

AGENDA
CITY COUNCIL REGULAR BUSINESS MEETING
CITY OF BRIGHTON
NOVEMBER 3, 2016 - 7:30 P.M.
CITY HALL COUNCIL CHAMBERS
200 NORTH FIRST STREET
BRIGHTON, MICHIGAN
TELEPHONE: 810-227-1911 WEBSITE: www.brightoncity.org

Business Meeting - 7:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Consider Approval of the Agenda
5. Pancreatic Cancer Proclamation

Consent Agenda Items

6. Approval of Minutes: [Study Session of October 20, 2016](#)
7. Approval of Minutes: [Regular Meeting of October 20, 2016](#)
8. [Approval of Brighton Commercial Center Site Plan Amendment # 16-010](#)
9. Acceptance of [Quarterly Investment Report](#)

Correspondence

10. Call to the Public
11. Staff Updates
12. Updates from Council Member Liaisons to other Boards and Commissions

New Business

13. Conduct Public Hearing and Consider Approval of a [Temporary Land Use Permit for St. Patrick Catholic Church for Christmas Tree Sales](#)
14. Approval of [State Required Deficit Elimination Plan for the Major Street Fund](#)
15. Consider Approval of a [Design Proposal for Challis Road Water Main Relocation to Tetra Tech](#) in the Amount of \$12,000

Other Business

16. Call to the Public
17. Adjournment

MINUTES OF THE STUDY SESSION OF THE CITY COUNCIL OF BRIGHTON
HELD ON OCTOBER 20, 2016 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

STUDY SESSION

The Council conducted a Study Session at 6:30 p.m.

Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bohn, Pettengill, Gardner, Emaus, and Tobbe staff: City Manager Geinzer, Management Assistant Reed, Utilities Director Krugh, DPW Director Blackmar, Assistant DPW Director Thomas, Chief Wightman, Management Assistant Reed, Clerk Stewart, Deputy Clerk Haataja, Finance Director Golmoka, Attorney Burns, and an audience of two.

Tom Tolen from WHMI from the media was also present.

DISCUSSION ON WINTER MAINTENANCE AND EXPERIENCE

Manager Geinzer discussed the level of service we currently provide for winter snow removal. DPW Director Blackmar did a comparison between Brighton, Alma, Plymouth, and Howell. Alma and Plymouth subscribe to a black streets method during regular hours but after hours only clean main drags and postpone side streets and sidewalks. Less after hours cleaning would entail less overtime cost. The council questioned staff about the details of the removal, white vs. black streets, and the positives and negatives of a potential change.

The discussion changed to sidewalks and the cost to contract the cleaning, making businesses maintain their own frontage, and possibly closing the tridge during heavy snows.

Manager Geinzer said he would work with staff to attain more data, consider council feedback, and return to Council for additional discussion.

150 YEAR ANNIVERSARY

Manager Geinzer suggested the celebration planning for the 150th Anniversary be assigned to the PSD which could create a subcommittee. The Council discussed ideas that included designing a logo and working with the Historical Society and other local groups.

ADJOURNMENT

It was moved by Mayor Pro Tem Pipoly and seconded by Pettengill to adjourn the meeting at 7:28 p.m.

Motion passed 7-0.

Pamela Stewart, City Clerk

James Muzzin, Mayor

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON OCTOBER 20, 2016 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

REGULAR SESSION

Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bohn, Pettengill, Gardner, Emaus, Tobbe, staff: City Manager Nate Geinzer, Utilities Director Tim Krugh, DPW Director Dave Blackmar, DPW Assistant Director Thomas, Chief Tom Wightman, Clerk Pamela Stewart, Deputy Clerk Haataja, Attorney Burns, Management Assistant Reed, and an audience of six.

Tom Tolen from WHMI was present from the press.

AGENDA APPROVAL

It was moved by Mayor Pro Tem Pipoly seconded by Tobbe to approve the Agenda as amended. The motion passed 7-0.

CONSENT AGENDA

It was moved by Mayor Pro Tem Pipoly seconded by Pettengill to approve the Consent Agenda. The motion passed 5-0-2. Councilmember Tobbe and Emaus abstained because they did not attend the meeting on October 6.

The following items were approved:

Study Session Minutes of October 6, 2016.

Regular Session of October 6, 2016

Closed Session of October 6, 2016

Set Retreat Date for November 12 & 13, 2016

Received DDA and LDFA Annual Report.

Appointed Mayor Muzzin as SEMCOG Delegate and Management Assistant Reed as Alternate.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 7:35 p.m.

Seeing and hearing none the Call to the Public was closed at 7:35 p.m.

CITY CUSTOMER INFORMATION AND BOARD UPDATES

DPW Director Blackmar discussed sidewalk repair that is to begin soon.

Assistant DPW Director Thomas spoke about the Whispering Oak demo that is to occur in the next couple of weeks. Looking to occur after a rainy day to cut down on dust. The DPW is out of leaf bags but will continue scheduled pickups.

Mayor Pro Tem Pipoly reported that the DDA had approved a phase 2 environmental study for parcel they are in the process of purchasing on N. 2nd Street, approved the purchase of signs and the installation of a new cross walk just west of CSX railway crossing subject to approval, approved \$15,000 for Challis/Karl Greimel intersection design and adopted a resolution to maintain associate level in the Michigan Main Street Program, and discussed the closure of the tridge during the winter.

Councilmember Bohn reported that the Planning Commission had approved an expansion of a dumpster area at the MOD Pizza building and talked about the zoning update.

Councilmember Gardner gave citizens information about a survey available at livgov.com. It will assist Livingston County in identifying how to communicate with citizens.

Councilmember Pettengill thanked the DPW Director and crew for maintaining the cross walks and mentioned that Saturday, October 22 was last day to volunteer to clean up the Imagination Station from 9-11 a.m.

Councilmember Emaus met with the Veteran's Memorial Committee and mentioned that they are partnering with the historical society to rededicate some of the tombstones from the Civil War Period. Emaus mentioned that there was no more room for pavers and the committee sought expansion options. Emaus also reported that the Livingston County Transportation Authority had secured resolutions of support from Genoa and Hamburg. The LCTA hopes to have a transportation summit in January or February 2017.

Mayor Muzzin talked about the Arbor Day tree planting that occurred next to City Hall. The Mayor also spoke about a tour of second graders that visited City Hall. He mentioned that Tridge or Treat would be occurring on Oct 31 at 5:30 pm. BAFD received a grant for fire protection to cover fire alarms. The need of a new generator at the Fire Hall was discussed.

DPW Assistant Director Thomas reported that trick or treating would be allowed from 6-8 p.m. on Halloween.

ANNUAL AUDIT REPORT AND PRESENTATION

Finance Director Gomolka introduced Tim St. Andrew and Zack Gielow of Plante Moran.

The Comprehensive Annual Financial Report was delivered to the City Council. They noted sources of income and how it was broken down with property taxes being the largest percentage. Expenditures were in line with what was expected.

City Council
October 20, 2016
Page 3

They spoke of the future costs of unfunded legacy cost, healthcare, and needed investments in infrastructure and capital equipment.

It was moved by Mayor Pro Tem Pipoly and seconded by Emaus to accept the Comprehensive Annual Financial Report.

Motion passed 7-0.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 8:11 p.m.

Call to the Public was closed at 8:11 p.m.

ADJOURNMENT

It was moved by Councilmember Tobbe seconded by Pettengill to adjourn the meeting at 8:11 p.m.

Motion passed 7-0

Pamela Stewart, Clerk

James Muzzin, Mayor



CITY OF BRIGHTON

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

November 3, 2016

**SUBJECT: CONSIDERATION OF SITE PLAN AMENDMENT #16-010
BRIGHTON COMMERCIAL CENTER (8589 – 8615 Grand River Avenue)**

ADMINISTRATIVE SUMMARY

- Group 10 Management Company is proposing the addition of a new grease tank/dumpster enclosure and an expansion of the existing dumpster enclosure at the Brighton Commercial Center.
- The parcel is approximately 3.24 acres in size and may be accessed from Grand River, Brookside Lane, and Best Buy Drive. The parcel is zoned C-2, General Business District.
- The proposed addition of a new grease tank/dumpster enclosure will be located in the southeast corner of the site and the expansion for the existing dumpster enclosure is located at the northeast corner.
- One (1) parking space will be removed with the proposed expansion of the existing dumpster enclosure.
- Signage on the dumpster gates to advise users that they must remain closed when not in use was requested by the Planning Commission.

RECOMMENDATION

The Planning Commission is recommending approval with conditions as stipulated in the attached minutes. It is recommended that site plan amendment #16-010, Brighton Commercial Center, be approved pursuant to Planning Commission's October 17, 2016 recommendation.

Prepared by: Brandon Skopek,
Community Development Associate

Michael Caruso,
Zoning and Code Enforcement Associate

Approved by: Nate Geinzer,
City Manager

Attachments:

1. Unapproved PC Minutes
2. Site Plan

**City of Brighton
Planning Commission
Meeting Minutes
October 17, 2016**

1. Call to Order/Roll Call

Chairperson Monet called the meeting to order at 7:30 p.m.

The following Commissioners were present:

Jim Bohn	Susan Gardner
Steve Monet	Michael Schutz
William Bryan	David McLane
Robert Pawlowski	Matthew Smith
	David Petrak

Also present was Nate Geinzer, City Manager; Mike Caruso, Rental Inspector / Code Enforcement Officer; Brad Maynes, City Attorney; Kari Jozwick, from Tetra Tech, and an audience of 0.

