

CITY OF BRIGHTON
CITY COUNCIL MEETING
CITY HALL
May 16, 2013

Regular Blue Sky: 7:00 p.m.: Review of Agenda Items for this evening's meeting

REGULAR SESSION - 7:30 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Consider approval of the Agenda
5. Approval of [minutes: Regular Meeting](#) and Closed Session of [May 2, 2013](#)
6. Mayor's Reading of Citizen Inquiries received since the last City Council Meeting
 - 6a. Report from the City Attorney with advice regarding a Citizen Inquiry presented at the 05/02/13 Council Meeting
7. Call to the Public

Consent Agenda

8. Receive and approve the [Millage Rate for FY 13-14](#) as submitted by the Finance Director
9. Approval of a staff-recommended [civic event application for a new Mill Pond Park Live Jazz Music series](#)
10. Consider approval of a [resolution placing liens on properties for unpaid weed cutting for related code violation abatement.](#)

Policy Development & Customer Communications' action item

11. Consider approval of an engineering services proposal from the City Engineer regarding sample testing as a first step for the proposed Mill Pond Dredging, Cleanup, and Improvement project as recently proposed by the City Manager

Other Business

12. Information for City Customers
13. Receive updates from Council Member Liaisons to other Boards and Commissions
14. Call to the Public
15. Conduct a closed session to receive pending Labor Negotiations' updates from the City Labor Attorney
16. Adjournment

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON MAY 2, 2013 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

BLUE SKY SESSION

The Council conducted a Blue Sky Session at 7:00 p.m. Present were Mayor Muzzin, Mayor Pro-Tem Cooper, Councilmembers Bohn, Bandkau, Schillinger, Roblee and Pipoly. The Council reviewed the evening's agenda.

REGULAR SESSION

Mayor Muzzin called the regular meeting to order at 7:30 p.m. Following the Pledge of Allegiance, the roll was called, there being present were Mayor Muzzin, Mayor Pro-Tem Cooper, Councilmembers Bandkau, Schillinger, Pipoly, Roblee and Bohn. Also in attendance were Attorney Paul Burns, Staff members Dana Foster, Matt Schindewolf, Kelly Hanna, Jennifer Burke, Diana Lowe, Denise Meier, Amy Cyphert and Tom Wightman and an audience of 38. Press and Media included Jim Totten of Livingston Press & Argus and Tom Tolen of WHMI.

AGENDA APPROVAL

It was moved Councilmember Bandkau, seconded by Cooper to approve the agenda as amended. Add item #18a, MTT Litigation Closed Session and item #18b, Closed Session Action. Move from Consent Agenda to Action Agenda item #12, Property Tax Postmarks. Motion passed 7-0.

MINUTES APPROVAL

It was moved by Mayor Pro-Tem Cooper seconded by Bohn to approve the amended Regular Meeting minutes of April 18, 2013 as presented. Motion passed 7-0.

CITIZEN INQUIRIES

Mayor Muzzin read an inquiry from Patricia Cole, What, if anything, does the City of Brighton do for it's Senior Citizen Residents? What are the advantages to a Senior Citizen to own, purchase, or rent a residence, in the City of Brighton? How much money does the City contribute to the Brighton Senior Citizens Center at the Miller School? Does Brighton City offer any discounts to Senior Citizens, living exactly in the city, for any services the city charges people for?

The City has not contributed funds to the Brighton Senior Center on a direct basis since FY '08-09 which was in the amount of \$5,200. A Senior Citizen Discount of 10% is still in place on the Basic cable TV service package for those who currently receive the discount and were receiving the discount prior to the Federal and State Cable TV Deregulation Laws which basically stripped local governments of our previous cable franchise agreement requirements. The City of Brighton is one of the participating local government units in the SELCRA recreational authority which helps to support some SELCRA programs for Senior Citizens. The City of Brighton government facilitates and supports over 25 civic events each year which residents and visitors of all age groups enjoy and participate in each year.

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Mayor Muzzin read an inquiry from Susan Walters-Steinacker, How long can a residential home or a commercial building remain unoccupied before it is considered abandoned? What is the city ordinance for this?

Mayor Muzzin stated the City Attorney will answer this inquiry at the next meeting.

