

CITY OF BRIGHTON
CITY COUNCIL MEETING
CITY HALL
February 20, 2014

Regular Blue Sky: 7:00 p.m.: Review of Agenda Items for this evening's meeting

REGULAR SESSION - 7:30 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Consider approval of the Agenda
5. Presentation of a Citizen Commendation by the Police Chief
6. Approval of [minutes: Regular Meeting](#) and closed session of [February 6, 2014](#)
7. Call to the Public

Consent Agenda

8. Consider approval of a [Quarterly Investment Report](#) from staff

Policy Development & Customer Communications' action item

9. Conduct the [annual public hearing to receive input regarding the City Cemeteries' Rules and Regulations and Cemetery Operations](#), and then consider any related updated direction to the City Manager regarding the City Cemeteries
10. Proposed CIP presentation and related report
11. State Legislative Updates from the City Manager

Other Business

12. Information for City Customers
 - a. Report from the City Manager on responses to Citizens Inquiries to City Council received since the last Council Meeting
 - b. Progress updates from the City Manager on City Council-adopted goals
13. Receive updates from Council Member Liaisons to other Boards and Commissions
14. Call to the Public
15. Adjournment

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON FEBRUARY 6, 2014 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

BLUE SKY SESSION

The Council conducted an early Blue Sky Session at 7:00 p.m. Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bohn, Bandkau, Tobbe, Willis and Cooper. The Council reviewed the agenda items.

REGULAR SESSION

Mayor Muzzin called the regular meeting to order at 7:30 p.m. Following the Pledge of Allegiance, the roll was called. Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bandkau, Willis, Tobbe, Cooper and Bohn. Also in attendance were Attorney Brad Maynes, Staff members Dana Foster, Amy Cyphert, Dave Blackmar, Jennifer Burke and Tom Wightman and an audience of 12. Press and Media included Tom Tolen from WHMI.

AGENDA APPROVAL

It was moved by Councilmember Cooper, seconded by Bandkau to approve the agenda as amended. Move from Consent Agenda to Action Agenda item #8, Conditional Site Plan for Northridge Woods. Add item #9a, Civic Application Broomball, Add item #12a, Pending Litigation Closed Session and item #12b, Closed Session Action. Motion passed 7-0.

JOHN WELLS RECOGNITION

Mayor Muzzin presented John Wells with a plaque of recognition for his 43 years of service on City Boards and Commissions.

MINUTE APPROVAL

It was moved by Mayor Pro-Tem Pipoly, seconded by Bohn to approve the Regular Meeting minutes of January 16, 2014 as presented. Motion passed 7-0.

It was moved by Councilmember Bandkau, seconded by Bohn to approve the Closed Session Meeting minutes of January 16, 2014. Motion passed 7-0.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 7:33 p.m. Hearing no comment, the Call to the Public was closed.

CONSENT AGENDA

It was moved by Mayor Pro-Tem Pipoly, seconded by Cooper to approve the Consent Agenda as presented. Motion passed 7-0.

The following items were approved:

1. Approved Traffic Control Order 164, Prohibiting parking on the northbound side of Peppergrove Drive from Lee Road to 50 feet north of Lee Road; and furthermore, that parking be prohibited on the southbound side of Peppergrove Drive from Lee Road to Heatheridge Court.

CONSIDER APPROVAL OF A CONDITIONAL SITE PLAN FOR NORTHRIDGE WOODS (FORMERLY NORTHRIDGE PONDS PHASE 2)

Steve Davis, Developer and Eric Iverson, Desine Inc. Engineers, gave a presentation regarding the Northridge Woods development.

Motion by Councilmember Cooper, supported by Pipoly to approve the conditional site plan for Northridge Woods as recommend by the Planning Commission and as depicted on the plans prepared by Desine, Inc, sheets 1-3, 3A, 4-12, EX, L1, L2, L3, Project Number 132191, last dated 12-31-13 and plans prepared by Lindhout Associates, sheets A1, A6- last dated 7-24-13, sheets A1, A6 - last dated 1-21-13, sheets A1, A6 – last dated 11-10-11, sheets A1, A6 – last dated 05-21-12 subject to the following conditions:

1. That all conditions of the previous approvals remain in effect.
2. That right of way permits are obtained from the Department of Public Services for work within the right of way.
3. That any damages done to the existing sidewalk be repaired to current condition.
4. That further fire and engineering review will be conducted during the site construction and building permit process.
5. Street lighting per DTE specifications
6. That the developer move at a rapid pace with minimal interruption to existing residents.
7. That sidewalks be installed on Northern Ridge Drive/Black Walnut south of Northridge Woods Drive
8. That earth moving be done in one season, as much as possible.
9. That all conditions remain in effect for the variance granted by the ZBA on October 10, 2013.