2. Approval of the September 19, 2016 Meeting Minutes.

It was noted that Scott Barb was omitted from being present at the meeting.

Moved by Commissioner Smith, supported by Commissioner Pawlowski, to approve the September 19, 2016 Planning Commission meeting minutes as amended. **The motion carried 9-0-0.**

3. Approval of the October 17, 2016 Agenda

Moved by Commissioner Gardner, supported by Commissioner Petrak, to approve the agenda as presented. **The motion carried 9-0-0.**

4. Call to the Public

The call to the public was made at 7:32 pm with no response.

Old Business

5. None

New Business

6. **Site Plan Amendment #16-010 – Brighton Commercial Center – 8589 – 8615 W. Grand River Avenue.**

Mr. Caruso stated the applicant would like to add an additional Dumpster enclosure as well as expand the existing enclosure by 19 feet in order to accommodate the recycling containers and grease tanks.

The applicant has addressed the requirements of staff, the engineer, and the planner; however, the planner suggests adding signage to the enclosure gates advising that they must remain closed when not in use. Mr. Thom Dumond of Boss Engineering, who was present to represent the applicant, agreed to add the signs.

Moved by Commissioner Smith, seconded by Commission McLane, to recommend to City Council approval of Site Plan Amendment #16-010 for Brighton Commercial Center conditioned upon the addition of signage on the Dumpster gates to advise users that they must remain closed when not in use. **The motion carried 9-0-0.**

7. Zoning Code Update and Discussion (Clearzoning / Giffels Webster)

Ms. Jill Bahm and Mr. Rod Arroyo from Giffels Webster were present.

They reviewed the items that were discussed with the DDA at their meeting last month, which were downtown building height limits, outdoor dining, and downtown residential parking.

They discussed additional items in the zoning ordinance that are proposed to be amended, specifically lighting, storm water, and landscaping.

Other Business

8. Staff Updates

There were no staff updates this evening.

9. Commissioners Report

Chairman Monet asked staff to discuss with MDOT the signage on westbound I-96 as it relates to the exit number for Spencer Road.

10. Call to the Public

The call to the public was made at 9:09 pm with no response.

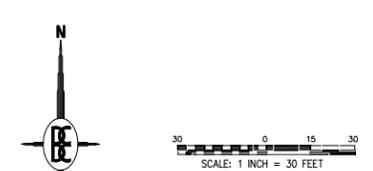
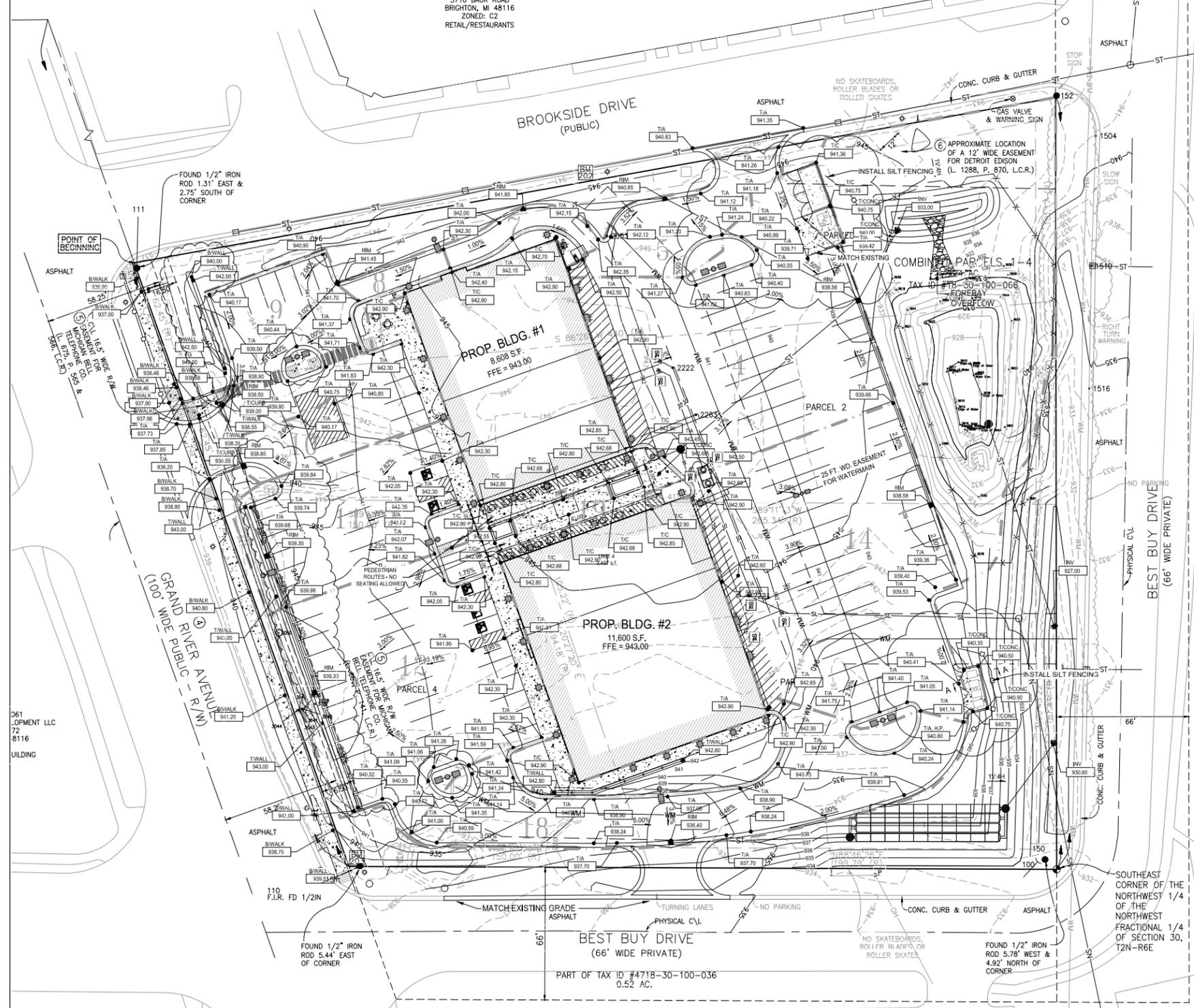
11. Adjournment

Moved by Commissioner Smith, supported by Commissioner Gardner, to adjourn the meeting at 9:09 pm. **The motion carried 9-0-0.**

Bill Bryan, Secretary

Patty Thomas, Recording Secretary

UNAPPROVED



LEGEND

PROPOSED (PR)	EXISTING (EX)	CONTOUR
900	900	SPOT ELEVATION
T/C	+922.08	FINISHED FLOOR ELEVATION
XXX.XX		TOP OF ASPHALT
FF	FF	TOP OF CURB / CONCRETE
T/A	T/A	TOP OF WALK
T/W	T/W	TOP OF PIPE
MH	MH	MANHOLE STRUCTURE
CB	CB	CATCHBASIN STRUCTURE
GV	GV	GATE VALVE STRUCTURE
HY	HY	HYDRANT
UP	UP	UTILITY POLE
SN	SN	SANITARY SEWER
SL	SL	SANITARY LEAD
FM	FM	PRESSURE SEWER
PS	PS	STORM SEWER
WM	WM	WATER MAIN
WL	WL	WATER LEAD
FO	FO	FIRER OPTIC
OH	OH	OVERHEAD WIRE
C	C	ELECTRIC GAS
T	T	TELEPHONE
INLET / CATCHBASIN		INLET / CATCHBASIN
FLARED END-SECTION		FLARED END-SECTION
GATE VALVE		GATE VALVE
HYDRANT		HYDRANT
UTILITY POLE		UTILITY POLE
FENCE		FENCE
SIGN		SIGN
SOIL EROSION CONTROL MEASURE		SOIL EROSION CONTROL MEASURE
(P=PERMANENT, T=TEMPORARY)		(P=PERMANENT, T=TEMPORARY)
SILT FENCE		SILT FENCE
WETLAND BOUNDARY		WETLAND BOUNDARY
CONCRETE		CONCRETE
ASPHALT		ASPHALT

- BENCHMARKS:**
- 101 NORTH RIM OF STORM MANHOLE IN THE WEST LANE OF BEST BUY DRIVE, 30' NORTH OF THE NORTHERLY ENTRANCE TO BUILDING #201. ELEVATION = 942.04
 - 102 NORTHWEST BOLT OF LIGHT POLE BASE ALONG NORTH LINE OF PROPERTY. ELEVATION = 941.82
 - 103 NORTHEAST BOLT COVER OF LIGHT POLE BASE AT THE NORTHEAST INTERSECTION OF BEST BUY DR. AND GRAND RIVER. ELEVATION = 939.98
 - 104 CHISELED "X" ON SOUTH SIDE OF LIGHT POLE BASE LOCATED IN THE ISLAND BETWEEN BUILDING #8609 AND BUILDING #8599. ELEVATION = 946.76

STORM WATER NARRATIVE
 EXISTING CONDITIONS:
 STORM WATER IS COLLECTED IN STORM CATCH BASINS AND SWALES. THE MAJORITY OF STORMWATER ON SITE IS DIRECTED TO THE SWALE IN THE REAR YARD (ALONG BEST BUY DRIVE RUNNING NORTH-SOUTH). A CULVERT THEN PICKS THE SITES STORM WATER INTO THE BEST BUY DRIVE STORM SYSTEM AND DISCHARGES TO AN AREA ON THE OPPOSITE SIDE OF BEST BY DRIVE.

