

**MINUTES OF THE BUDGET WORKSESSION OF THE
CITY COUNCIL, HELD ON APRIL 12, 2016 AT THE
BRIGHTON CITY HALL, 200 N. 1ST STREET, BRIGHTON, MICHIGAN.**

ROLL CALL

Mayor Muzzin called the Budget Worksession to order at 6:30 p.m. The roll was called, being present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bohn, Pettengill, Tobbe and Gardner. Also in attendance were Attorneys Paul Burns and Staff members: Nate Geinzer, Jennifer Burke, Pam Stewart, Gretchen Gomolka, Tim Krugh, Dave Blackmar, Matt Modrack, and Chief Wightman and an audience of one.

CALL TO THE PUBLIC

Mayor Muzzin gave a Call to the Public a 6:30 p.m. Hearing none, the Call to the Public was closed.

DISCUSSION

City Manager, Nate Geinzer, highlighted sections of the FY 16-17 Proposed Budget including the OPEB, pension, funding outstanding roads projects, maintenance, and unfunded liabilities.

Police Chief, Tom Wightman, discussed increased expenses, two retirements, recruitments, increase in Call for Service, increase of parking tickets, arrest vs use of force, canine use for tracking and drugs, Capital usage: body armor, average 2 vehicles a year, potential new downtown camera.

Finance Director, Gretchen Gomolka, discussed the issues with staffing, potentially spreading AP duties and not backfilling position, separating Building Clerk and Tax Clerk positions .

City Manager, Nate Geinzer discussed combining Administration/ Human Resources/ Clerk's Department and the addition of Communication Coordinator position and a shared full time assistant, succession planning

Human Resources, Jennifer Burke, discussed increasing the amount of assistance in the department, the use of ADP, ACA reporting.

Acting City Clerk, Pamela Stewart, discussed the increased cost of staffing, the increase in budget for the elections, and increasing of temporary staffing until the full-time assistant position is filled.

Economic and Community Development Director, Matt Modrack, discussed massive changes in the department, DDA funds for streets, parking, lot repairs, administrative, and police to transfer to the General Fund reimbursement and the road projects of Grand River and Challis, where the Mill Pond Project fits in, the U of M Project, Brighton Interior Drive Project, Planning Commission commitment to update Sign Ordinances, maintenance on Walnut, revenue capture of the DDA.

City Manager, Nate Geinzer, discussed Planning function working well with Livingston County no current need to replace the Planner, Code Enforcement Officer's potential role, developing a plan for sidewalks and tree maintenance.

City Manager, Nate Geinzer, discussed combining some of the functions of the departments to save funds, combined largest budgets, 2.5 percent increase in utilities rate, potential increase in employees in the next fiscal year, Debt Service of Wastewater potential roll off in five years.

DPW Director, Dave Blackmar, discussed reallocating to make funds work, projects: Liberty Street, sidewalk work, seal coating of roads, DTE LED street lights, right-of-way tree service, street lining

Utilities Director, Tim Krugh, discussed similar numbers to previous years, Asset Management Condition Assessment: manholes, Waste Waterplant, finance of software water module, hydrant painting, water tower inspections. Capital Improvement: Pine Creek storage unit, truck replacement for Wastewater, step-down transformer/generator, centrifuge replacement, sewer lining, built 4 wells and 3 high service pumps.

City Manager, Nate Geinzer, discussed the City Council budget remains the same.

City Attorney, Paul Burns, 100 Tax Tribunal cases in the last 3 years, taxable value stabilizing, no pending District cases, no major litigation currently, deals with the prosecutions for Zoning issues and the Police, other future issues Arcadia, bonding, Challis

City Manager, Nate Geinzer, asked for direction for tomorrow's meeting. Suggestions included potential revenues for future projects.

CALL TO THE PUBLIC

Mayor Muzzin gave a Call to the Public at 9:02 p.m. Hearing none, the Call to the Public was closed.

ADJOURNMENT

Councilmember Tobbe moved to adjourn the meeting and Councilmember Pettengill seconded. The meeting was adjourned at 9:03 p.m.

Pamela Stewart, Acting City Clerk

Jim Muzzin, Mayor