

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON NOVEMBER 3, 2011 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

BLUE SKY SESSION

The Council conducted a Blue Sky Session at 7:00 p.m. Present were Mayor Bandkau, Mayor Pro-Tem Bohn, Councilmembers Schillinger, Muzzin, Cooper, Roblee and Pipoly. The Council reviewed the agenda items.

REGULAR SESSION

Mayor Bandkau called the regular meeting to order at 7:32 p.m. Following the Pledge of Allegiance, the roll was called, there being present were Mayor Bandkau, Mayor Pro-Tem Bohn, Councilmembers Schillinger, Muzzin, Roblee, Cooper and Pipoly. Also in attendance were Attorney Paul Burns, Special Legal Counsel Dennis Gabrian and Staff members Dana Foster, Jennifer Burke, Diana Lowe, Amy Cyphert, Dave Blackmar, Tom Wightman, Kelly LaLonde, Matt Modrack and an audience of 5. Press and Media included Nicole Krawcke from The Patch, Jim Totten from the Livingston County Press & Argus and Tom Tolen from WHMI.

MINUTES APPROVAL

It was moved by Mayor Pro-Tem Bohn, seconded by Muzzin to approve the Regular Meeting minutes of October 20, 2011 as presented. Motion passed 7-0.

It was moved by Councilmember Roblee, seconded by Muzzin to approve the Special Meeting minutes of October 23, 2011 as presented. Councilmember Schillinger abstained. Motion passed 6-0-1.

It was moved by Councilmember Muzzin, seconded by Pipoly to approve the Closed Session Meeting minutes of October 23, 2011 as presented. Councilmember Schillinger abstained. Motion passed 6-0-1.

RECOGNITION OF A CITY EMPLOYEE'S RETIREMENT

City Manager, Dana Foster read a Proclamation for City Assessor, Kathy Lupi regarding her retirement and years of service to the City of Brighton.

Kathy Lupi thanked the past and present City Council, co-workers, City Manager and Kelly LaLonde for the memories.

It was moved by Councilmember Muzzin, seconded by Schillinger to approve the Mayoral Proclamation read by the City Manager for Kathy Lupi's retirement. Motion passed 7-0.

AGENDA APPROVAL

It was moved by Councilmember Cooper, seconded by Bohn to approve the Agenda as amended. Move to Action Agenda from Consent Agenda item #11, Officer's Compensation Board Recommendations. Delete item #14, Appraisal of City Hall. Motion passed 7-0.

The following items were approved on Consent Agenda:

1. Approved the Budget Preparation Process calendar for the next 2-year budget of FY 12-13 & 13-14.
2. Approved the reappointments of Russ Gottschalk and Gino Conedera to the ZBA, William Farquhar to the Board of Review and David Swink and Kim Tobin to the Election Commission.
3. Approved the 2012 per diems as recommended by the Officer's Compensation Commission.
4. Approved the quarterly investment of idle funds' report.

CITIZEN INQUIRIES

City Manager, Dana Foster read a Citizens Inquiry and provided the following answers - Susan Walters-Steinacker - Are council members paid for "non" public meetings and non" city sanctioned meetings? Yes. How is their attendance verified? Honor system where Councilmembers turn in to the City Clerk's office all meetings attended for the fiscal year. Are council members paid non" city sanctioned meetings? Yes, many are liaisons to other Boards. How can Council members Roblee and Cooper billed the tax payers for more meetings than any other council members? They serve on more boards and subcommittees than other Councilmembers. Will the city put the council submitted for payment documents on line so that the tax payers can view them? That is a policy matter for the Council to decide.

CALL TO THE PUBLIC

Mayor Bandkau opened the Call to the Public at 7:54 p.m. Hearing no comment, the Call to the Public was closed.

AGENDA APPROVAL

It was moved by Councilmember Cooper, seconded by Muzzin to approve the Consent Agenda as amended. Motion passed 7-0.

OFFICER'S COMPENSATION BOARD

Human Resource Director, Jennifer Burke read the following recommendations from the Officer's Compensation Board: City Council: \$52.50/meeting (Per the FY 11/12 Budget, Per Diems were reduced by an additional 25% from the \$70 which was reduced in FY 09/10. City Council/Special/Sub-committee Meetings: \$50/meeting Planning Commission: \$75/meeting Zoning Board of Appeals: \$75/meeting Board of Review: \$80/meeting Mayor: \$1,500/year.

It was moved by Councilmember Roblee, seconded by Pipoly to approve the 2012 per diems as recommended by the Officer's Compensation Commission. Motion passed 7-0.

SPARK ECONOMIC DEVELOPMENT MARKETING AND SERVICES

City Manager, Dana Foster briefed the Council on the proposed EDC contract with SPARK for economic development marketing and business development services.

It was moved by Councilmember Cooper, seconded by Schillinger to approve a budget amendment for an allocation to the Livingston County EDC as the City's share of an EDC contract with SPARK for economic development marketing and business development services not to exceed \$8,000 annually , subject to future City Council-adopted budget allocations and to authorize the City Manager to execute the agreement. Motion passed 7-0.