PROPOSED CONDITIONS:
 CATCH BASINS WILL BE UTILIZED ON SITE TO CAPTURE THE STORMWATER. THERE ARE TWO PROPOSED STORM WATER BASINS ON-SITE, AN AT-GRADE BASIN AS WELL AS AN UNDERGROUND BASIN. THE AT-GRADE BASIN WILL STORE THE LARGE MAJORITY OF STORM WATER FROM THE SITE. BOTH SYSTEMS HAVE A OVERFLOW CONTROL. RELEASE RATE OF 1.0 CFS. THE PROPOSED BASINS BOTH OUTLET INTO THE EXISTING SWALE AND CULVERT AT THE REAR OF THE LOT.

NAME	AREA (FT ²)	PERVIOUS AREA (FT ²)	IMPERVIOUS AREA (FT ²)	AREA (ACRES)	PERVIOUS AREA (ACRES)	IMPERVIOUS AREA (ACRES)	COMPOSITE C VALUE
BASIN	18218	18218	0	0.42	0.42	0.00	0.20
CB 4	14583	326.43	14256.57	0.33	0.01	0.33	0.88
CB 5	2990.92	158.07	2832.85	0.07	0.00	0.07	0.86
CB 7	1266.38	208.61	1057.77	0.03	0.00	0.03	0.78
CB 8	842.68	45.59	797.09	0.02	0.00	0.02	0.86
CB 9	4681.09	288.11	4442.98	0.11	0.01	0.10	0.86
CB 10	4216.82	206.76	4010.06	0.10	0.00	0.09	0.87
CB 11	7239.64	688.23	6551.41	0.17	0.02	0.15	0.83
CB 12	13016.39	1054.58	11961.81	0.30	0.02	0.27	0.84
MH 13	0	0	0	0.00	0.00	0.00	0.00
CB 14	15462.73	261.35	15201.38	0.35	0.01	0.35	0.89
CB 16	1236.16	252.00	984.16	0.28	0.06	0.23	0.78
TD 19	2337.14	400.4	1936.74	0.05	0.01	0.04	0.78
B1R1 A	450.4	0	450.4	0.10	0.00	0.10	0.90
B1R2 B	448.0	0	448.0	0.10	0.00	0.10	0.90
B2R1 C	580.0	0	580.0	0.13	0.00	0.13	0.90
B2R2 D	580.0	0	580.0	0.13	0.00	0.13	0.90
TOTAL	117792.95	24362.89	93430.06	2.70	0.56	2.14	0.76

LIVINGSTON COUNTY DETENTION BASIN CALCULATIONS

AREA (ACRES)	IMPERVIOUS FACTOR	ACRE IMPERVIOUS
1.34	0.3	1.73
0.00	0.7	0.00
0.51	0.2	0.10
COMPOUND C:	0.76	
TOTAL DRAINAGE AREA:	2.45	ACRES

REQUIRED 100 YEAR DETENTION VOLUME = 23975 CF

FOREBAY VOLUME
 V_{FB} = 5% OF THE 100-YEAR STORM VOLUME BASED ON THE AREA TRIBUTARY TO THE INLET

FOREBAY STORAGE VOLUME REQUIRED = 1199 CF

FOREBAY STORAGE VOLUME PROVIDED:

ELEV	AREA	VOLUME	CUMULATIVE VOLUME
935	1488	1260	1260
934	1031	833	2093
933	634	467	2560
932	296	166	2726
932	32	16	2742

BANKFULL FLOOD VOLUME
 V_{BF} = 8100 x A x C = 14864 CF

FIRST FLUSH VOLUME
 V_{FF} = 1815 x A x C = 3335 CF

BASIN STORAGE PROVIDED:

ELEV	AREA (FT ²)	DEPTH (FT)	VOLUME (FT ³)	TOTAL VOLUME
938	7529	1	7529	8130
937	6717	1	6717	14847
936	5697	1	5697	20544
935	4681	1	4681	25225
934	3700	1	3700	28925
933	2898	1	2898	31823
932	2116	1	2116	33939
932	275	1	275	34214

FREEBOARD ELEVATION
 DESIGN HIGH WATER ELEVATION

FREEBOARD ELEVATION
 DESIGN HIGH WATER ELEVATION

FREEBOARD ELEVATION
 DESIGN HIGH WATER ELEVATION

OUTLET CONTROL STRUCTURE
 FIRST FLUSH OF RAINFALL
 THE AVERAGE ALLOWABLE RELEASE RATE FOR RUNOFF IS 0.5" OVER AREA OF SITE IN 24 HRS.

$Q_{max} = V_{max} \times (1/24 \text{ HRS}) \times (1 \text{ HR}/3600 \text{ SEC}) = 0.029 \text{ CFS}$

PLACE OPENINGS IN STANDPIPE AT BOTTOM OF BASIN = 928.00

HEAD = $h_{top} - \text{BOTTOM BASIN ELEV} = 1.56 \text{ FT}$

$A = Q_{max} / (0.62 \times (2 \times 32.2 \times h_{top})^{0.5}) = 0.006 \text{ SF}$

A / 0.0065 = 1.14

THEREFORE, USE THE FOLLOWING NUMBER OF 1 INCH DIAMETER HOLES AT ELEV. 928.00

$Q_{max} = 0.012 \text{ CFS}$

BANKFULL FLOOD
 FOR THE ALLOWABLE RELEASE RATE OF 24-HOURS. CHECK THE DISCHARGE THROUGH THE FIRST FLUSH ORIFICE TO SEE IF ADDITIONAL HOLES ARE NECESSARY.

HEAD = $h = h_{top} - \text{BOTTOM OF BASIN} = 5.39 \text{ FT}$

$Q_{max} = 0.62 \times \text{HOLES} \times (\text{AREA EACH HOLE}) \times (2 \times 32.2 \times h)^{0.5} = 06.13 \text{ HRS} = 0.063 \text{ CFS}$

$T_{10} = (1 \text{ SEC} / Q_{max}) \times V_{max} \times (1 \text{ HR} / 3600 \text{ SEC}) = 0.063 \text{ HRS}$

BECAUSE THE HOLDING TIME EXCEEDS 40 HRS, ADDITIONAL ORIFICES IN THE STANDPIPE ARE REQUIRED.

VOLUME THROUGH
 $V = Q_{max} \times 24 \text{ HRS} \times 3600 \text{ SEC} / \text{HR} = 9963 \text{ CF} = 2441 \text{ CFS}$

REMAINING VOL. = 9963 CF - 2441 CFS = 7522 CF

GF = REMAINING VOLUME x (1 / 24 HRS) x (1 / 3600 SEC) = 0.111 CFS

PLACE OPENINGS AT FIRST FLUSH ELEVATION = 929.55

HEAD = $h_{top} - \text{FIRST FLUSH ELEV} = 3.83 \text{ FT}$

$A = Q_{max} / (0.62 \times (2 \times 32.2 \times h)^{0.5}) = 0.011 \text{ SF}$

A / 0.0065 = 1.68

THEREFORE, USE THE FOLLOWING NUMBER OF 1 INCH DIAMETER HOLES AT ELEV. 929.55

$Q_{max} = 0.127 \text{ CFS}$

100 YEAR FLOOD
 $Q_{max} = \text{ALLOWABLE RELEASE RATE} \times \text{AREA SITE IN ACRES} = 0.245 \text{ CFS}$

Q_{max} IS A PEAK OR MAXIMUM FLOW. CALCULATE THE MAXIMUM FLOW PASSING THROUGH FIRST FLUSH AND BANKFULL ORIFICES USING THE TOTAL HEAD, AND SUBTRACT FROM Q_{max} TO DETERMINE THE ORIFICE SIZE TO RELEASE THE 100 YEAR STORM VOLUME.

$Q_{max} - Q_{max} - Q_{max} = 0.20 \text{ CFS}$

$Q_{max} - (Q_{max} + Q_{max}) = 0.05 \text{ CFS}$

$A_{req} = (0.02 \times (2 \times 32.2 \times (h_{top} \times 9.8))^{0.5}) = 0.007 \text{ SF}$

A / 0.0065 = 1.35

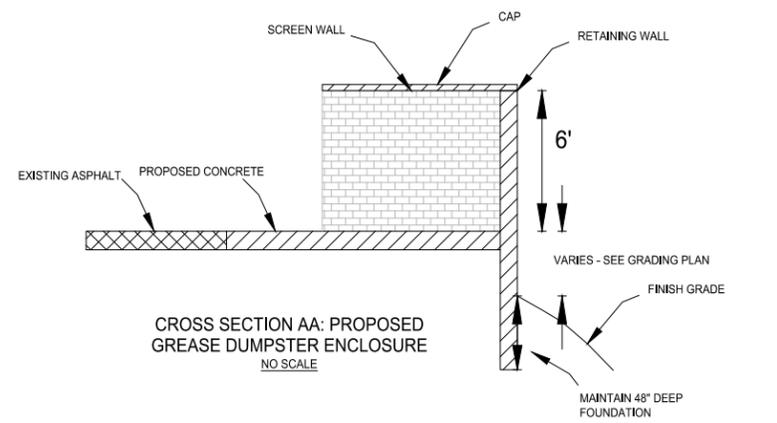
THEREFORE, USE THE FOLLOWING NUMBER OF 1 INCH DIAMETER HOLES AT ELEV. 930.39

$Q_{max} = 0.034 \text{ CFS}$

$Q_{max} = Q_{max} + Q_{max} = 0.233 \text{ CFS}$

SUMMARY OF REQUIRED STANDPIPE HOLES:

