

CITY OF BRIGHTON
CITY COUNCIL MEETING
CITY HALL
March 6, 2014

Early Blue Sky: 6:30 p.m.: Review of a pending economic development project & related projected action items for the March 6th and March 20th City Council Meeting Agendas

Regular Blue Sky: 7:00 p.m.: Review of Agenda Items for this evening's meeting

REGULAR SESSION - 7:30 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Consider approval of the Agenda
5. Eagle Scout Award recognition presentation
6. [Approval of minutes: Regular Meeting and closed session of February 20, 2014](#)
7. Call to the Public

Consent Agenda

8. [Consider approval of a Charitable Gaming Resolution for a Friends of the Library fundraising event](#)
9. Consider approval of a Mayor's recommended appointment to the DDA Board
10. [Consider approval of civic event application for a St. Patrick's Day event as recommended by the Staff Civic Events Review Committee](#)
11. Consider approval of a staff-recommended motion to direct staff to publish a notice for a public hearing on a pending Industrial Facilities Tax (IFT) Exemption Certificate for Eberspaecher North America.

Policy Development & Customer Communications' action item

12. Budget Preparation process updates from the City Manager
13. Community outreach / citizens' outreach planning report from the City Manager per the related City Council-adopted goal

Other Business

14. Information for City Customers
 - a. Report from the City Manager on responses to Citizens Inquiries to City Council received since the last Council Meeting
 - b. Progress updates from the City Manager on City Council-adopted goals
15. Receive updates from Council Member Liaisons to other Boards and Commissions
16. Call to the Public
17. Adjournment

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON FEBRUARY 20, 2014 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

BLUE SKY SESSION

The Council conducted an early Blue Sky Session at 7:00 p.m. Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bohn, Bandkau, Tobbe, Willis and Cooper. The Council reviewed the agenda items.

REGULAR SESSION

Mayor Muzzin called the regular meeting to order at 7:37 p.m. Following the Pledge of Allegiance, the roll was called. Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bandkau, Willis, Tobbe, Cooper and Bohn. Also in attendance were Attorney Paul Burns, Staff members Dana Foster, Patty Thomas, Kelly Hanna, Denise Meier, Diana Lowe, Scott Sage and Tom Wightman and an audience of 1. Press and Media included Tom Tolen from WHMI.

AGENDA APPROVAL

It was moved by Councilmember Cooper, seconded by Pipoly to approve the agenda as amended. Add item #5a, Budget Award Presentation, #14a, MTT Closed Session and item #14b, Closed Session action. Delete item #11, State Legislative Updates. Motion passed 7-0.

BUDGET AWARD PRESENTATION

City Manager, Dana Foster presented the GFOA Budget Award to Kelly Hanna and Denise Meier.

Finance Director, Kelly Hanna described the work that goes in to the budget document. She stated this is the eighth consecutive year the City has received this award. She thanked the Council.

Council thanked the Finance Department for their efforts.

City Manager, Dana Foster stated we are currently having technical difficulty with our meeting broadcast.

MINUTE APPROVAL

It was moved by Councilmember Bohn, seconded by Bandkau to approve the Regular Meeting minutes of February 6, 2014 as presented. Motion passed 7-0.

It was moved by Councilmember Tobbe, seconded by Cooper to approve the Closed Session Meeting minutes of February 6, 2014. Motion passed 7-0.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 7:49 p.m. Hearing no comment, the Call to the Public was closed.

CONSENT AGENDA

It was moved by Mayor Pro-Tem Pipoly, seconded by Tobbe to approve the Consent Agenda as presented. Motion passed 7-0.

The following items were approved:

1. Approved the Quarterly Investment Report as presented.

CEMETERY RULES AND REGULATION PUBLIC HEARING

Mayor Muzzin opened the Cemetery Rules and Regulation Public Hearing at 7:50 p.m. Hearing no comment, the Public Hearing was closed.

CAPITAL IMPROVEMENT PROGRAM PRESENTATION

City Manager, Dana Foster presented the 2014-2020 Capital Improvement Program report. He stated there is a change in the transmittal document, page 4, 4th bullet point, strike everything after: After the Planning Commission and the City Council have conducted their reviews of the CIP.

He highlighted the 2014-15 Potentially Funded CIP Projects, 2014-15 Unfunded CIP Projects, 2014-2020 Revenue Sources, Street & Storm Infrastructure and Improvements, Water & Sewer Infrastructure and Facilities, IT upgrades, Vehicles and Equipment, Public Facilities & Parks and 2014-20 Unfunded Projects. He thanked Amy Cyphert and City Staff for their work on the CIP.

