

**CITY OF BRIGHTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING**

The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, December 18, 2012 at 7:15 A.M. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI

AGENDA

- | | | | |
|--------|-----|---|--------------------|
| | 1. | Call to Order | |
| ACTION | 2. | Approval of December 18, 2012 Agenda | |
| ACTION | 3. | Call to the Public | |
| ACTION | 4. | <u>Approval of Meeting Minutes</u>
A. Approval of November 20, 2012 Regular Meeting Minutes | |
| ACTION | 5. | <u>Approval of Bills</u> | |
| | | A. Lindhout Associates (November 2012) | \$ 2,493.25 |
| | | B. Mancuso & Cameron (November 2012) | \$ 712.50 |
| | | C. Landscape Design Associates | \$ 620.00 |
| | | D. Fonson, Inc. (West St. Change Order 01-Striping) | \$ 809.00 |
| | | E. Fonson, Inc. (North/West/Main) | \$41,175.80 |
| | | F. 121 W. North 2012 Winter Taxes | \$ 2,646.06 |
| | | G. Barton Property 2012 Winter Taxes | <u>\$ 1,409.77</u> |
| | | TOTAL BILLS | \$49,866.38 |
| ACTION | 6. | <u>Financial Reports</u>
A. FY 12-13 Financial Summary (through 12/13/12) | |
| | 7. | <u>New Business</u> | |
| | | A. <u>Sub-Committee Reports</u> | |
| | | 1. Design | |
| | | a. Cobb-Hall sculpture park landscape plan – Karleen Schafer, Landscape Design Associates | |
| | | 2. Development – 12/5/12 meeting | |
| ACTION | | a. Lueker property purchase update | |
| | | b. Consider recommendation to approve Stout lease extension and authorize Chairperson Herbst to execute the revised lease agreement | |
| | | c. Fifth Third Theater proposed next steps | |
| | | d. CSX “green” parking | |
| | | 3. Budget – No report | |
| | | B. <u>Livingston County SBTDC Report</u> – Nancy Johnson, Director | |
| | | 1. Marketing your personality into your “About Us” Campaign | |
| | 8. | <u>Lindhout Update</u> | |
| | | A. Feedback on West St. LED Pedestrian Lamps | |
| | | B. 2013 Flower & Property Maintenance program | |
| | 9. | <u>Chamber Report</u> – Pam McConeghy | |
| | 10. | <u>City Council Liaison Report</u> – Mayor Muzzin | |
| | | A. Council retreat (11/17-18) report | |
| | 11. | <u>Administrative Report (Matt Modrack)</u> | |
| | | A. Façade Grant Improvement Program status | |
| | | B. SELCRA splash pad status | |
| | | C. Report from Michigan Downtown Association Statewide Conference (Lauri French) | |
| ACTION | 12. | <u>Adjournment</u> | |

Next meeting is scheduled for Tuesday, January 15, 2013 at 7:15 a.m. Merry Christmas and Happy New Year!