ELEVATION	# OF HOLES	DIAMETER OF HOLES
929.55	1	1 INCHES
928.00	2	1 INCHES
928.00	1	1 INCHES



StormTech
 Stormwater Management

Project: _____
 By: _____
 Point of Contact: _____
 Date: _____

System Requirements

Required Storage Volume	2,880 CF
Select Stormtech Chamber System	SC-740
Stone Porosity (Industry Standard = 40%)	40%
Stone Foundation Depth	6 inches
Storage Volume Per Chamber	74.30 CF
Avg cover cover Chambers (18 in min. & 96 in max.)	49 inches

Number of Chambers Required = 39

Approximate End Size Required
 183 Tons
 366 CY
 487 SY

of End Caps Required
 8 Each

Length of ISOLATOR ROW
 85.44 FT

ISOLATOR FABRIC
 47 SY

LIVINGSTON COUNTY UNDERGROUND DETENTION BASIN CALCULATIONS

AREA (ACRES)	IMPERVIOUS FACTOR	ACRE IMPERVIOUS
0.23	0.9	0.21
0.00	0.7	0.00
0.06	0.2	0.01
COMPOUND C:	0.76	
TOTAL DRAINAGE AREA:	0.29	ACRES

COMPONENT C:
 TOTAL DRAINAGE AREA: 0.29 ACRES

$K1 = A \times C$ (Design Constant) = 0.2204
 $Q_{max} = \text{MAX ALLOW OUTFLOW (0.10 CFS / ACRE)} = 0.029 \text{ CFS}$

DURATION (MINUTES)	DURATION (SECONDS)	INTENSITY (IN/HR)	INCHES	INFLOW VOLUME	OUTFLOW	STORAGE VOLUME
5	300	9.17	2750	608	9	597
10	600	7.38	4714	1039	17	1022
15	900	6.88	6188	1384	26	1358
20	1200	6.11	7333	1616	35	1581
30	1800	5.00	9000	1884	52	1831
60	3600	3.24	11647	2587	104	2483
90	5400	2.39	12913	2848	157	2691
120	7200	1.90	13655	3010	209	2801
180	10800	1.34	14458	3193	313	2880

REQUIRED 100 YEAR DETENTION VOLUME = 2880 CF

BEBOSS Engineering
 Engineers Surveyors Planners Landscape Architects

3121 E. GRAND RIVER AVE.
 HOWELL, MI. 48843
 800.246.6735 FAX 517.548.1670

BRIGHTON COMMERCIAL CENTER

GROUP 10 MANAGEMENT CO.
 30500 NORTHWESTERN HIGHWAY, SUITE 525
 FARMINGTON HILLS, MI 48334
 (248) 655-2100

GRADING AND DRAINAGE PLAN

PROJECT: _____
 PREPARED FOR: _____
 TITLE: _____
 DATE: 9-27-16

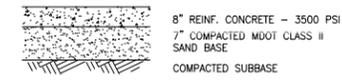
NO	BY	REVISION	PER
1	TD	CITY REVIEW	PER

DESIGNED BY: TD
 DRAWN BY: TD
 CHECKED BY: _____

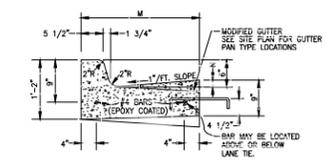
SCALE: 1" = 30'
 JOB NO. 14-030
 DATE 9-8-16

SHEET NO. **C3**

NOTE:
 CONTRACTOR TO ENSURE THAT EXISTING SOILS ARE SUITABLE FOR CONSTRUCTION OF GREASE DUMPSTER. CONTRACTOR ALSO, IS TO VERIFY TYPE OF SOIL AT LOCATION OF GREASE DUMPSTER AND PERFORM A SOIL BEARING CAPACITY TEST AT THE BOTTOM OF PROPOSED FOOTING.

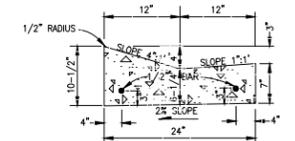


CONCRETE PAVEMENT CROSS SECTION
 (NO SCALE)

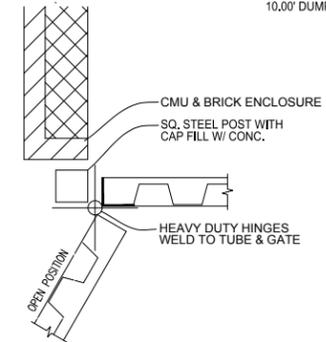


DETAIL	DIMENSIONS	LANE TIES	CONCRETE QUANTITY (CU YD/VOL. FT.)
FT	1'-0"	7/8" Ø STEEL	0.0484
FS	1'-0"	7/8" Ø STEEL	0.0484
FB	2'-0"	1 1/2" Ø STEEL	0.0968
FA	2'-0"	1 1/2" Ø STEEL	0.0968
FE	2'-0"	1 1/2" Ø STEEL	0.0968
FC	2'-0"	1 1/2" Ø STEEL	0.0968

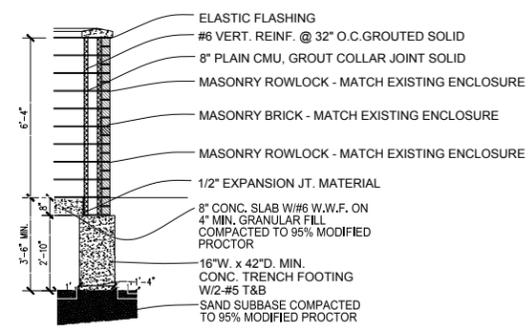
CONCRETE CURB & GUTTER TYPE F
 (NO SCALE)



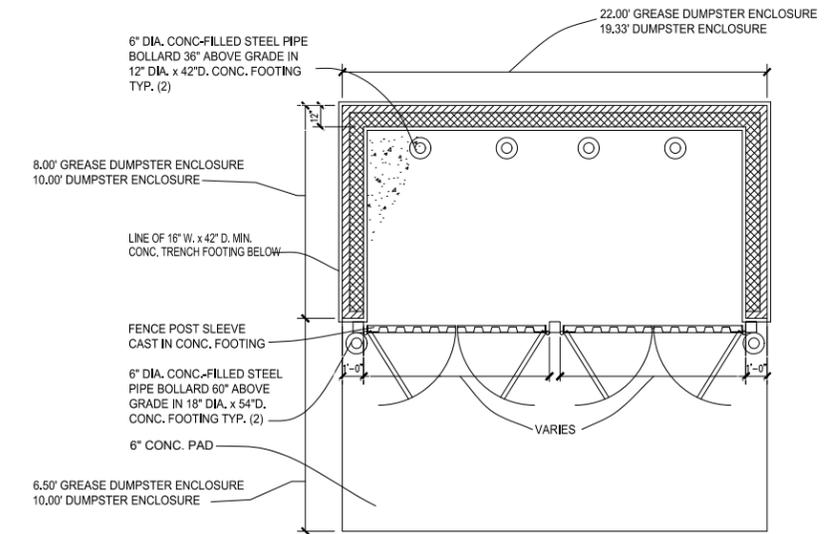
"VALLEY TYPE" MOUNTABLE CURB & GUTTER DETAILS
 (NO SCALE)



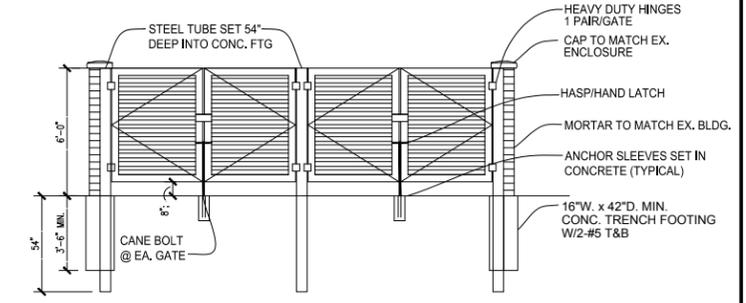
GATE POST DETAIL
 (NO SCALE)



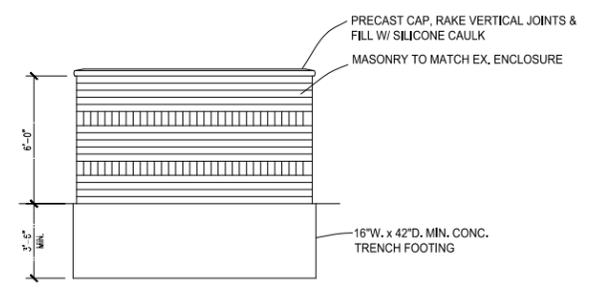
REFUSE ENCLOSURE WALL SECTION
 (NO SCALE)



REFUSE ENCLOSURE PLAN
 (NO SCALE)



REFUSE ENCLOSURE FRONT ELEVATION
 (NO SCALE)



REFUSE ENCLOSURE REAR ELEVATION
 (NO SCALE)

THE LOCATION AND ELEVATION OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THESE DRAWINGS ARE ONLY APPROXIMATE. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO ANY CONSTRUCTION. APPROPRIATE UTILITY CROSSINGS IN THE FIELD PRIOR TO ANY CONSTRUCTION SHALL BE APPROVED BY THE LOCATION OR DEPTH DEPT. OF THE CITY OF BRIGHTON, MI. BEFORE YOU DIG CALL 800-487-3772

BEBOSS Engineering
 Engineers Surveyors Planners Landscape Architects
 3121 E. GRAND RIVER AVE.
 HOWELL, MI. 48843
 800.246.6735 FAX 517.548.1670

BRIGHTON COMMERCIAL CENTER
GROUP 10 MANAGEMENT CO.
 30500 NORTHWESTERN HIGHWAY, SUITE 525
 FARMINGTON HILLS, MI 48334
 (248) 855-2100

NO	BY	REVISION PER	DATE
1	CH	ENGINEER REVIEW	10-4-16
1	TD	CITY REVIEW	9-27-16

DESIGNED BY: TD
 DRAWN BY: TD

CHECKED BY:

SCALE 1" = 30'

JOB NO. 14-030

DATE 9-8-16

SHEET NO.