Mayor Muzzin read an inquiry from Jeff Neubacher requesting Council to support a petition to condemn Federal outreach and infringement upon the Right of the Individual to Keep and Bear Arms, urge immediate passage of PA House Bill 357 and reserve the right of the City to take measures necessary to prevent enforcement of Federal acts regarding the right of the individual to keep and bear arms.

It was moved by Mayor Pro-Tem Cooper, seconded by Pipoly to authorize the City Attorney to give his opinion orally and waive the Attorney-Client privilege. Motion passed 7-0.

City Attorney, Paul Burns this request is for the City Council to pass a Resolution stating that they do not recognize any Federal acts or laws that violate the 2nd amendment of the United States Constitution. The supremacy clause of the United States constitution in which Federal laws adopted by Congress or rulings of the United States Supreme Court trump all of our local Ordinances. The City is compelled to follow laws of the United States Supreme Court. It is our recommendation not to pass such a resolution.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 7:40 p.m. The following comments were heard:

Chuck Ishlighter stated he likes the City and is planning to rent a building to open up a new business here. He requested a transcript of the City Attorney's Second Amendment opinion. He encouraged Council to do their job.

Joellen Pisarczyk, 12477 Scenic View Court, expressed her support for the Pawsitively Spoiled business in downtown Brighton.

Jeff Neubacher stated the Second Amendment is an important issue, the Council is to protect the community and it is important to protect each other.

Pollyanne McKillop, 8799 Skylane Drive, expressed her support for the Pawsitively Spoiled business. She stated the facility is not designed for overnight boarding and encouraged City Council to keep it in business.

Steve Chapman expressed his support for Pawsitively Spoiled and would support litigation for same.

Stacey Chapman, Attorney in Grand Blanc, has a special needs dog that has received excellent grooming services from Pawsitively Spoiled.

Kim Tobin, S 3rd Street, expressed her support for Pawsitively Spoiled and asked City Council to consider approving this business.

Mayor Muzzin stated that there will be no action taken on the Pawsitively Spoiled issue this evening. The Zoning Board of Appeals will have this issue on their June agenda.

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Bill Demonico, Northville, asked if the business will be shut down? He stated there is no kennel at the Pawsitively Spoiled location.

City Manager, Dana Foster stated the City has not shut down the Pawsitively Spoiled business. An application was received today for the Zoning Board of Appeals. The Livingston County Animal Control agency received a complaint and told the City they need to resolve the issue of a kennel operation without a State license. Animal Control needs an approval of a kennel operation from the City of Brighton at that location. Kennel operation is not one of the specific uses in that zoning district. He stated that per a letter received from Pawsitively Spoiled's attorney, that the business has discontinued the boarding portion of their business and have continued it's grooming business.

Sue Hall, South Lyon, expressed her support for the Pawsitively Spoiled business and stated it is not a boarding facility.

Gretta and her mother Joella, Brighton Township, expressed their support for Pawsitively Spoiled and asked to move the process along more quickly so it may be successful.

Annabell and Angela McKinley asked City Council to speak with the Zoning Board of Appeals and they thanked the Council.

Mayor Pro-Tem Cooper stated he is the City Council liaison to the ZBA and will relate the concerns expressed to them.

City Attorney, Paul Burns stated he will meet with Pawsitively Spoiled Attorney to discuss the business conforming with our Zoning Ordinance.

Larry McKillop, Brighton Township, requested a copy of the letter from the Livingston County Animal Control.

City Manager, Dana Foster stated he will provide the letters sent to Pawsitively Spoiled and from Livingston County Animal Control at the City Hall front counter for anyone who asks for one.

Marybeth Ruff expressed her support of the Pawsitively Spoiled business.

Pat Cole, Brighton City, read a citizen inquiry asking how the Brighton City Refuse Collection Fee will be included on city property taxes as a property tax deduction? How will such Headlee Over Ride affect business owners, or not? Is the Brighton City Council considering to place a request for a Headlee Over Ride on the November election ballot?

Kate Overton expressed her support of the Pawsitively Spoiled business. Her mother asked City Council to do everything they can to help the business.

Chuck Ishlighter stated the City Council is supposed to protect us under the Constitution.

City Manager, Dana Foster also stated that if the City Attorney and Pawsitively Spoiled's business attorney reach an understanding that a kennel is not being operated at the business, then no zoning variance is needed

Hearing no further comment, the Call to the Public was closed at 8:25 p.m.

