

**CITY OF BRIGHTON  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING**

*The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, November 19, 2013 at 7:15 A.M. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI*

AGENDA

- |        |     |  |               |
|--------|-----|--|---------------|
|        | 1.  | Call to Order  |               |
| ACTION | 2.  | Approval of November 19, 2013 Agenda   |               |
| ACTION | 3.  | Call to the Public   |               |
| ACTION | 4.  | <u>Approval of Meeting Minutes</u>   |               |
|        |     | A. Approval of October 15, 2013 Regular Meeting Minutes                              |               |
| ACTION | 5.  | <u>Approval of Bills</u>   |               |
|        |     | A. Lindhout Associates (October 2013)  | \$ 3,272.50   |
|        |     | B. Mancuso & Cameron (October 2013)  | 1,162.50      |
|        |     | C. Contracting Resources (balance-Sculpture Garden)                                  | 5,033.00      |
|        |     | D. Landscape Design Associates   | <u>870.00</u> |
|        |     | TOTAL BILLS  | \$10,338.00   |
| ACTION | 6.  | <u>Financial Report</u>  |               |
|        |     | A. FY 13-14 Adopted Budget and YTD Summary (through 11/14/13)                        |               |
| ACTION | 7.  | A. Consider offer to purchase escrowed DDA license from The Commons at Traverse City |               |
|        | 8.  | <u>Legislative Update from Representative Bill Rogers</u>                            |               |
|        | 9.  | <u>New Business</u>  |               |
|        |     | A. <u>Sub-Committee Reports</u>  |               |
|        |     | 1. Holiday Lights Committee update (Mark Binkley)                                    |               |
|        |     | 2. Development (10/22/13 meeting)  |               |
| ACTION |     | a. Johnson land contract proposed refinance agreement (Doug Cameron)                 |               |
| ACTION |     | b. Davis Office Building proposed loan for site demo                                 |               |
|        |     | 3. Budget – No meeting   |               |
|        |     | 4. Executive – No meeting  |               |
| ACTION | 10. | DDA Project Matrix update and project ranking  |               |
|        | 11. | <u>Administrative Report (Matt Modrack) – Time Permitting</u>                        |               |
|        |     | A. Update re Chamber of Commerce front parking lot                                   |               |
|        |     | B. Employee Parking Concept Plan   |               |
| ACTION | 12. | <u>Adjournment</u>   |               |

Next meeting is scheduled for Tuesday, December 17, 2013 at 7:15 a.m.