C4





CITY OF BRIGHTON
REPORT FROM THE CITY MANAGER TO CITY COUNCIL
November 3, 2016

SUBJECT: QUARTERLY INVESTMENT REPORT AS OF SEPTEMBER 30, 2016

ADMINISTRATIVE SUMMARY

- The City's total investment/bank balance has increased by \$4,645,869 or 102.8% over last quarter to \$9,164,161.
- This increase follows the normal cash flow of the City as the majority of tax revenue is collected in the first quarter of the fiscal year, while expenditures tend to be constant throughout the year.
- Compared to the same quarter a year ago, the City's total investment/bank balance has increased by \$1,315,037 or 16.8%. This increase is the combined result of higher fund balance and the timing of payroll and accounts payable disbursements.
- The City's average rate of return on investments has decreased from 0.81% to 0.71% over the last quarter, primarily due to the receipt to tax revenue that had yet to be invested in higher yield CDs.
- The City continues to earn more than the benchmark 3-month Treasury Bill Rate and the Fed Funds Rate.
- The City's deposits/investments with Flagstar Bank and Chief Financial Credit Union total 52.8% and 17.8%, respectively, of the City's overall portfolio. The high ratio of deposits held in Flagstar is due to the receipt of tax revenue that had yet to be invested in other institutions.
- We continue to work within the primary objectives of the City's Investment Policy, which, in priority are; safety, liquidity, and return on investment.

Prepared by: Gretchen M. Gomolka, Finance Director

Approved by: Nate Geinzer, City Manager

MEMORANDUM

From

To: City Council
From: Laura Hoshaw, Treasurer
Subject: Quarterly Investment Report
Date: October 24, 2016

RH

The City of Brighton currently has 19% of all investments held in 7 Certificates of Deposit (CDs) with various Michigan banks maturing in 11-months or less. The interest rates of these outstanding CDs range from .65% to a maximum of 1.10% and vary in amounts from \$250,000 to \$254,055. Investment in CDs protects interest revenue from market declines in the money market accounts. The general fund currently holds 6 CDs in the amount of \$1,502,518. The Utilities Reserve fund holds 1 CD in the amount of \$254,055. Staggering investment maturities provides an on-going steady interest income and also helps fund future accounts payable and payroll.

The remaining 81% of our total investments are providing .15% to 1.2% interest rates on our money market, savings, and checking accounts held at various financial institutions. These funds are completely liquid in nature and are available to use on demand. CDs require a penalty in interest; normally one month is forfeited, if they are needed prior to their maturity. Municipalities are allowed to only use Michigan banks for investment purposes.

The American economy added jobs at a steady pace and wages increased modestly in September. Employers added 156,000 jobs and wages increased 2.6% over the past year. The unemployment rate increased slightly to 5% from 4.9%. The increase reflects the fact that more people who had previously given up looking for work came back into the job market, a sign that they are more confident about finding work.

Existing home sales eased up in August for the second consecutive month despite mortgage rates near record lows as higher home prices and not enough inventories for sale kept some would be buyers at bay. Sales are at their second lowest pace of 2016 but are still slightly higher (.08%) than a year ago.

The economy is at risk of a soft patch in the coming months as a result of uncertainty related to the election. The country has faced tough electoral races before, but the current atmosphere seems to be casting an unusually noxious pall over the economy. Businesses are holding off on spending because of the political climate. Forecasters who predicted that economic activity would accelerate are now lowering those projections. Consumer spending in August that came in unexpectedly light along with a recent decline in the pace of car sales suggests that consumer spending may have peaked in the current business cycle.

The Fed left its benchmark interest rate unchanged after the September meeting of its policy making committee although most of its officials said they expected to raise rates by the end of the year. Janet Yellen, the Fed's chairwoman, said she saw no reason to rush. The committee judged that the case for an increase in the federal funds rate has strengthened but decided, for the time being, to wait for further evidence.

CITY OF BRIGHTON
 QUARTERLY INVESTMENT REPORT
 AS OF SEPTEMBER, 2016

<u>Investment Account</u>	<u>Account Balance</u>	<u>Maturity Date</u>	<u>Current % Interest Rate</u>	<u>Average R.O.R.</u>
OLD NATIONAL BANK-Checking	2,604.87	Immediate	0.00%	0.00%
OLD NATIONAL BANK-Juvenile	2,191	Immediate	0.00%	0.00%
Total Old National Bank	<u>4,796</u>			
1ST NATIONAL BANK	84,508	Immediate	0.15%	0.00%
Total 1st National Bank	<u>84,508</u>			
FIRST NATIONAL BANK OF AMERICA	231,843	Immediate	0.50%	0.01%
Total First National Bank of America	<u>231,843</u>			
FLAGSTAR BANK-Refundable Deposit	403,150	Immediate	0.55%	0.02%
FLAGSTAR BANK-Combined Savings	4,234,389	Immediate	0.55%	0.25%
FLAGSTAR BANK-Flexible Spending	10,718	Immediate	0.35%	0.00%
FLAGSTAR BANK-A/P Checking	190,945	Immediate	0.40%	0.01%
Total Flagstar Bank	<u>4,839,203</u>			
CHIEF FINANCIAL CREDIT UNION-Platinum Sav	1,628,783	Immediate	1.20%	0.21%
Total Chief Financial Credit Union	<u>1,628,783</u>			
THE STATE BANK-Savings Account	500,044	Immediate	0.40%	0.02%
Total The State Bank	<u>500,044</u>			
INDEPENDENT BANK UTILITY LB-Checking	1,294	Immediate	0.00%	0.00%
INDEPENDENT BANK UTILITY LB-MM	117,117	Immediate	0.20%	0.00%
Total Independent Bank	<u>118,411</u>			
CD-CRESTMARK BANK	250,000	03/01/17	0.95%	0.03%
CD-THE STATE BANK	250,000	06/30/17	0.65%	0.02%
CD-TALMER STATE BANK & TRUS	250,000	06/02/17	0.75%	0.02%
CD-ANN ARBOR STATE BANK	254,055	07/30/17	1.00%	0.03%
CD-ANN ARBOR STATE BANK	252,518	09/01/17	1.00%	0.03%
CD-THE PRIVATE BANK	250,000	06/10/15	1.10%	0.03%
CD-OLD NATIONAL BANK	250,000	03/16/17	0.75%	0.02%
Total Certificate of Deposits	<u>1,756,573</u>			
TOTAL	<u><u>9,164,161</u></u>		10.50%	0.71%
Three Month Treasury Bill Rate*				0.29%
Average Fed Funds Rate**				0.39%
City's Avg. R.O.R. over/(under) the 3-month T-Bill Rate				0.41%
City's Avg. R.O.R. over/(under) the Avg. Fed Funds Rate				0.31%



CITY OF BRIGHTON

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

NOVEMBER 3, 2016

SUBJECT: TO CONDUCT HEARING AND CONSIDER APPROVAL OF A TEMPORARY LAND USE PERMIT FOR ST. PATRICK CATHOLIC CHURCH FOR CHRISTMAS TREE SALES

ADMINISTRATIVE SUMMARY

- St. Patrick's church applied for a Temporary Land Use Permit for the period of time from November 18, 2016 to December 16, 2016, weekends only.
- A sketch of the layout and proposed use including table and tree locations.
- All neighboring property owners were notified within 300 feet of the proposed site.
- The application has been given a favorable recommendation by the City's Police Chief, Livingston County Building Official, Director of DPW, and Brighton Area Fire Chief.
- There would be no budget impact to this approval
- This request has been approved for the last two years

RECOMMENDATION

Staff recommends approval of the application from St. Patrick Church dated October 14, 2016 for a Temporary Land Use Permit for the sale of Christmas trees from November 18, 2016 to December 16, 2016.