CONSENT AGENDA

It was moved by Councilmember Pipoly, seconded by Cooper to approve the Consent Agenda. Motion passed 7-0.

The following items were approved:

1. Approved the Quarterly Investment Report.
2. Approved a bid award for a new janitorial Services Contract.
3. Approved the Swingfusion Civic Event.
4. Approved the Walk to End Alzheimer's Civic Event.
5. Cancelled the July 4, 2013 City Council meeting.

ON-TIME TAX PAYMENTS POSTMARKS

Finance Director, Kelly Hanna explained why it is important to discontinue accepting postmarks as consideration for on-time property tax payments. She stated the Finance Department will include an informational letter in the next tax bill explaining the change.

It was moved by Councilmember Pipoly, seconded by Bandkau to discontinue accepting postmarks as consideration for on-time property tax payments. Motion passed 7-0.

RESOLUTION TO ADOPT CITY BUDGET FOR FISCAL YEAR 13-14

City Manager, Dana Foster stated he submitted his proposed budget and amendments to City Council. He briefly explained the budget process. The City Council proposed budget does not have a Headlee Override proposal in it. He stated if city Council wants to take action on a millage proposal it would have to be separate from Budget adoption. If Council endorsed his Headlee override proposal, it would have to be on a ballot for voter approval and would not take effect for two fiscal years from now.

Mayor Muzzin stated the refuse fee is not currently deductible on your income tax, but if the refuse tax was eliminated and it was included in the millage, it would be tax deductible.

Councilmember Bandkau requested that the City not pass the Refuse User Fee increase on to the residents in the amount of \$9,173.

Councilmember Bohn asked how the elimination of two DPS positions would not decrease in services for residents?

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City Manager, Dana Foster explained his deficit elimination plan revenue. He explained the impact the elimination of two DPS positions on services which may have an effect on services such as storm sewer cleaning. He discussed contracting out sidewalk snow removal, sell the Bombardier and alternating streets/grounds with cemetery maintenance.

Councilmember Bohn asked why the General Fund should subsidize two employees that work 75% of their time for the DDA?

City Manager, Dana Foster stated he wants to keep operations out of the DDA fund and put more focus on community improvement projects.

Councilmember Roblee stated that department has brought in nearly six million dollars into the City in grants and public and private improvements and they are also Economic Development Department.

City Manager, Dana Foster stated in light of the Blueprint Plan it was decided the DDA would take on expenses for Wayfinding signs, lighted cross walks, marketing program, flowers, etc.

Councilmember Bohn suggested City Council give up their air cards, eliminate overtime for civic events or get reimbursed for it as well as police support, to eliminate two employees, but not DPS, limit pay increases, MERS contributions and limit contractor increases to 1.5%.

Councilmember Schillinger stated the PSD should be self funded, the DDA could pick up their two employees and he disagrees with not backfilling the two DPS employees.

Councilmember Pipoly does not want to cut the two DDA positions, as many of the new business and improvements that have been made are bringing in more tax dollars.

Mayor Muzzin stated he is not in favor of the user fee increase or eliminating the DDA Director or Administrative staff. He supports eliminating City Councils air cards and adding back into budget back into budget the 1.5% Clerical, Police and DPS increases, the 5% contribution for Police and DPS to MERS and 1.5% cap on contractor's increases.

It was moved by Councilmember Roblee, seconded by Pipoly to approve Resolution 13-07, to adopt the City Budget for Fiscal Year 13-14. with the following amendments: subtract the \$9,173 Refuse User Fee increase, eliminate air cards for City Council for a \$3,400 savings, 1.5% caps for Police, Clerical and DPS increases, 5% contribution for Police and DPS to MERS and 1.5% cap on contractor increases. A roll call vote was taken. Yes: Bandkau, Muzzin, Pipoly, Roblee. No: Schillinger, Bohn, Cooper. Motion passed 4-3.

RESIDENTIAL RENTAL INSPECTION PROGRAM

Amy Cyphert briefed the Council on the introduction of the residential rental inspection program.

It was moved by Councilmember Bandkau, seconded by Cooper to direct Staff to pursue the adoption of a residential rental inspection ordinance. Motion passed 7-0.

CITY CUSTOMER INFORMATION

Department of Public Works Director, Matt Schindewolf stated residents can bring three large bulky items to the DPS on May 11, 2013 from 9:00 a.m. to 2:00 p.m. No hazardous material or yard waste will be accepted.