Motion passed 7-0.

BROOM BALL TOURNAMENT CIVIC EVENT CONDITIONAL APPROVAL

Tom Janego, Rotary Club, briefed Council on the proposed Broom Ball Tournament Civic Event stating the event will not take place on the Mill Pond.

It was moved by Councilmember Bandkau, seconded by Pipoly to approve the Brighton Broom Ball Tournament Civic Event. Motion passed 7-0.

PLANNED UNIT DEVELOPMENT ORDINANCE SECOND READING AND PUBLIC HEARING

Mayor Muzzin opened the Public Hearing for the Planned Unit Development Ordinance amendments at 8:45 p.m. Hearing no comment, the Public Hearing was closed.

It was moved by Mayor Pro-Tem Pipoly, seconded by Bandkau to approve Second Reading of Ordinance 569, Amendment to Chapter 98 of the zoning ordinance that would create Article XXVIII. Planned Unit Development (PUD) and publish as appropriate. A roll call vote was taken. Yes: Willis, Bohn, Pipoly, Muzzin, Bandkau, Cooper, Tobbe. No: none. Motion passed 7-0.

CITY CUSTOMER INFORMATION

City Manager, Dana Foster reported on responses to Citizens Inquiries received since the last Council meeting: Snow removal and parking spaces being taken up in the Hyne parking lot. He stated removal of snow will occur tonight.

Mayor Pro-Tem Pipoly gave a DDA Board Update.

Councilmember Bandkau stated the Brighton Veteran's Memorial was awarded the Karl Greimel Award for 2013. She commend the DPS on snow removal.

Councilmember Willis stated a PSD Board letter sent to property owners in PSD regarding a PSD Special Assessment.

MTT LITIGATION CLOSED SESSION

It was moved by Mayor Pro-Tem Pipoly, seconded by Cooper to go into Closed Session to discuss pending Michigan Tax Tribunal pending litigation pursuant to MCL 15.268(e). A roll call vote was taken. Yes: Willis, Bohn, Pipoly, Muzzin, Bandkau, Cooper, Tobbe. No: none. Motion passed 7-0.

The Council convened into Closed Session at 9:05 p.m.

The Council reconvened the Regular Meeting at 9:13 p.m.

CLOSED SESSION ACTION

It was moved by Pro Tem Pipoly, seconded by Bohn to approve the proposed settlement as recommended by City Attorneys for Grand Medical Michigan Tax Tribunal litigation. Motion passed 7-0.

CALL TO THE PUBLIC

Mayor Muzzin gave a Call to the Public at 9:14 p.m. Hearing no comment, the Call to the Public was closed.

ADJOURNMENT

It was moved by Councilmember Cooper, seconded by Bandkau to adjourn the meeting at 9:15 p.m. Motion passed 7-0.

MEMORANDUM

To: Dana Foster, City Manager

From: Kelly Hanna, Finance Director



Date: February 10, 2014

Subject: **The City's Quarterly Investment Report as of December 31, 2013**

Attached you will find the City's Quarterly Investment Report as of December 31, 2013.

In comparison to the quarter ended September 30, 2013, the City's total investment/bank balance has decreased by \$746,364 or 9% to \$7,301,338, which is generally indicative of the fact that the majority of the City's tax revenue levied is collected in the first quarter of the fiscal year, while expenditures are relatively more constant throughout the year. In comparison to the same quarter a year ago, i.e., the quarter ended December 31, 2012, the City's total investment/bank balance has decreased by \$12,330 or .2%. This is reflective of fund balance remaining steady compared to a year ago.

In comparison to the quarter ended September 30, 2013, the City's average rate of return on investments decreased from 0.32% to 0.31%. The decrease is reflective of a decline in the interest rate on our JP Morgan Money Market accounts and less certificate of deposit investments. The City continues to earn more than the benchmark 3-month Treasury Bill Rate and Fed Funds Rate.

Since September 30, 2013, the City's investment in FDIC insured CD's decreased by \$374,855. The City's collateralized deposits/investments with JP Morgan Chase Bank totaled approximately \$1,651,435 or approximately 23% of the City's overall portfolio.

Attached you will find a quarterly investment report prepared by the City Treasurer, per the Adopted Investment Policy. We continue to work within the primary objectives of the City's Investment Policy, which, in priority order, are; safety, liquidity and return on investment.

Let me know if you have any questions.