CITY CUSTOMER INFORMATION

City Manager, Dana Foster reported on the City crews cleaning the catch basins to clear up the streets. He gave responses to Citizens Inquiries received since the last Council meeting including: Website related Fire Authority meeting minutes, Board of Review information and an event scheduled at the Brighton Community Center later this week, which was referred that to the SELCRA staff who manages the scheduling of the building activities. He stated the weather changes are affecting pothole patching.

Mayor Pro-Tem Pipoly gave a DDA update. The MML is offering a return on the insurance for the City. Condolences to the family of Dick Bayless from Wood-n-Things.

Councilmember Cooper gave a Planning Commission update.

Mayor Muzzin stated he attended the Planning Commission meeting for the Siford, Noeker and Greimel awards. He read a letter from Susan McCrary expressing their appreciation for the award. He stated there was a DDA resignation and the vacancy will be filled at the next meeting. He stated there was an article regarding Vail's purchase of Mount Brighton in the Wall Street Journal. He gave a Brighton Area Fire Authority update and their annual Soup Out will be held February 26, 2014 from 11:00 to 1:30 p.m.

City Council
February 20, 2014
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CALL TO THE PUBLIC

Mayor Muzzin gave a Call to the Public at 8:39 p.m. Hearing no comment, the Call to the Public was closed.

MICHIGAN TAX TRIBUNAL CLOSED SESSION

It was moved by Councilmember Tobbe, seconded by Bandkau to go into Closed Session to discuss pending Michigan Tax Tribunal pending litigation pursuant to MCL 15.268(e). A roll call vote was taken. Yes: Willis, Bohn, Pipoly, Muzzin, Bandkau, Cooper, Tobbe. No: none.

The Council convened into Closed Session at 8:42 p.m.

The Council reconvened the Regular Session at 8:48 p.m.

CLOSED SESSION ACTION

It was moved by Mayor Pro-Tem Pipoly, seconded by Willis to authorize the City Attorney to execute the Consent Judgment for Lake Trust Credit Union. Motion passed 7-0.

It was moved by Mayor Pro-Tem Pipoly, seconded by Willis to authorize the City Attorney to execute the Consent Judgment and Farah Real Estate Brighton LLC (I-HOP). Motion passed 7-0.

ADJOURNMENT

It was moved by Councilmember Bandkau, seconded by Willis to adjourn the meeting at 8:49 p.m. Motion passed 7-0.

Diana Lowe, City Clerk

Jim Muzzin, Mayor

Fax

**Friends of the Brighton District Library
100 Library Drive
Brighton, MI 48116
810-229-6571**

Date: February 19, 2014

Re: Friends of the Brighton District Library Resolution

To: Diana Lowe 810-227-6420 (Fax)

From: Diana Dart
Brighton District Library 810-229-3161 (Fax)
Community Relations Coordinator
810-229-6571, x. 211
ddart@brightonlibrary.info

Diana,

Thank you for your call and for assisting me with this matter.

The Brighton District Library will host their third annual benefit gala, *Booked for the Evening*, at Oak Pointe Country Club on March 21, 2014. This year, the Friends of the Brighton District Library have applied to the State of Michigan for a one day-one event raffle license to hold a raffle at the event. Proceeds from the raffle will support the enhancement of the Library's Special Needs Collection, a unique collection of supportive programs, books, and materials developed to meet its growing use by individuals with specific needs.

To satisfy the requirements of the State of Michigan Bureau of State Lottery, they are required to produce a proclamation from the City Council of Brighton stating that the Friends of the Brighton District Library is a legitimate 501c3 nonprofit organization operating within the Council's jurisdiction.

The Friends of the Library is an independent organization formed for the purpose of supporting library programs, and purchasing updated materials, technology,

and equipment. They are invaluable. Adding the contribution that they have budgeted for 2014, they have contributed over \$200,000.00 in the past six years!

Included in this correspondence for your consideration is a letter from the Internal Revenue Service granting 501c3 status to the Friends dated April 1, 1998, page 1 of the Friend's 2012 IRS 990-EZ short form (Return of Organization Exempt from Income Tax) and a copy of the proclamation form provided by the Bureau.