City Manager, Dana Foster stated the Brighton Area Historical Society is hosting a clean-up in the Old Village Cemetery on May 4, 2013 from 9:00 a.m. to 1:00 p.m. The Headstone Restoration Dedication ceremony will be held at 11:00 a.m.

Mayor Pro-Tem Cooper stated he attended the Governing Michigan Leadership forum with the Governor where they discussed the City of Brighton doing well, 21-Century model, SPARK, Proposal A reconsideration and MDOT initiatives for bonds.

Councilmember Bandkau stated the Veteran's Memorial is moving forward and the dedication will be the Sunday before Veteran's Day.

Councilmember Roblee stated the Farmers Market begins Saturday in the municipal lot at 8:00 a.m.

Mayor Muzzin reminded residents that Saturday is Fill the Gazebo for Gleaners Food Bank.

CALL TO THE PUBLIC

Mayor Muzzin gave a Call to the Public at 9:59 p.m. The following comment was heard:

Pat Cole thanked City Council for their interest in the rental inspection program. She stated the 10% senior discount for Comcast is for existing seniors already receiving it. She asked when will the Headlee override come back to the City Council?

Hearing no further comment, Mayor Muzzin closed the Call to the Public at 10:03 p.m.

MICHIGAN TAX TRIBUNAL CLOSED SESSION

It was moved by Mayor Pro-Tem Cooper, seconded by Bandkau to go into Closed Session to discuss written Attorney-Client Privilege communication regarding Michigan Tax Tribunal pending litigation. A roll call vote was taken. Yes: Schillinger, Bohn, Cooper, Muzzin, Bandkau, Roblee, Pipoly. No: none. Motion passed 7-0.

The Council convened into Closed Session at 10:04 p.m.

The Council reconvened the Regular Meeting at 10:07 p.m.

MICHIGAN TAX TRIBUNAL ACTION

It was moved by Mayor Pro-Tem Cooper, seconded by Pipoly to approve the recommended settlement for Aberdeen of Brighton. Motion passed 7-0.

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ADJOURNMENT

It was moved by Mayor Pro-Tem Cooper, seconded by Roblee to adjourn the meeting at 10:08 p.m. Motion passed 7-0.

Diana Lowe, City Clerk

Jim Muzzin, Mayor

POLICY REPORT - FINANCE

Consider Establishing the Levy and Authorizing the Collection of Taxes, Penalties and Fees for FY 2013-14

May 16, 2013

Prepared by:

Reviewed by:

Kelly Hanna
Finance Director

Dana William Foster
City Manager

ISSUE:

Consider the attached resolution to establish the levy and authorize the collection of taxes, penalties and fees for FY 2013-14.

STAFF RECOMMENDATION:

It is the recommendation of staff that the City approve the attached resolution to set the levy and authorize the collection of taxes, penalties and fees for FY 2013-14.

BACKGROUND:

The Council's adopted budget reflects a City operating millage of 15.2734 mills for FY 2013-14, which is the same as FY 2012-13. In addition, the debt millage has been reduced to zero mills, which is a decrease of 0.7753 mills from FY 2012-13. The attached resolution, if adopted, would establish a total City millage of 15.2734 for FY 2013-14, which is 0.7753 mills or 4.8% less than FY 2012-13. For the seventh year in a row, the Headlee Millage Reduction Fraction did not roll back the Charter limited operating millage. This was caused primarily by housing inflation being less than the CPI, which was caused primarily by the downturn in the Michigan economy. We expect this trend to continue for a couple more years.

RELATIONSHIP TO GOALS:

This is related to all property tax funded goals.

BUDGET IMPACT:

The recommended levy, penalties and fees support the FY 2013-14 General Fund budget.

ACTION/MOTION:

Adopt the recommended resolution to establish the levy and authorize the collection of taxes, penalties and fees for FY 2013-14.

