

CITY OF BRIGHTON
CITY COUNCIL MEETING
CITY HALL
December 3, 2015

Regular Blue Sky: 7:00 p.m.: Review of Agenda Items for this evening's meeting

REGULAR SESSION - 7:30 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Consider approval of the Agenda
5. Approval of minutes: Regular Meeting of November 19, 2015 & Special Meeting of November 21, 2015
6. Eagle Scout presentation
7. Call to the Public

Consent Agenda

8. Consider approval of an [intergovernmental agreement to rejoin SEMCOG as recommended by staff](#)
9. Consider appointments of City Council Liaison Members to various City Boards, Commissions, Subcommittees including a voting delegate to and for SEMCOG meetings
10. Consider [approval of the staff recommended Fiscal Year 16-17 Budget Process Preparation, Review, & Approval calendar](#)

Policy Development & Customer Communications' action items

11. Consider discussion regarding the outcomes of the Nov. 30th SELCRA-related intergovernmental meeting with the School District Board of Trustees and related legal advice from the City Attorneys in response to City Council's legal advice questions raised at the November 19th City Council Meeting
 - 11a. Consider any motions and or further SELCRA-related requests/directions to City staff including the City Attorneys
12. Consider site plan amendment approval for Northridge Woods
13. Consider site plan amendment approval for Northridge Ponds

Other Business

14. Information for City Customers including reports on responses to Citizens Inquiries to City Council received since the last Council Meeting
15. Receive updates from Council Member Liaisons to other Boards and Commissions
16. Call to the Public
17. Adjournment

FINANCE POLICY REPORT

Consider rejoining the Southeast Michigan Council of Governments (SEMCOG)

November 19, 2015

Prepared by:

Reviewed by:

Kelly Hanna
Finance Director

Dana William Foster
City Manager

ISSUE:

Consider rejoining the Southeast Michigan Council of Governments (SEMCOG)

STAFF RECOMMENDATION:

It is staff's recommendation to approve the attached Intergovernmental Agreement with SEMCOG and assign a delegate and an alternate delegate

BACKGROUND:

The City of Brighton previously was a member of the Southeast Michigan Council of Governments for many years. During the economic downturn, the City decided to discontinue membership with SEMCOG as one of many budget cuts. The last year of membership for the City of Brighton was FY2010/11. SEMCOG engages members and other regional stakeholders in directing regional plans and policies and recommending positions on state and federal legislative and regulatory proposals. SEMCOG also provides a wealth of data that the City of Brighton uses on a regular basis for the Budget document. SEMCOG was also used as a resource recently in preparing the recruitment materials for the City Manager position. SEMCOG has a website of membership benefits, click [here](#) for the link.

BUDGET IMPACT:

The annual membership fee of \$1,176 for FY15/16 is budget neutral. There is a savings in the General Fund from the City Manager's conference and workshop that will not be used this fiscal year.

ACTION/MOTION:

Motion to approve the SEMCOG Intergovernmental Agreement.

SEMCOG Intergovernmental Agreement

Send to:
SEMCOG
ATTN: Membership
1001 Woodward Avenue, Ste. 1400
Detroit, MI 48226
communications@semcog.org

(Please return within two weeks of voting to join SEMCOG)

WHEREAS, SEMCOG, the Southeast Michigan Council of Governments, has organized and has adopted Bylaws; and

WHEREAS, the _____ recognizes the benefits it may receive and
(Governmental body)
the benefits that it may confer in voluntarily consulting with other units of local government in Southeast Michigan as to policies, problems, and plans that are of mutual interest and concern.

The _____ has voted to join SEMCOG on _____,
(Governmental body) **(Date)**

Pursuant to this action, the following official representatives to SEMCOG, the Southeast Michigan Council of Governments has been designated:

DELEGATE: (the delegate must be an elected official)

Name: _____ Title: _____

Preferred E-mail: _____
(Please note: E-mail is our primary form of communication)

Preferred Mailing Address: _____

Phone: (include as many as you like)

Business/Office: _____

Home: _____

Mobile/Text: _____

SEMCOG Intergovernmental Agreement
(continued)

ALTERNATE: (the alternate may be an elected official, staff, or individual selected by the member)

Name: _____ Title: _____

Preferred E-mail: _____

(Please note e-mail is our primary form of communication)

Preferred Mailing Address: _____

Phone:(include as many as you like)

Business/Office: _____

Home: _____

Mobile/Text: _____

Completed by _____ Date: _____
(Name and Title)

Note regarding membership fees

Membership fees shall be due and payable annually. A SEMCOG member may pay its membership fees either on the first day of the month following the anniversary date of its membership or on a date corresponding to the beginning of its fiscal year. Should you choose to pay dues on a date other than the first day of the month following your date of membership, an appropriate proation shall be made of the membership fees.

BUDGET CALENDAR FOR FY16/17 PROPOSED BUDGET

Operating Budget

January 4, 2016	Budget instructions delivered to Department Directors
January 29, 2016	Budget Requests submitted to Finance Director
February 2- March 11, 2016	Review, analysis, and calculations of submittals by Finance Director.
March 11, 2016	Budget Requests and analyses submitted to City Manager by Finance Director
March 11, 2016- March 30, 2016	City Manager's review and analysis, including meetings on budget requests with Department Directors
March 30, 2016	City Manager finalizes budget recommendations
Mar 30-Apr 6, 2016	Staff produces Budget for submission to City Council
April 7, 2016	City Manager's recommended budget presented to City Council
April 12 & 13, 2016	City Council Budget Work Session's
April 21, 2016	Council directs staff to publish the Budget Hearing notice
May 5, 2016	Public Hearing on Budget & Council Adopts Annual Budget
May 19, 2016	Council Adopts Millage
June 16, 2016	Council Adopts Fee Schedule