Prepared by: Clerk Stewart

Reviewed by: DPW Director Blackmar, Chief Wightman, Chief O'Brien, Livingston Building Official Rowell

Approved by: City Manager

Routed
10-14-16

TEMPORARY LAND USE APPLICATION

Applicant: ST PATRICK CATHOLIC CHURCH Date: 10/19/16
(Only the Property Owner shall serve as the Applicant)

Driver's License Number: Church Authorization Letter attached

Address: 711 Rickett

Phone Number: 810 229 9863

Person(s) Conducting Sale: JOE MEANEY

Driver's License Number: M 500 441 603 658

Address: 7061 FOREST WAY - BRIGHTON MI, 48116

Phone Number: 810 599-8341

Location of Temporary Land Use: ST PATRICK CATHOLIC CHURCH

Closest Street Intersection: RICKETT & GRAND RIVER

Items to be Sold: CHRISTMAS TREES & WREATHS

(Appliances, Furniture, Artwork, Crafts, Clothing, and other similar products are NOT ALLOWED per City Ordinance)

Requested Dates of Sale: NOVEMBER 18 THRU DECEMBER 16, 2016

(Christmas Trees maximum 30 days)
(Produce and Firewood Maximum 90 days)

List and Temporary Facilities to be Erected or Located upon the Property, i.e. tents, tables, stands, displays:

TENTS, TABLES, STANDS & DISPLAYS

List the materials to be utilized in the construction of any temporary facilities:

- 2x4^{WOOD} TREE STANDS

- 10x20 TAIL GATE TENT

St. Patrick Church

711 RICKETT ROAD
BRIGHTON, MICHIGAN 48116-1824
(810) 229-9863
FAX # (810) 220-0730
www.stpatchurch.org

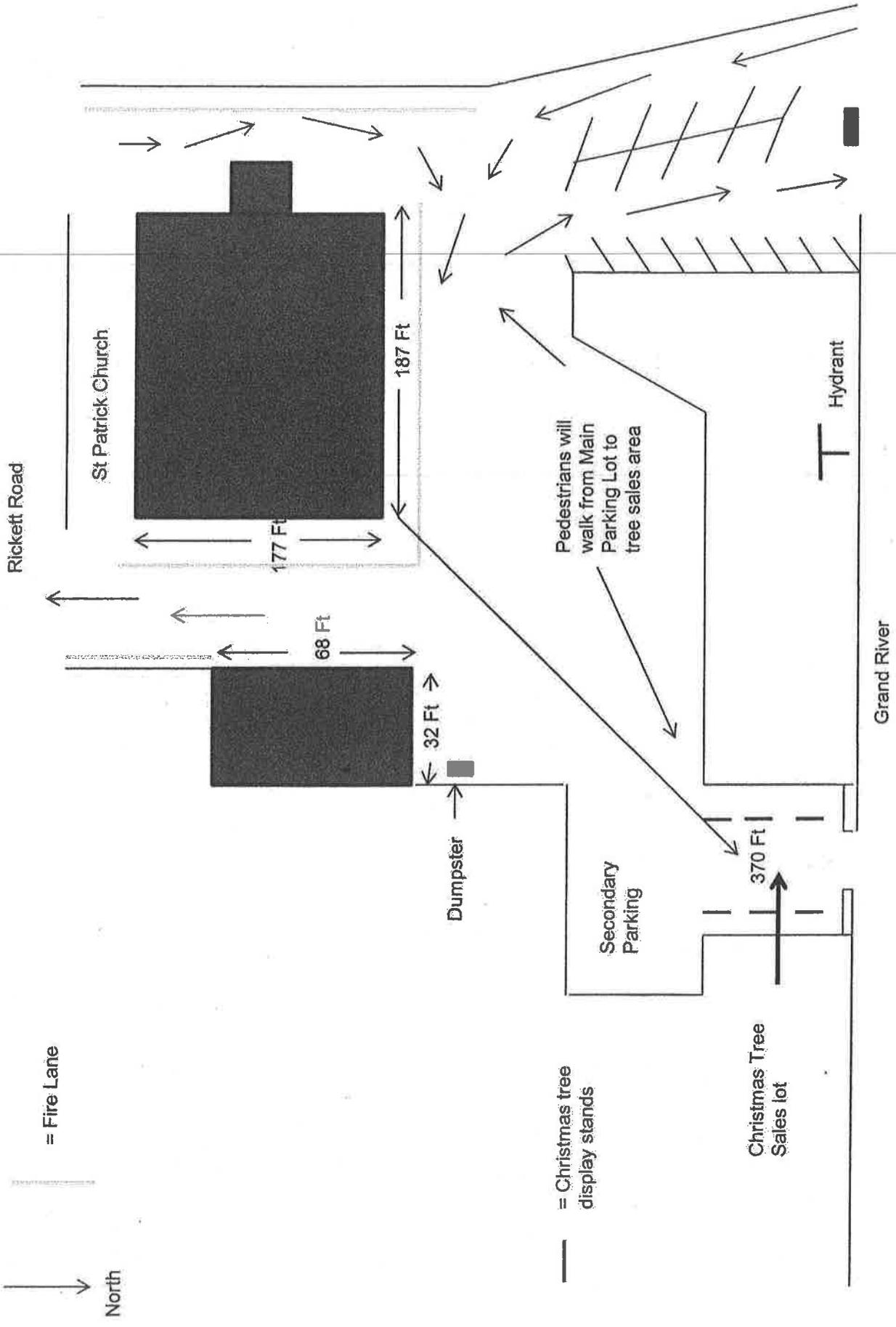
October 7, 2016

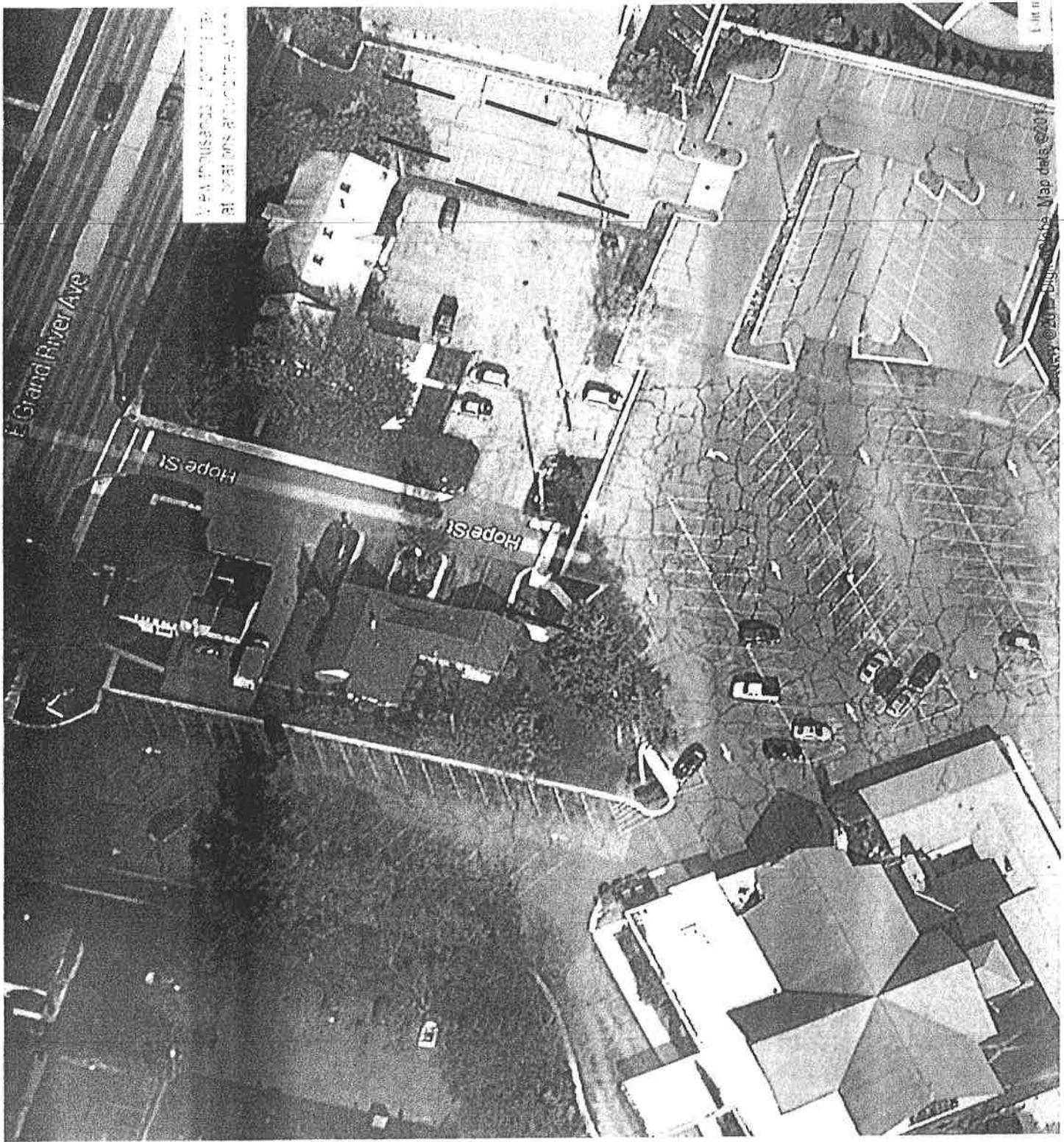
To City of Brighton:

This letter is to inform you that St. Patrick Church authorizes the St. Patrick School Dad's Club (Joe Meaney-Chairperson) to use the Church grounds for its 2016 Christmas Tree Sales for the following dates: 11/25-11/27/16, 12/2-12/4 and 12/9-12/11.



Rev. Karl Pung-Pastor





Primary location of tree sales will be in the main parking lot of the church (NE corner). All tree stands will be placed a minimum of 10 feet from any structure. At the closed of business all trees will be removed and placed in the storage lot identified. Minimum amount of lighting will be attached to the stands to parking lot lights.



CITY OF BRIGHTON

"Providing quality service"

Date: 10-14-16

200 N First Street
Brighton, MI 48116

Ph: 810-227-9005
fax: 810-227-6420
Inspections 810-227-0419

Property Address:

JOSEPH MEANEY
ST PATRICK CHURCH,
711 RICKETT RD
BRIGHTON, MI 48116.