ANNUAL PERFORMANCE EVALUATION OF THE CITY MANAGER

There was Council discussion regarding the City Manager's recent performance evaluation, including the fact that he is doing an excellent job, there is opportunity for improvement in certain areas and the recommendation for him to do a 360 Evaluation.

City Manager, Dana Foster thanked the Council for their commitment to the evaluation process and for all of the comments expressed the evening, prior to this evening and for positive comments of staff as a group. He stated there is not a direct link between evaluation and compensation. He stated that he proposed to City Council that a 360 Evaluation be conducted six months from now. He thanked the Council for the opportunity to continue to serve as the City Manager.

DUE CARE PLAN FOR THE IMAGINATION STATION PLAYGROUND

City Manager, Dana Foster discussed the proposed Due Care Plan for the Imagination Station Playground. He suggested to delete "for older playgrounds only" on page 10, as it is not relevant to our Playground. He discussed the funding plan with the reserve fund.

Councilmember Roblee discussed the Imagination Station signage. She suggested it have an email address and contact information for the Volunteer Group so visitors can give suggestions, volunteer or donate funds to the Playground.

It was moved by Councilmember Muzzin, seconded by Pipoly to approve the Due Care Plan for the Imaginations Station Playground and related inputs from the Imagination Station Volunteer Committee. Motion passed 6-1 with Councilmember Schillinger voting no.

City Manager, Dana Foster thanked Jackie Price and Piet Lindhout for input and assistance with the preparation of the Imagination Station Due Care Plan document.

OCTOBER 22 & 23, 2011 GOAL SETTING RETREAT DRAFT MINUTES & GOALS

It was moved by Councilmember Cooper, seconded by Roblee to approve the draft Minutes and Goals from the Goal-Setting Retreat of October 22nd and 23rd as presented. Motion passed, 7-0 with Councilmember Schillinger abstaining from the October 23rd portion 6-0-1.

CITY CUSTOMER INFORMATION

City Manager, Dana Foster stated leaf vacuuming has begun. He discussed the newly developed City of Brighton E-News. He discussed Smart Meters stating he anticipates having our Regional DTE, Paul Ganz present at a future Council meeting in December to discuss the subject.

Councilmember Cooper stated the MML has agreed to add the Smart Meter issue on the Energy and Technology Commission agenda.

Councilmember Pipoly stated he would be getting a professional opinion regarding the possibility of Smart Meters causing house fires.

City Manager, Dana Foster stated Jennifer Burke was contacted by Senator Stabenow's office to interview applicants for our Nation's United Stated Military Academies.

Councilmember Muzzin gave a Brighton Area Fire Authority updated there will be a Special Meeting to appoint Mike O'Brien to the Brighton Area Fire Chief position.

Councilmember Cooper stated the Tridge or Treat Civic Event went very well.

Councilmember Roblee stated the Tridge or Treat Civic Event was well attended and they are already planning for next year's event. She thanked everyone that contributed to the event. She gave a Principle Shopping District update stating they are working on 4th quarter planning.

Councilmember Schillinger stated the Brighton Area Fire Authority would possibly approve the new Fire Chief next week. There were over 600 participants for the Brighton Area Fire Authority Halloween event.

Councilmember Pipoly gave a DDA update stating the ornamental trees were moved today from the former Chamber site and the West Street parking lot is progressing.

Mayor Bandkau gave a SEMCOG update regarding sharing services, 911 dispatch suggestions, joint utilities and Fire services.

Councilmember Schillinger encouraged citizens to vote on Tuesday, November 8th for City Council and School Board.

CALL TO THE PUBLIC

Mayor Bandkau gave a Call to the Public at 8:55 p.m. The following comments were heard:

Pat Cole asked when the weatherproof information box would be installed at the cemetery?

Mayor Pro-Tem Bohn stated there are two additional boxes located at the cemetery with the current rules and regulation. There is a permanent case plus the two additional cases and we are all set with the placement of the rules and regulations.

Pat Cole stated parking permits should be used for the proposed parking deck and asked how it would be funded. She congratulated Jennifer burke for being asked to serve on the Nation's United Stated Military Academies.

Hearing no further comment, the Call to the Public was closed at 9:00 p.m.

CITY LABOR ATTORNEY CLOSED SESSION

It was moved by Councilmember Muzzin, seconded by Bohn to go into Closed Session with the City's Labor Attorney pursuant to MCL 15.268(c). A roll call vote was taken. Yes: Schillinger, Cooper, Bohn, Bandkau, Muzzin, Roblee, Pipoly. No: none. Motion passed 7-0.

The Council convened into Closed Session at 9:01 p.m.

The Council reconvened the Regular Session at 9:35 p.m.

ADJOURNMENT

It was moved by Councilmember Pipoly, seconded by Muzzin to adjourn the meeting at 9:35 p.m. Motion passed 7-0.

Diana Lowe, City Clerk

Ricci Bandkau, Mayor