RESOLUTION 13-

ESTABLISHING THE LEVY AND AUTHORIZING THE COLLECTION OF TAXES, PENALTIES AND FEES FOR FISCAL YEAR 2013-14

WHEREAS, the City Council adopted the fiscal year 2013-14 budget, which includes a proposed tax millage rate to support the budget, at their May 2, 2013 meeting; and

WHEREAS, the Charter Tax Rate Limitation of 20 mills has been reduced to 15.2734 mills for 2013 by the cumulative effect of the "Headlee Amendment" roll back; and

WHEREAS, the City Charter requires the establishment of a required millage for the levy of taxes; and

WHEREAS, the General Property Tax laws of the State of Michigan authorize the imposition of penalties and administration fees on current taxes; and

WHEREAS, the Council annually officially establishes the millage by resolution:

NOW, THEREFORE, BE IT RESOLVED by the Brighton City Council as follows:

- 1. The operating tax rate for FY 2013-14 is levied at 15.2734 mills.
- 2. A 2013 Summer Tax Late Penalty Charge is established and will be collected on behalf of all the taxing units as follows:

- August 16 - August 31: 2%
 - September 1 - September 30: 4%
 - October 1, 2013 - February 28, 2014 an additional .50% per month up to 6%

- 3. A 2013 Summer and Winter Tax Administration Fee of 1% is established and will be collected on behalf of the City of Brighton.

Ayes: _____
 Nays: _____
 Absent: _____
 Abstain: _____

This Resolution was _____ this _____ day of May 2013.

Diana Lowe, City Clerk

**POLICY REPORT NO. DPS –13-08
DEPARTMENT OF PUBLIC SERVICE**

Music at the Pond Civic Event

Prepared by:

**Matthew J. Schindewolf
Public Service Director**

Reviewed by:

**Dana W. Foster
City Manager**

ISSUE: To consider the approval the Civic Event – Music at the Pond.

STAFF RECOMMENDATION: To approve the Music at the Pond Civic Event as recommended by the Civic Event Committee.

BACKGROUND: The City of Brighton Civic Events Committee has reviewed the submitted Civic Event and recommends approval.

BUDGET IMPACT: Any police presence needed for either event can be done with the on-shift officers. There will be minimal staffing by DPS personnel at all Civic Events pursuant to the Collective Bargaining Unit Agreement between the City of Brighton and the Teamsters Union. Additional support staff necessary for these events will be determined based on specific requests of event sponsors on an as-needed basis.

RELATIONSHIP TO 2013/2014 GOALS: Continued allowance of various Civic Events under controlled conditions to promote the Downtown City of Brighton area.

COUNCIL ACTION: Approval of Music at the Pond Civic Event as recommended by the Civic Event Committee.

ATTACHMENTS: Music at the Pond Civic Event Application



Civic Event Application

City of Brighton

200 N. 1st Street
Brighton, Michigan 48116
(810) 227-1911

OFFICE USE ONLY

Date Received

By

**** APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW ****

5/1/13 2 Stones events, Inc Whitney McClellan-Stone
Application Date Name of Organization Name of Applicant

524 Victoria Square Brighton MI 48116
Street Address City State Zip

586.484.8797 same same 248.247.1662
Cell Phone Home Phone Work Phone Fax

Email Address info@2stoneevents.com

Music @ The Pond
Event Title

Downtown Brighton Mill Pond
Event Location

EVENT DAYS / TIMES (Please stipulate the following information for each date of event)

| DATE | Day of Week | Beginning Time | Ending Time |
|----------------|-------------------|----------------|-------------|
| <u>6/12/13</u> | <u>W</u> ednesday | <u>6pm</u> | <u>9pm</u> |
| <u>7/10/13</u> | <u>W</u> ednesday | <u>same</u> | <u>same</u> |
| <u>8/14/13</u> | <u>Wednesday</u> | <u>same</u> | <u>same</u> |
| <u>9/11/13</u> | <u>Wednesday</u> | <u>same</u> | <u>same</u> |

5pm Wednesday 9:30pm Wednesday Move inside COBACH
Set up Time/Day Tear down Time / Day* Rain Date (if applicable)

or

Next year's specific date(s): _____

PROCEEDS OF THIS EVENT WILL BE USED FOR:

If any they will go to 2 Stones Events, Inc. for producing and organizing the event.

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE? YES NO

IF YES, WHAT KIND AND HOW MUCH?

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND? YES NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? _____

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS? YES NO

IF YES, TO WHOM AND HOW MUCH?

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT? __50 to 100 each week__

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES? YES **NO**

NUMBER OF VOLUNTEERS / STAFF? _2 plus sponsors_____

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN THE CITY OF BRIGHTON?