- Mechanical _____
- Plumb _____
- Electrical _____
- BldgBond _____
- Building _____
- Plan-CES _____
- Sewcon _____
- W/S Insp _____
- Watcon _____
- Meter _____
- Temp. Sign _____
- Cont-Reg _____

- Planning**
- Variance Application _____
- Zoning Change _____
- Site Plan Application _____

- Photocopy**
- Misc Copies _____
- Zoning ordinance book _____
- Zoning maps _____

- Misc - 101**
- Lot Splits _____

- Misc-592**
- _____

- Collect'n (nsf charge)**
- LAND USE 200.00

- Plan - CES**
- (Engineering Reimburse)**
- GL# 101-010-00-00-600-62701
- (list project #)

LAND USE \$200.⁰⁰

PAID
OCT 14 2016
CITY OF BRIGHTON

Paid By:

JOSEPH MEANEY
(ST PATRICK CHURCH)

Total

\$ 200.00

Check #:

#6865

Juni Gale

Routed
10-14-16

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(Only the Property Owner shall serve as the Applicant)

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(Appliances, Furniture, Artwork, Crafts, Clothing, and other similar products are NOT ALLOWED per City Ordinance)

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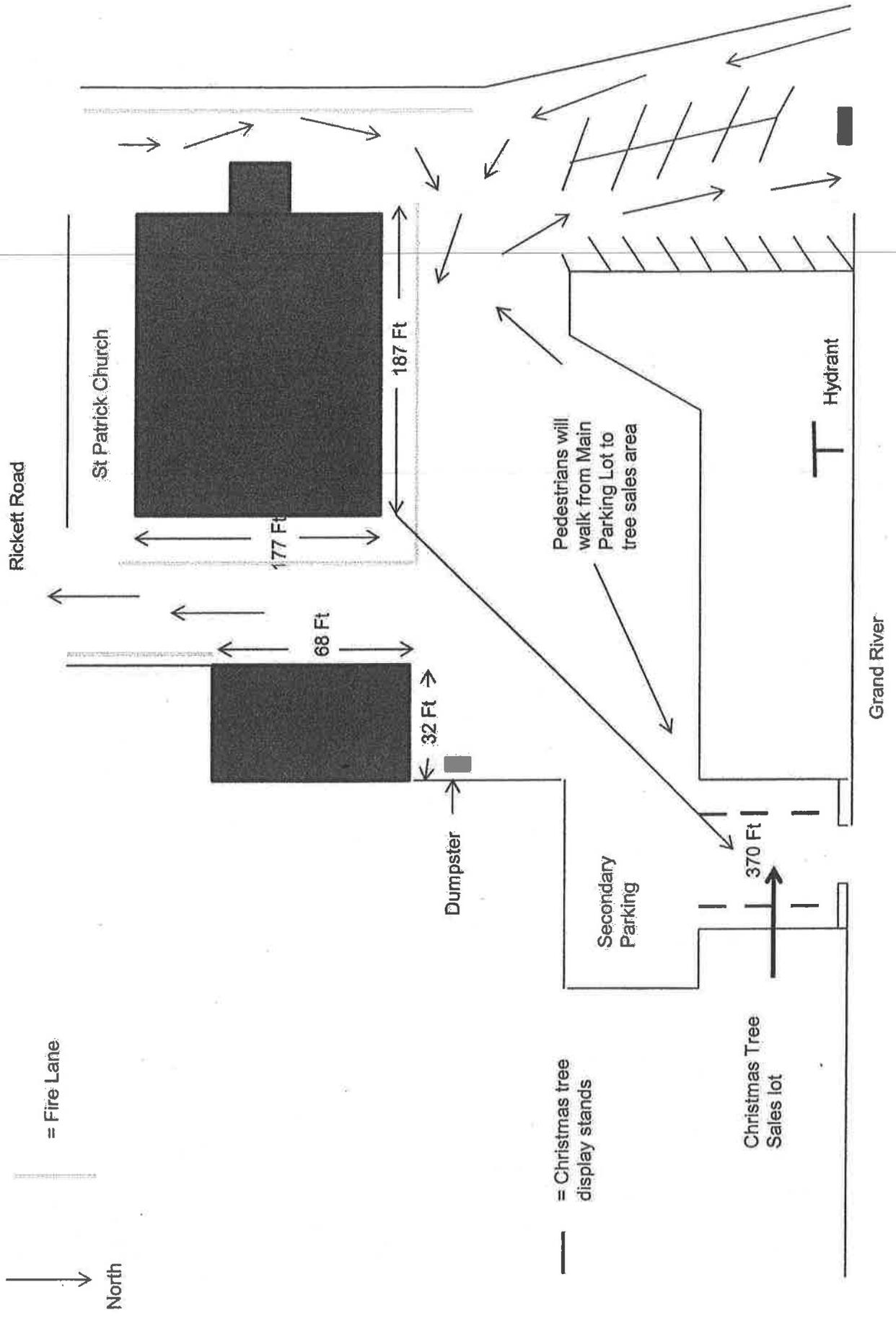
October 7, 2016

To City of Brighton:

This letter is to inform you that St. Patrick Church authorizes the St. Patrick School Dad's Club (Joe Meaney-Chairperson) to use the Church grounds for its 2016 Christmas Tree Sales for the following dates: 11/25-11/27/16, 12/2-12/4 and 12/9-12/11.



Rev. Karl Pung-Pastor



↓ North
 - - - = Fire Lane

— = Christmas tree display stands

St Patrick Church

Rickett Road

Grand River

Hydrant

Dumpster

Secondary Parking

Christmas Tree Sales lot

Pedestrians will walk from Main Parking Lot to tree sales area

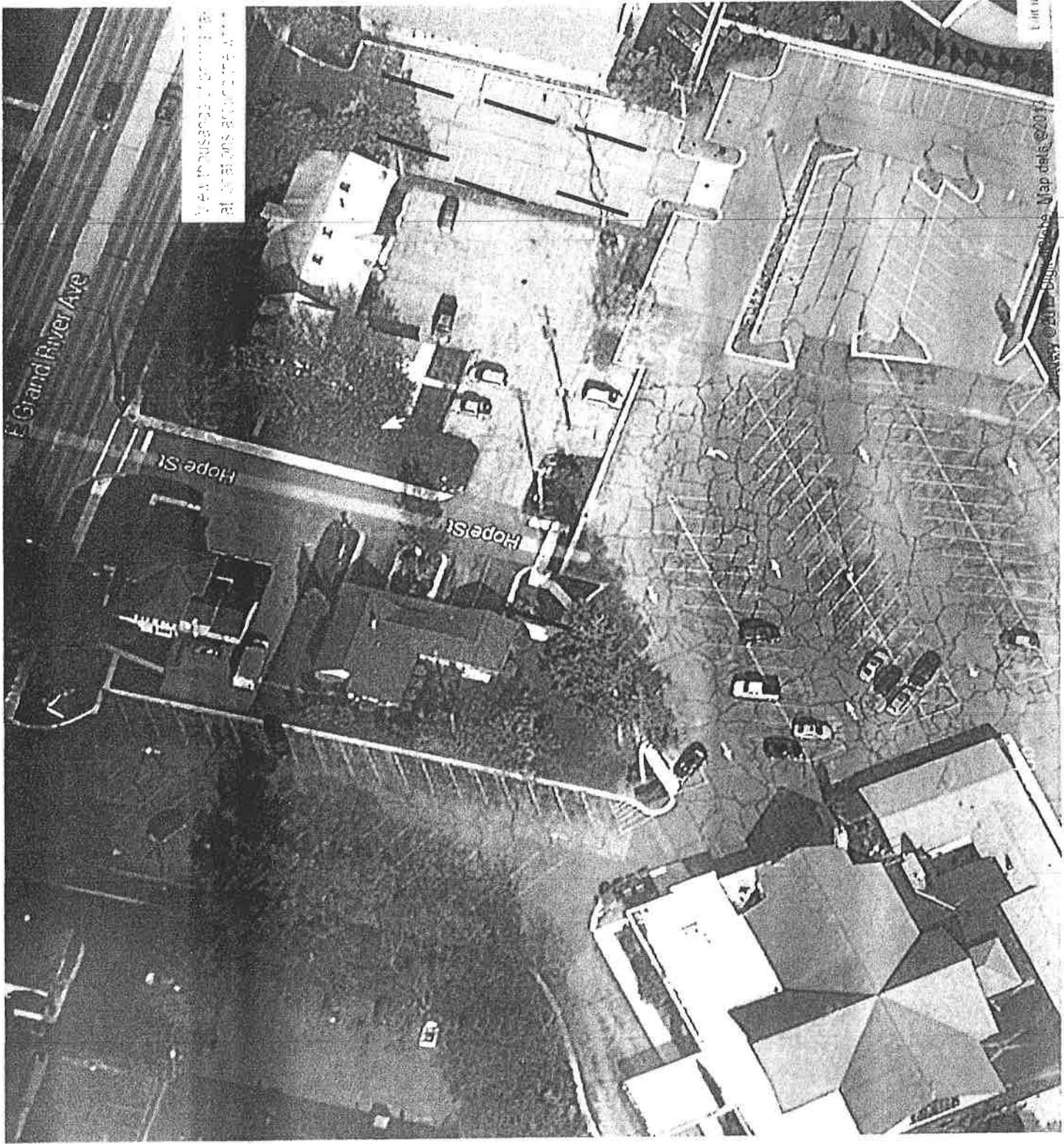
68 Ft

32 Ft

370 Ft

177 Ft

187 Ft



Primary location of tree sales will be in the main parking lot of the church (NE corner). All tree stands will be placed a minimum of 10 feet from any structure. At the closed of business all trees will be removed and placed in the storage lot identified. Minimum amount of lighting will be attached to the stands to parking lot lights.



CITY OF BRIGHTON

"Providing quality service"

Date: 10-14-16

200 N First Street
Brighton, MI 48116

Ph: 810-227-9005
fax: 810-227-6420
Inspections 810-227-0419

Property Address:

JOSEPH MEANEY
ST PATRICK CHURCH,
711 RICKETT RD
BRIGHTON, MI 48116.

