

City of Brighton
Arts & Culture Commission Meeting Minutes
Regular Meeting – October 20, 2014 (rescheduled from October 13, 2014)

1. **Call to Order**

Claudia Roblee called the meeting to order at 6:20 p.m. and the roll call was taken:

Claudia Roblee – Present
Kris Tobbe – Present

Brenda Ochodnicki – Absent
MJ Takagi – Present

Also present were Lauri French and Matt Modrack from City staff.

Motion by Kris Tobbe, supported by MJ Takagi, to excuse the absence of Brenda Ochodnicki. ***Motion carried 3-0-1.***

2. **Approval of the October 20, 2014 Agenda**

Matt Modrack asked to add item 6.a., Consider request and allocation of funds for a DTE street light in front of the BACC Sculpture Garden.

Motion by MJ Takagi, supported by Kris Tobbe, to approve the October 20, 2014 agenda as amended. ***Motion carried 3-0-1.***

3. **Approval of the September 8, 2014 Regular Meeting Minutes**

Motion by Kris Tobbe, supported by MJ Takagi, to approve the September 8, 2014 regular meeting minutes as presented. ***Motion carried 3-0-1.***

4. **Receipt of Financial Report**

Lauri French reviewed the September financial report.

Motion by MJ Takagi, supported by Kris Tobbe, to approve receipt of the September 2014 financial report as presented. ***Motion carried 3-0-1.***

5. Call to the Public was made at 6:25 p.m. Hearing no response, call to the public was closed.

New Business

6. Consider request from Brighton Art Guild (Sarah Grusin's 10/9/14 email to Claudia Roblee) – Claudia Roblee reviewed the email from Sarah Grusin in which the Brighton Art Guild requested becoming a "friend" of their Kaleidoscope event for \$250 or joining the Art Guild as a non-artist for \$100. There was discussion about the BACC's limited budget this fiscal year and no action was taken.
- 6.a. Consider request and allocation of funds for a DTE street light in front of the BACC Sculpture Garden – Matt Modrack discussed the background of this item. He asked Dave Blackmar from DPW to get a quote from DTE for a street light that would illuminate the sculpture garden. He reviewed the DTE estimate of \$2,454.32. Kris Tobbe asked Matt to find out if there is an LED option available at least for the light on the sculpture garden side. There was discussion about how other communities light their parks and Claudia Roblee volunteered to check with Jeff Smith from PEA since they have experience in this area. Lauri French noted that leads for electrical service were installed when the sculpture garden was built in anticipation of putting in pedestrian lights at some point. This item will be included on the November agenda for further discussion.

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Old Business

7. BACC logo – Lauri French advised that she sent out a RFQ to five graphic artists and received responses from three of them. There was discussion about the pros and cons of the quotes which were in the summary provided in today's packet. Rockwell Art Design's quote was all-inclusive and there were no additional hourly charges for letterhead design; a style guide was also included in the quote.

Motion by Kris Tobbe, supported by MJ Takagi, to award the Brighton Arts and Culture Logo design work to Rockwell Art & Design in an amount not to exceed \$400. **Motion carried 3-0-1.**

There was discussion about scheduling a meeting with Raquel Jackson to go over ideas for the logo and it was decided that since she lives in Glen Arbor that we could Skype her at the November meeting. Claudia Roblee asked Lauri French to get Raquel's Skype contact information before the next meeting.

8. BACC vacancy update – Claudia Roblee reported that a letter of interest has been received by the City from Betty Gottschalk to fill the vacancy due to the resignation of Shanda Willis. The earliest she could be appointed by City Council is November 6 which would be in time for our next meeting on November 10.
9. Status of BACC recommendation to accept loan of artwork by Diane Kramer – Lauri French noted that City Manager Foster approved the BACC's recommendation to install the 4-panel artwork by Diane Kramer in the lobby of City Hall. Diane advised that due to schedule conflicts, the art could not be delivered for installation until after November 3. Lauri French will coordinate the installation with Diane and DPW, if required.

Other Business

10. Staff Updates
 - a. Feedback from visit to Saugatuck Center for the Arts (Lauri French) – Lauri showed some photographs of the SCA she took while on a recent vacation. She reported that she and her husband were given a guided tour of the art center by their director, Kristin Armstrong, who invited the BACC members to visit the art center any time.
11. Commission Member Updates – Kris Tobbe reminded everyone that the City Council retreat will be held November 8-9 and that if anyone has any "big ideas" for the retreat, please pass them along to him. Claudia Roblee reported that she will be attending the CultureSource.org annual meeting on October 22 and will have a report at the November meeting. The main topic for the meeting is funding sources for art.
12. Call to the Public was made at 6:52 p.m. Hearing no response, call to the public was closed.
13. Adjournment

Motion by MJ Takagi, supported by Kris Tobbe, to adjourn the meeting at 6:52 p.m. **Motion carried 3-0-1.**

Respectfully submitted,

Lauri French, Deputy Director
Community Development, Planning & Zoning
October 21, 2014