I believe the music series will bring more people downtown on a Wednesday night, resulting in Brighton businesses and restaurants getting more customers. We will encourage restaurants to have a special or discount for customers who mention the series and will supply them with posters and club cards.

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

The electricity at the Mill Pond is adequate.

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

none

CITY FACILITIES REQUESTED (Please Be as Accurate as Possible)

5 – 9:30pm Use of the Mill Pond Gazebo and the area surrounding it for people to sit. COBACH from 6-6:45 for education portion of the event.

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES YES **NO**

IF SO, WHAT LOCATION IS PLANNED? _____

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs __15_____

Types of Signs __a. one large banner, b. 6 smaller banners, c. 8 ditch signs_____

Locations of Signs __a. on Main in flower bed (same as Kiwnis put for Sunday) b. from tridge, c. at exits for Spencer, Grand River, by curve on Spencer going into town and at Grand River and Main.

Date Signs Posted Tuesday 4pm

Date Signs Removed Wednesday 10pm

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO CITY PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL).

STREET CLOSURE

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES **NO**
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

ALCOHOL

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES **NO**

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

SECURITY

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN:

ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBRs:

| <u>Name</u> | <u>Contact number</u> |
|-------------|-----------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

OWNER(S) AFFIDAVIT *

I, 2 Stones Events, Inc., have authorized Whitney McClellan-Stone as My
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from the City of Brighton Public

Services Department for my organization located at 524 Victoria Square, Brighton MI 48116.
(company or organization address)



Owners Signature

5/1/13
Date

INDEMNIFICATION AGREEMENT

The 2 Stones Events, Inc. _____ agree(s) to defend, indemnify, and hold harmless the City of
(business/organization)

Brighton, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage that may be
asserted, claimed or recovered against or from the 2 Stones Events, Inc. ___ and/or the City of
(business/organization)

Brighton, by reason of any damage to property, personal injury or bodily injury, including death,
sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or
in any way connected with the performance of this contract, and regardless of which claim, demand,
damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Brighton or
by third parties, or by the agents, servants, employees or factors of any of them.

Signature  Date 5/1/13 _____

Witness  Date 5/1/13 _____

List of equipment

- Small sound system each week
- 4 small 10 x 10 tents
- Vehicles will unload on St. Paul street then will park in regular parking areas



Proposal for support of a jazz music
series at the Mill Pond in Brighton
Summer 2013



Music @ the Pond

Details

- The Second Wednesday in June, July, August and September—4 shows.
- 6:00—6:45 pm COBACH (the art center right next to the Mill Pond) will host an educational component. The musicians will meet with local middle school, high school, college students and others interested in hearing about the genre, its history, instruments used, etc.
- 7:00—9:00 pm live music at the Mill Pond Gazebo in downtown Brighton.
- Very family friendly—we will encourage attendees to bring chairs, blankets (and maybe even a picnic basket).
- The Mill Pond area has lots of foot traffic in the evening for maximum exposure.
- Main Street has about 24,000 vehicles per day that would see signage.

We are working on exposure through the City of Brighton, the Principal Shopping District, the Greater Brighton Area Chamber of Commerce and WEMU 89.1 FM (the only jazz and blues station in the area). We will have more details soon.



Mill Pond area



COBACH

Perks of Partnership

Presenting Partner (only one available – could be shared) - \$6,000

- Banner at the Mill Pond the day of the events with you as Presenting Partner placed near Main St. for maximum exposure (sample next page) and signage at the COBACH
- Exposure at the event
 - Announced at educational component & concert
 - One minute at the mic before concert or during break to thank crowd
 - A tent for info and a giveaway—popcorn could be fun (you provide all)
- Company name & logo on all advertising as Presenting Partner
 - Ads in Press and Argus—minimum three
 - Ads in Marketeer and SEMJA (jazz association) - June, July, August
- Posting on 2 Stones Events website, Facebook and weekly eblasts
- Company name & logo as Presenting Partner on:
 - 2,500 club cards (3"x3") to be given out at local restaurants and retailers
 - 20 posters (11"x17") at local businesses around Brighton

Presenting Partner

Supporting Partners

Fried of series



Sample poster/ad



Sample banner near Main St.

