

**CITY OF BRIGHTON  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING**

*The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, November 17, 2015 at 7:15 a.m. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI*

AGENDA

- |        |     |   |                   |
|--------|-----|---|-------------------|
|        | 1.  | <u>Call to Order</u>  |                   |
| ACTION | 2.  | <u>Approval of November 17, 2015 Agenda</u>                     |                   |
| ACTION | 3.  | <u>Call to the Public</u>                                       |                   |
| ACTION | 4.  | <u>Approval of Meeting Minutes</u>                              |                   |
|        |     | A. Approval of October 20, 2015 Regular Meeting Minutes         |                   |
| ACTION | 5.  | <u>Approval of Bills</u>  |                   |
|        |     | A. Lindhout Associates (October 2015)                           | \$917.00          |
|        |     | B. Mancuso & Cameron (October 2015)                             | \$337.50          |
|        |     | C. Landscape Design (winter decorations in planters)            | \$1,100.00        |
|        |     | D. Contracting Resources  | <u>\$3,405.00</u> |
|        |     | TOTAL BILLS   | \$5,759.50        |
| ACTION | 6.  | <u>Financial Report</u>   |                   |
|        |     | A. FY 15-16 Adopted Budget and YTD Summary (through 11/12/2015) |                   |
|        | 7.  | <u>New Business</u>   |                   |
|        |     | A. Consider approval of the 2016 meeting dates                  |                   |
|        |     | B. Millpond Master Plan Band Shell/Phase One – Jeff Smith - PEA |                   |
|        |     | C. <u>Sub-Committee Reports</u>                                 |                   |
|        |     | 1. Design – No meeting  |                   |
|        |     | 2. Budget – No meeting  |                   |
|        |     | 3. Development  |                   |
|        |     | • Theater marketing study update                                |                   |
|        |     | • Parking platform concept design                               |                   |
|        |     | • 5/3 <sup>rd</sup> purchase agreement extension                |                   |
|        |     | 4. Executive – No meeting                                       |                   |
|        |     | 5. Parking Strategy – No meeting                                |                   |
|        |     | 6. Parking Lot Maintenance                                      |                   |
|        | 8.  | <u>Lindhout Report</u>  |                   |
|        |     | A. Dairy Mart Report  |                   |
| ACTION | 9.  | <u>Administrative Report</u> – Matt Modrack                     |                   |
|        |     | A. Project Matrix Criteria                                      |                   |
|        | 10. | <u>Chamber of Commerce Report</u> – Pam McConeghy               |                   |
|        | 11. | <u>City Council Report</u> – Jim Muzzin                         |                   |
| ACTION | 12. | <u>Adjournment</u>  |                   |

Next meeting is scheduled for Tuesday, December 15, 2015 at 7:15 a.m.