarding pending Tax Tribunal litigation
15. Conduct Closed Session to receive and discuss a confidential and privileged written opinion from the City Labor Attorney regarding collective bargaining related obligations.
- 16.. Call to the Public
17. Adjournment

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON JUNE 7, 2012 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

BLUE SKY SESSION

The Council conducted a Blue Sky Session at 7:00 p.m. Present were Mayor Pro-Tem Cooper, Councilmembers Bandkau, Bohn, Schillinger, Pipoly and Roblee. The Council reviewed the agenda items.

REGULAR SESSION

Mayor Pro-Tem Cooper called the regular meeting to order at 7:31 p.m. Following the Pledge of Allegiance, the roll was called, there being present were Mayor Pro-Tem Cooper, Councilmembers Bandkau, Pipoly, Roblee, Schillinger and Bohn. Also in attendance were Attorney Paul Burns and Staff members Dana Foster, Kelly Hanna, Jennifer Burke, Diana Lowe, Amy Cyphert, Matt Schindewolf, Tom Wightman, Matt Modrack and an audience of 5. Press and Media included Jim Totten from the Livingston Press & Argus, Tom Tolen from WHMI

It was moved by Councilmember Bandkau, seconded by Pipoly to excuse Mayor Muzzin from the evening's meeting. Motion passed 6-0-1.

AGENDA APPROVAL

It was moved by Councilmember Pipoly, seconded by Roblee to approve the Agenda as amended. Delete item #14, Pay Study, item #17, Bond Issue language and item #21, Collective Bargaining Closed Session. Motion passed 6-0-1.

MINUTES APPROVAL

It was moved by Councilmember Roblee, seconded by Bandkau to approve the Regular Meeting minutes of May 17, 2012 as corrected. Page 1, Heading should read: MAY 17, 2012. Councilmember Schillinger abstained. Motion passed 5-0-1-1.

It was moved by Councilmember Bandkau, seconded by Bohn to approve the Closed Session minutes from the May 17, 2012 City Council meeting. Councilmember Schillinger abstained. Motion passed 5-0-1-1.

CITIZEN INQUIRIES

Susan Walters-Steinacker - The Principal Shopping District sponsored an interactive workshop at city hall. As the monies paid were "captured tax dollars". please state the total amount(s) paid and a break down of where the monies were paid to.

CALL TO THE PUBLIC

Mayor Pro-Tem Cooper opened the Call to the Public at 7:35 p.m. The following comment was heard:

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Julie Karwick, 410 Spencer, thanked City Council for all they have done downtown. She is disappointed with the dust that the stones have caused on Spencer Road, as there is dust in the house and the yard is trashed.

Hearing no further comment, Mayor Pro-Tem Cooper closed the Call to the Public at 7:37 p.m.

CONSENT AGENDA

It was moved by Councilmember Schillinger, seconded by Pipoly to approve the Consent Agenda as presented. A roll call vote was taken. Yes: Bohn, Cooper, Schillinger, Bandkau, Roblee, Pipoly. No: none. Absent: Muzzin. Motion passed 6-0-1.

The following item was approved on the Consent Agenda:

1. Approved first reading of the proposed Ordinance amendments to Chapter 98, Article XXV. Temporary Land Use, Section 98-700 and set Second Reading and public hearing for July 19, 2012.
2. Approved first reading of the proposed Ordinance amending Chapter 98, Article XXI. LIP District, Section 98-597 and set Second Reading and Public Hearing for July 19, 2012.
3. Approved Resolution 12-10, Recommended Fee and Charge schedule for FY 2012-13.
4. Approved Resolution 12-11, \$20,000 commitment of Fund Balance in accordance with GASB Statement No. 54.
5. Approved Resolution 12-12, Amend the FY 2011-12 budget appropriations.
6. Appointed Douglas Angst to the Zoning Board of Appeals.

DDA CONSTRUCTION PROJECTS STATUS UPDATE REPORT

DDA/Community Development Director, Matt Modrack gave a report and presentation of the DDA Construction projects. He highlighted the demolition of 121 W. North Street, the Updated Parking Study Map, Proposed Parking Deck Sketch, North Street Elevation to Pierce Street Lot, Seven North Street On-Street Parking Spaces, DDA/Kiwanis Flag Program, DDA Banner Program/Main Street Banner Poles, Main Street Banners, Farmers Market Banners, Northwest Main Streetscape Project (Grant), Façade Projects, Western House Brewery and Future Projects/Millpond Master Plan Update Project. He reported on the team members in which the DDA has contracts with.

6-YEAR FINANCIAL FORECAST REPORT

Finance Director, Kelly Hanna discussed the General Fund Forecast Staff Assumptions, General Fund Forecast Summary Spreadsheet, Updated General Fund Forecast Summary Spreadsheet, General Fund Forecast Unreserved Fund Balance, DDA Financial Forecast Updates, DDA Financial Forecast Expenditures and DDA Financial Forecast Summary.

City Manager, Dana Foster discussed the DDA Financial Forecast Summary, General Fund Forecast Summary Spreadsheet and General Fund Forecast Unreserved Fund Balance. He thanked Kelly Hanna and Staff for their work on the Financial Forecast.

COUNCIL ADOPTED GOALS PROGRESS DASHBOARD REPORT

City Manager, Dana Foster reported on the current year City Council-adopted Goals Progress Dashboard. He highlighted the Eight Asset Categories, stating there are several goals within those categories. He also highlighted the Rating Level and Definition, Progress Scores and Additional Items Not on the City Council Adopted Goals List.

CITY CUSTOMER INFORMATION

City Manager, Dana Foster apologized for the dust problems that the recent Chip and Seal projects have caused. He stated the Chip and Seal process is a good way to stretch our dollar for street improvements. The contractor is sweeping up the extra chips and is watering before and after this process.

Department of Public Services Director, Matt Schindewolf apologized for the dust the chip and seal process has caused. He explained the process.

Police Chief, Tom Wightman stated the Brighton Police Department is coordinating efforts with the Livingston County Prosecutor regarding the K2, synthetic marijuana issue. The State is working on a bill to address the K2 issue.

Councilmember Bandkau gave an update regarding the Brighton Veteran's Memorial. For more information, go to www.brightonveteransmemorial.com.

Councilmember Roblee gave a PSD update. The Imagination Station Volunteer Committee will be working this Saturday starting at 9:00 a.m.

CALL TO THE PUBLIC

Mayor Pro-Tem Cooper gave a Call to the Public at 9:42 p.m. Hearing no comment, the Call to the Public was closed.

ADJOURNMENT

It was moved by Councilmember Bandkau, seconded by Roblee to adjourn the meeting at 9:42 p.m. Motion passed 6-0-1.

POLICY REPORT: BRIGHTON MALL END CAP #12-009

JUNE 21, 2012

Prepared by:

Reviewed by:

Amy Cyphert
Planning & Zoning Director

Dana Foster
City Manager

STAFF ADVISORY:

At the June 18, 2012 meeting, the Planning Commission will review and discuss a site plan for the Brighton Mall End Cap (end of the former Sears space). City Staff is not assuming any particular action by Planning Commission at this point but we are facilitating a "business friendly" option for the applicant, if Planning Commission approves the plans on June 18th. This option would allow the applicant to start working on the project soon.

A Council Policy Report will be generated on June 19, 2012.