To go forward with the Friends application, the Bureau needs to have a brief note from you stating that the proclamation is an agenda item at a future Council meeting. I will pick that up at your office as soon as it is ready as it needs to be included in the application packet. It should be addressed: To Whom It May Concern, State of Michigan Bureau of State Lottery, 101 E. Hilldale, Lansing, MI 48909. After the proclamation has been issued, I will send a copy to the Bureau.

I certainly appreciate your help and look forward to meeting you. Watch for your invitation to Booked for the Evening. It's a worthwhile and entertaining event.

Diana

Diana Dart
Brighton District Library
Community Relations Coordinator



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ ON _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.
BSL-CG-1453/06/09

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 01 1998

THE FRIENDS OF THE BRIGHTON
DISTRICT LIBRARY
200 CHARLES ORNDORF DRIVE
BRIGHTON, MI 48116

Employer Identification Number:
38-2537337
DLN:
318090228
Contact Person:
D. A. DOWNING
Contact Telephone Number:
(513) 241-5199
Accounting Period Ending:
December 31
Foundation Status Classification:
509(a)(1)
Advance Ruling Period Begins:
October 3, 1997
Advance Ruling Period Ends:
December 31, 2001
Addendum Applies:
Yes

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

Form **990-EZ**

Short Form
Return of Organization Exempt From Income Tax

OMB No. 1545-1160

2012

Open to Public Inspection

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions). All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.

The organization may have to use a copy of this return to satisfy state reporting requirements.

Department of the Treasury
Internal Revenue Service

A For the 2012 calendar year, or tax year beginning , 2012, and ending , 20

B Check if applicable:

- Address change
- Name change
- Initial return
- Terminated
- Amended return
- Application pending

C Name of organization

Friends of the Brighton District Library

Number and street (or P.O. box, if mail is not delivered to street address) Room/suite

100 Library Dr

City or town, state or country, and ZIP + 4

Brighton MI 48115

D Employer identification number

38-2537337

E Telephone number

248-660-3964

F Group Exemption Number

G Accounting Method: Cash Accrual Other (specify) _____

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: www.brightondistrictlibrary.com

J Tax-exempt status (check only one) - 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

K Check if the organization is not a section 509(e)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ \$ 33487.

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

		1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21																				
Revenue	1	Contributions, gifts, grants, and similar amounts received															3505.67																																
	2	Program service revenue including government fees and contracts																																															
	3	Membership dues and assessments																																															
	4	Investment income																																															
	5a	Gross amount from sale of assets other than inventory																																															
	b	Less: cost or other basis and sales expenses																																															
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)																																															
	6	Gaming and fundraising events																																															
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)																																															
	b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)																																															
c	Less: direct expenses from gaming and fundraising events																																																
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)																																																
7a	Gross sales of inventory, less returns and allowances																																																
b	Less: cost of goods sold																																																
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)																																																
8	Other revenue (describe in Schedule O)																																																
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8																																																
Expenses	10	Grants and similar amounts paid (list in Schedule O)																																															
	11	Benefits paid to or for members																																															
	12	Salaries, other compensation, and employee benefits																																															
	13	Professional fees and other payments to independent contractors																																															
	14	Occupancy, rent, utilities, and maintenance																																															
	15	Printing, publications, postage, and shipping																																															
	16	Other expenses (describe in Schedule O)																																															
17	Total expenses. Add lines 10 through 16																																																
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)																																															
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)																																															
	20	Other changes in net assets or fund balances (explain in Schedule O)																																															
	21	Net assets or fund balances at end of year. Combine lines 18 through 20																																															

**POLICY REPORT DPS
DEPARTMENT OF PUBLIC SERVICE**

Prepared by:

Reviewed

by:

Dave Blackmar
Acting DPW Director

Dana
City

W. Foster
Manager

ISSUE: To consider the Civic Event Application for the St. Patrick's Day Tent submitted by The Pound!.

STAFF RECOMMENDATION: To approve the Civic Event Application for the St. Patrick's Day Tent.

BACKGROUND:

This is the second year that The Pound! will be holding this event. The Civic Event Committee met with the applicant to discuss the details of the proposed event. The size and location of the tent and the time of the event are the same as last year; however, the tent will now have two 72" exit doors and the heating system will be propane.

The Fire Department is coordinating the final details of the event with the applicant.

The applicant has advised the adjacent business owners that the parking lot will be unavailable for parking during the event.

BUDGET IMPACT: There is no budget impact on the City of Brighton for this event as the DPS and Police Department will not be providing any assistance.

RELATIONSHIP TO 2012/13 GOALS: Continued allowance of various Civic Events under controlled conditions to promote the Downtown City of Brighton area.