- Mechanical _____
- Plumb _____
- Electrical _____
- BldgBond _____
- Building _____
- Plan-CES _____
- Sewcon _____
- W/S Insp _____
- Watcon _____
- Meter _____
- Temp. Sign _____
- Cont-Reg _____

- Planning**
- Variance Application _____
- Zoning Change _____
- Site Plan Application _____

- Photocopy**
- Misc Copies _____
- Zoning ordinance book _____
- Zoning maps _____

- Misc - 101**
- Lot Splits _____

- Misc-592**
- _____

- Collect'n (nsf charge)**
- LAND USE 200.00

- Plan - CES**
- (Engineering Reimburse)**
- GL# 101-010-00-00-600-62701
- (list project #)

LAND USE #200.⁰⁰
PAID
OCT 14 2016
CITY OF BRIGHTON

Paid By: JOSEPH MEANEY
(ST PATRICK CHURCH)

Total \$ 200.00
Check #: #6865

Juni' Gale

Pam Stewart - RE: Temporary Land Permit for St. Pats

From: Dave Blackmar <blackmard@brightoncity.org>
To: Pam Stewart; Tom Wightman; "mobrian@brightonareafire.com"; Jim Rowell
Date: 10/14/2016 2:01 PM
Subject: RE: Temporary Land Permit for St. Pats

No issues for DPW...

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: Pam Stewart <stewartp@BrightonCity.org>
Date: 10/14/2016 11:09 AM (GMT-05:00)
To: Dave Blackmar <blackmard@BrightonCity.org>, Tom Wightman <wightmant@brightoncitypolice.org>, mobrian@brightonareafire.com, Jim Rowell <jrowell@co.livingston.mi.us>
Subject: Temporary Land Permit for St. Pats

>>> "Pam Stewart" 10/14/2016 11:09 >>>

Hello all,

As in the last few years, St. Patrick's Church is requesting a temporary land permit to sell Christmas tree on their 711 Rickett property. Attached find their application, letter of authorization and information concerning fire lanes. It is the same as they have submitted previously. Let me know if you would approve this ASAP so I can do the 300 foot mailing and schedule the hearing. I am looking to do this by the November 3rd Council meeting.

If you have any questions or would like more information let me know. Thank you.

Pamela Stewart
City Clerk
City of Brighton
200 N. First Street
Brighton, MI 48116
[810-227-0463](tel:810-227-0463)
www.brightoncity.org

Pam Stewart - Re: Temporary Land Permit for St. Pats

From: Tom Wightman
To: Stewart, Pam
Date: 10/14/2016 11:31 AM
Subject: Re: Temporary Land Permit for St. Pats
Attachments: St Pats land use approval.pdf

Approved. Signature page attached.

>>> Pam Stewart 10/14/2016 11:09 AM >>>
Hello all,

As in the last few years, St. Patrick's Church is requesting a temporary land permit to sell Christmas tree on their 711 Rickett property. Attached find their application, letter of authorization and information concerning fire lanes. It is the same as they have submitted previously. Let me know if you would approve this ASAP so I can do the 300 foot mailing and schedule the hearing. I am looking to do this by the November 3rd Council meeting.

If you have any questions or would like more information let me know. Thank you.

Pamela Stewart
City Clerk
City of Brighton
200 N. First Street
Brighton, MI 48116
810-227-0463
www.brightoncity.org

Pam Stewart - Re: Temporary Land Permit for St. Pats

From: "Michael O'Brian" <mobrian@brightonareafire.com>
To: Pam Stewart <stewartp@brightoncity.org>
Date: 10/14/2016 1:06 PM
Subject: Re: Temporary Land Permit for St. Pats
Cc: Dave Blackmar <blackmard@brightoncity.org>, Tom Wightman <wightmant@brig...>

Fire is good

Michael O'Brian CFO, MIFirE
Fire Chief
Brighton Area Fire Authority
Direct Dial 810-299-0024
Fire Headquarters 810-229-6640

On Oct 14, 2016, at 10:09 AM, Pam Stewart <stewartp@brightoncity.org> wrote:

Hello all,

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Pamela Stewart
City Clerk
City of Brighton
200 N. First Street
Brighton, MI 48116
810-227-0463
www.brightoncity.org

<Temporary Land Use Permit St. Pats.pdf>

Pam Stewart - Re: Temporary Land Permit for St. Pats

From: Jim Rowell <JRowell@livgov.com>
To: Pam Stewart <stewartp@BrightonCity.org>
Date: 10/14/2016 1:07 PM
Subject: Re: Temporary Land Permit for St. Pats
Cc: "mobrian@brightonareafire.com" <mobrian@brightonareafire.com>, "DaveBlac..."

Hi Pam
Building is good.
Jim

Sent from my iPhone

On Oct 14, 2016, at 11:09 AM, Pam Stewart <stewartp@BrightonCity.org> wrote:

Hello all,

As in the last few years, St. Patrick's Church is requesting a temporary land permit to sell Christmas tree on their 711 Rickett property. Attached find their application, letter of authorization and information concerning fire lanes. It is the same as they have submitted previously. Let me know if you would approve this ASAP so I can do the 300 foot mailing and schedule the hearing. I am looking to do this by the November 3rd Council meeting.

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Pamela Stewart
City Clerk
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200 N. First Street
Brighton, MI 48116
[810-227-0463](tel:810-227-0463)
www.brightoncity.org

<Temporary Land Use Permit St. Pats.pdf>



CITY OF BRIGHTON
REPORT FROM THE CITY MANAGER TO CITY COUNCIL
NOVEMBER 3, 2016

SUBJECT: STATE REQUIRED DEFICIT ELIMINATION PLAN FOR MAJOR STREET FUND

ADMINISTRATIVE SUMMARY

- During the year ended June 30, 2016 the City of Brighton made improvements to Brighton Interior Drive. The funding for this project was a combination of State grant funds, Act 51 funds and a contribution of \$267,761 from the City's Downtown Development Authority.
- The road work expenditures and revenues from the State grant funds and Act 51 funds occurred in the fiscal year ending June 30, 2016 and were recorded in the Major Streets Fund. The contribution from the Downtown Development Authority was not recorded in the Major Streets Fund for the year ended June 30, 2016, rather, it is disclosed as a commitment in the audited financial statements. The Downtown Development Authority has planned to pay the Major Streets Fund over the next two fiscal years. This timing difference caused a deficit in the Major Streets Fund of \$17,310
- On September 30, 2016, the Downtown Development Authority transferred one half of the commitment (\$133,836) to the Major Streets Fund which eliminated the deficit that existed at June 30, 2016. The second half of the commitment will be paid in fiscal year 2017-2018.
- Because a deficit existed as of June 30, 2016, the State of Michigan requires that the City Council for the City of Brighton adopt a deficit elimination plan. This will be a simple submission because the deficit is now gone.

Prepared by: Gretchen M. Gomolka, Finance Director

Approved by: Nate Geinzer, City Manager

RESOLUTION 16-

A RESOLUTION TO ADOPT A DEFICIT ELIMINATION PLAN FOR THE MAJOR STREETS FUND AS OF JUNE 30, 2016

WHEREAS, the City of Brighton's Major Streets Fund has a \$17,310 deficit fund balance on June 30, 2016; and

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury:

NOW, THEREFORE, IT IS RESOLVED that the City of Brighton's City Council adopts the following as the City of Brighton's Major Streets Fund Deficit Elimination Plan:

The deficit in the Major Streets Fund was created due to a timing difference between roadwork expenditures and the receipt of committed funds from the City's Downtown Development Authority. The Downtown Development Authority will be contributing \$267,673 to the Major Streets Fund over the next two fiscal years. The fiscal year 2016-2017 payment of \$133,836 was made on September 30, 2016. The Major Streets Fund deficit will be eliminated at June 30, 2017 as outlined by the projected budget below.

Fund Balance (Deficit) June 30, 2016	(\$17,310)
Budgeted 2016-2017 Revenues	
Special Assessments	166,442
Licenses & Permits	23,000
State Sources	425,681
Interest	58,841
Transfers in from other funds	<u>323,941</u> (including \$133,836 from DDA)
Total Revenues	\$997,905
Budgeted 2016-2017 Expenditures	
Public Works	573,412
Debt Service	270,100
Transfers out to local roads	<u>50,000</u>
Total Expenditures	\$893,512
Projected Fund Balance June 30, 2017	\$87,083

BE IT FURTHER RESOLVED that the City of Brighton's Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

This Resolution was adopted this day of _____

Pamela Stewart, City Clerk

I, Pamela Stewart, City Clerk for the City of Brighton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by City Council at the Regular meeting held on November 3, 2016.

Pamela Stewart, City Clerk



CITY OF BRIGHTON
REPORT FROM THE CITY MANAGER TO CITY COUNCIL
NOVEMBER 3, 2016

SUBJECT: CONSIDER APPROVAL OF DESIGN PROPOSAL FOR CHALLIS ROAD WATER MAIN RELOCATION TO TETRA TECH IN THE AMOUNT OF \$12,000

ADMINISTRATIVE SUMMARY

- In 2018, Challis Road will be reconstructed, which will include widening and realignment from Karl Greimel Drive to Brighton Interior Drive.
- To accommodate the Challis Road reconstruction, the City needs to move a 16 inch water transmission main along the south side of Challis.
- Tetra Tech has provided a proposal for the design and preparation of necessary construction documents and permits for the above referenced project.
- Construction will be coordinated with the Livingston County Road Commission.

RECOMMENDATION

It is recommended that City Council authorize the City Manager to issue a purchase order to Tetra Tech in the amount of \$12,000.

Prepared and

Approved by: Nate Geinzer, City Manager