Supporting Partners (multiple available) - \$2500

- A tent for info at the events (you provide tent)
- Banner at the Mill Pond the day of the events with logo at bottom with you as one of the Supporting Partners near Main St. for maximum exposure
- Additional small banner on or near tridge with logo (sample below)
- Company logo on all advertising as one of the Supporting Partners
 - Ads in Press and Argus—minimum three
 - Ads in Marketeer and SEMJA (jazz association) June, July, August
- Posting on 2 Stones Events website, Facebook and weekly eblasts
- Company logo on 20 posters (11"x17") at local businesses around Brighton



Sample tridge banner for Supporting Partners

Friends of Series (multiple available) - \$500

- Banner on tridge with company logo listed with other Friends of the Series
- Company name on 20 (11x17) posters at local businesses around Brighton
- Company name on all advertising as Friends of Series
 - Ads in Press and Argus—minimum three
 - Ads in Marketeer and SEMJA (jazz association) June, July, August
- Posting on 2 Stones Events website, Facebook and weekly eblasts

For information, email info@2stonesevents.com or call Whitney 586.484.8797

RESOLUTION

A RESOLUTION TO PLACE LIEN ASSESSED AGAINST PROPERTIES FOR UNPAID MAINTENANCE

WHEREAS, the assessment for cost of removal under Sec 94-74, assessment procedure shall be enforced

WHEREAS, property owners have 30 days to pay for cost of maintenance against said property and if not paid within that time balance will be enforced as a special assessment.

NOW, THEREFORE, the following parcel numbers will have liens against their property.

| | |
|-----------------|-----------|
| 4718-06-201-059 | \$ 190.60 |
| 4718-06-201-058 | \$ 91.80 |

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

This Resolution was adopted this day of _____

Diana Lowe, City Clerk

I, Diana Lowe, City Clerk for the City of Brighton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by City Council at the Regular meeting held on May 16, 2013.

Diana Lowe, City Clerk



CITY OF BRIGHTON

"Providing quality service"

City Hall

200 N. First St.
Brighton, MI 48116-1593
(810) 227-1911
Fax# 227-6420
TDD Phone: (810) 227-8357

City Manager

225-8022

City Clerk

227-0463

Human Resource Director

225-9251

Cemetery/

Voter Registration

227-0463

Community Development

Building

227-9005

Building Official /

Code Enforcement

225-9254

Building Inspection Line

227-0419

Planning / Zoning

225-9257

Community Development /

Planning Director

225-8025

Finance

Accounts Payable

225-8019

Assessing Assistant

227-9006

City Assessor

225-8024

City Treasurer

225-8023

Finance Director

225-8020

Assistant Finance Director

225-9283

Property Taxes

227-0179

Utility Billing

225-8041

Police Department

440 S. Third St.

(810) 227-2700

Fax# 227-2063

Department of Public Services

420 S. Third St.

(810) 225-8001

Fax# 225-9249

DPS Director

225-9284

Assistant DPS Director

225-9282

Water Plant

227-2968

Wastewater Plant

227-9479

Brighton Community Center

555 Brighton St.

(810) 225-8004

Fax# 225-9249

FINAL NOTICE

May 3, 2013

Fannie Mae
14221 Dallas Parkway
Suite 100
Dallas, Texas 75254

Re: Lawn Service Charge back

Dear Sir or Madame:

Please be advised that the Brighton City Council will be taking action on May 16, 2013 at the Regular Council Meeting to place the attached unpaid Lawn Service Charge back bill onto the summer tax bill as a Lien. We must receive your payment in full no later than May 20, 2013.

Please feel free to contact me at 810-225-8019 with any questions.

Sincerely,

Debbie Monstrola
Finance Clerk III

Cc: Kelly Hanna, Finance Director
Denise Meier, Assistant Finance Director / Accountant



**CITY OF
BRIGHTON**

STATEMENT

DATE: 05/03/2013

FANNIE MAE
14221 DALLAS PARKWAY, STE 100
DALLAS, TX 75254

| | |
|----------|-------|
| CURRENT | 3.60 |
| OVER 30 | 1.80 |
| OVER 60 | 1.80 |
| OVER 90 | 95.85 |
| OVER 120 | 87.55 |