COUNCIL ACTION: Approval of the Civic Event Application for the St. Patrick's Day Tent as recommended by the Civic Event Committee, with conditions set by the Brighton Area Fire Department be met.

Attachments: Civic Event Application



Civic Event Application

City of Brighton
200 N. 1st Street
Brighton, Michigan 48116
(810) 227-1911

OFFICE USE ONLY
2-18-14
Date Received
<i>[Signature]</i>
By

**** APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW ****

02 06 2014	The Pound Bar & Grill	Kevin Montagano		
Application Date	Name of Organization	Name of Applicant		
139 W Main St	Brighton	Mi	48114	
Street Address	City	State	Zip	
248 761 1629				
Cell Phone	Home Phone	Work Phone	Fax	
Email Address	kevinmontagano@gmail.com			

St. Patrick's Day Tent

Event Title

Parking Lot Behind Pound

Event Location

EVENT DAYS / TIMES (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
03/17/2014	Monday	10:00a.m.	2:00a.m (3/18/2
_____	_____	_____	_____
7:00a.m.	2:00a.m.	N/A	
Set up Time/Day	Tear down Time / Day*	Rain Date (if applicable)	

* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in the City of Brighton shall NOT be approved for applicants in default to the City. Therefore, each Application for Civic Events shall be routed to the Finance Department for a determination of any defaults to the City. In the event a default to the City exists, the Application shall be disapproved by the Finance Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 27-3789226

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

St. Patrick's Day Tent. Live Bands, dancing and the sale of alcohol.

IS THE ORGANIZATION NON-PROFIT? YES NO

If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE? YES NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING THE CITY OF BRIGHTON AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

St. Patrick's Day Tent. Live Bands, dancing and the sale of alcoholic beverages.

Tent will be non smoking.

ANNUAL EVENT: Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): March 17th St. Patrick's Day

or
Next year's specific date(s): Tuesday March 17th St. Patrick's Day

PROCEEDS OF THIS EVENT WILL BE USED FOR:

For Profit Company

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)

N/A

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE?

YES NO

IF YES, WHAT KIND AND HOW MUCH?

\$5.00

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?

YES NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? _____

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS? YES NO

IF YES, TO WHOM AND HOW MUCH?

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT?

200-300 est.

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES? YES NO

NUMBER OF VOLUNTEERS / STAFF? 20

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN THE CITY OF BRIGHTON?

Festive environment to enjoy St. Patricks Day

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

Power for Lighting which we will draw from our building

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

P

CITY FACILITIES REQUESTED (Please Be as Accurate as Possible)

Parking Lot behind the Pound

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES YES NO

IF SO, WHAT LOCATION IS PLANNED? _____

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

N/A.

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs N/A

Types of Signs _____

Locations of Signs _____

Date Signs Posted _____

Date Signs Removed _____

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO CITY PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL).

STREET CLOSURE

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES NO
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

ALCOHOL

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

SECURITY

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN: N/A

ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBERS:

<u>Name</u>	<u>Contact number</u>
<u>Kevin Montagano</u>	<u>248-761-1629</u>
<u>Brian Mexico</u>	<u>269-449-7330</u>

OWNER(S) AFFIDAVIT *

I, Kevin Montagano, have authorized The Pound Bar & Grill as My
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from the City of Brighton Public
Services Department for my organization located at 139 W. Main St Brighton Mi
(company or organization address)


Owners Signature

1/31/2014

Date

INDEMNIFICATION AGREEMENT

The Kevin Montagano agree(s) to defend, indemnify, and hold harmless the City of
(business/organization)

Brighton, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage that may be
asserted, claimed or recovered against or from the The Pound Bar & Grill and/or the City of
(business/organization)

Brighton, by reason of any damage to property, personal injury or bodily injury, including death,
sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or
in any way connected with the performance of this contract, and regardless of which claim, demand,
damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Brighton or
by third parties, or by the agents, servants, employees or factors of any of them.

Signature Kevin Montagano Date 1/31/2014

Witness Melissa Montagano Date 1/31/2014

ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

Can and Draft Beer. Spirits

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

139 Main LLC

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

Barrier around tent. Security checking ID's at entrance. Security at exits.

Security Floating in tent

**** IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE CITY COUNCIL AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

**** IF ALOCHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMINATION FOR ALOCHOL**

List of equipment

- 1 Tent. 70 x 40 Ft.
- 2 Appropriate lighting
- 3 Barrier Fence
- 4 Band Equipment