Customer No: FANNIEMAE
Customer No: 81

| Invoice # | Date | Check Number | Charges | Pmts/Adjustments | Balance |
|------------|------------|--------------|---------|------------------|---------|
| 0000003448 | 09/04/2012 | | 85.00 | | 85.00 |
| PEN0000079 | 10/05/2012 | | 0.85 | | 85.85 |
| PEN0000094 | 11/05/2012 | | 0.85 | | 86.70 |
| PEN0000143 | 12/05/2012 | | 0.95 | | 87.65 |
| PEN0000142 | 12/05/2012 | | 0.85 | | 88.50 |
| PEN0000154 | 12/05/2012 | | 0.95 | | 89.45 |
| PEN0000153 | 12/05/2012 | | 0.85 | | 90.30 |
| PEN0000110 | 12/05/2012 | | 0.85 | | 91.15 |
| PEN0000126 | 12/05/2012 | | 0.85 | | 92.00 |
| 0000003544 | 01/03/2013 | | 95.00 | | 187.00 |
| PEN0000169 | 04/05/2013 | | 0.85 | | 187.85 |
| PEN0000170 | 04/05/2013 | | 0.95 | | 188.80 |
| PEN0000185 | 05/03/2013 | | 0.85 | | 189.65 |
| PEN0000186 | 05/03/2013 | | 0.95 | | 190.60 |

18-06-201-059

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (810) 225-8019

Customer Name: FANNIEMAE
Customer No: 81



Please remit payment by the due date to:

CITY OF BRIGHTON
200 N. FIRST STREET
BRIGHTON, MI 48116

AMOUNT PAID: _____



CITY OF BRIGHTON

"Providing quality service"

City Hall

200 N. First St.
Brighton, MI 48116-1593
(810) 227-1911
Fax# 227-6420
TDD Phone: (810) 227-8357

City Manager

225-8022

City Clerk

227-0463

Human Resource Director

225-9251

Cemetery/ Voter Registration

227-0463

Community Development

Building

227-9005

Building Official / Code Enforcement

225-9254

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Wastewater Plant

227-9479

Brighton Community Center

555 Brighton St.

(810) 225-8004

Fax# 225-9249

FINAL NOTICE

May 3, 2013

Susan E. Haass
9722 Pecky Cypress Way
Orlando, Florida 32836-6584

Re: Lawn Service Charge back

Dear Sir or Madame:

Please be advised that the Brighton City Council will be taking action on May 16, 2013 at the Regular Council Meeting to place the attached unpaid Lawn Service Charge back bill onto the summer tax bill as a Lien. We must receive your payment in full no later than May 20, 2013.

Please feel free to contact me at 810-225-8019 with any questions.

Sincerely,

Debbie Monstrola
Finance Clerk III

Cc: Kelly Hanna , Finance Director
Denise Meier, Assistant Finance Director / Accountant



**CITY OF
BRIGHTON**

STATEMENT

DATE: 05/03/2013

SUSAN E HAASS
9722 PECKY CYPRESS WAY
ORLANDO, FL 32836-6584

| | |
|----------|-------|
| CURRENT | 1.70 |
| OVER 30 | 0.85 |
| OVER 60 | 0.85 |
| OVER 90 | 0.85 |
| OVER 120 | 87.55 |

Customer No: SUSANHAASS
Customer No: 80

| Invoice # | Date | Check Number | Charges | Pmts/Adjustments | Balance |
|------------|------------|--------------|---------|------------------|---------|
| 0000003447 | 09/04/2012 | | 85.00 | | 85.00 |
| PEN0000089 | 10/05/2012 | | 0.85 | | 85.85 |
| PEN0000102 | 11/05/2012 | | 0.85 | | 86.70 |
| PEN0000162 | 12/05/2012 | | 0.85 | | 87.55 |
| PEN0000146 | 12/05/2012 | | 0.85 | | 88.40 |
| PEN0000120 | 12/05/2012 | | 0.85 | | 89.25 |
| PEN0000137 | 12/05/2012 | | 0.85 | | 90.10 |
| PEN0000180 | 04/05/2013 | | 0.85 | | 90.95 |
| PEN0000190 | 05/03/2013 | | 0.85 | | 91.80 |

18-06-201-058

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (810) 225-8019

Customer Name: SUSANHAASS
Customer No: 80



Please remit payment by the due date to:

CITY OF BRIGHTON
200 N. FIRST STREET
BRIGHTON, MI 48116

AMOUNT PAID: _____