MEMO

To: City Council
From: Fern Jackson, Treasurer 
Subject: 3rd Quarter Investment Report
Date: January 27, 2014

The City of Brighton currently has 15 certificates of deposits with various Michigan banks with a 12-month maturity or less. There were no CD's purchased this quarter. We continue keeping our funds liquid vs. low rate of return from pooled money market accounts (.05%-.60%).

The interest rates of these outstanding certificates range from .25% to a maximum of .70% and will vary in amounts from \$150,000 to \$250,000. Laddering the investments out provides an ongoing steady interest income, which is an additional revenue to the City budget. This also protects the interest revenue from market declines in the money market accounts. The general fund currently holds 11 CD's in the amount of \$2,710,242.66 which is from the tax revenue received from the tax bills due August 15 of each year. The Utilities fund currently holds 3 CD's in the amount of \$550,005.42 and the DDA holds one CD for \$200,000.

Our current financial institutions, which we hold money market accounts with, are providing .05% to .60% interest rates on 17.87% of our total investments. These funds are completely liquid in nature and are available to use on demand. Certificates of Deposit require a penalty in interest; normally one month is forfeited, if they are needed prior to their maturity. Municipalities are allowed to only use Michigan banks for investment purposes.

In the month of December, First National Bank in Howell reported the completion of a \$16.4 million dollar private placement transaction, similar to a stock sale, involving some 90 investors. This improves the National long-term financial stability in the aftermath of the 2008 recession. The U. S. Securities and Exchange Commission must approve the rights offering with FNBH Bancorp the bank's parent organization, and this should be completed during the first or second quarter of 2014. Banking trends continue to show improvement in most areas.

United Bankcorp, Inc. and its wholly-owned subsidiary United Bank & Trust is joining forces with Old National Bancorp and Old National Bank. Old National Bank is the largest financial services holding company headquartered in Indiana with \$9.7 billion in assets with a proven track record since 1834. Old National, offers insurance, wealth management and investment services.

The President nominated Janet Yellen in October to replace Ben Bernanke who is the current Chairman of the Federal Reserve's Board of Governors. His term expires at the end of January. Dr. Yellen has worked as a bank regulator with institutions which range from very small to very large holding companies with Wells Fargo & Co. being the largest. She has also served as the President of the Federal Reserve of San Francisco from 2004-2010.

In December the stock market hit a new record high being Federal Reserve Chief, Ben Bernanke, changed the massive bond buying practice (Quantitative Easing or QE-3). Starting in January, the Feds will only add \$75 billion in bonds to its holdings per month instead of \$85 billion and gradually plan to eliminate all monthly purchases by the end of 2014. The Feds also emphasized if their policy move proves to be incorrect, then they reserve the right to reverse course and begin to increase monthly bond purchases. Additionally, they seemed to back away from the previously stated Unemployment Rate target of 6.5% by stating that they would hold rates "for an extended period of time" even after the Unemployment Rate fell to 6.5%. Currently the Unemployment Rate is holding at 7% which has been improving despite large numbers of discouraged workers and people leaving the market.

CITY OF BRIGHTON
 QUARTERLY INVESTMENT REPORT
 AS OF DEC. 31, 2013*

<u>Investment Account</u>	<u>Account Balance</u>	<u>Maturity Date</u>	<u>Current % Interest Rate</u>	<u>Average R.O.R.</u>
JP Morgan Chase & Co. - A/P	1,050,231.34	Immediate	0.00%	0.00%
JP Morgan Chase & Co. - Payroll	405,767.03	Immediate	0.00%	0.00%
JP Morgan Chase & Co. - Employee FSA	10,201.80	Immediate	0.00%	0.00%
JP Morgan Chase & Co. - Escrow	100,310.13	Immediate	0.05%	0.00%
JP Morgan Chase & Co. - Payroll MM	40,111.09	Immediate	0.05%	0.00%
JP Morgan Chase & Co. - Money Market	<u>44,813.19</u>	Immediate	0.05%	0.00%
Total Chase Bank	1,651,434.58			
Michigan Commerce - Juvenile	531.21	Immediate	0.00%	0.00%
Michigan Commerce - Tax account	<u>150,134.48</u>	Immediate	0.25%	0.01%
Total Michigan Commerce Bank	150,665.69			
First National Bank-tax account	<u>130,345.16</u>	Immediate	0.25%	0.00%
Total 1st Natl Bank	130,345.16			
Level 1-Money Market	368,561.37	Immediate	0.25%	0.01%
Level 1-U/B checking	<u>8,214.45</u>	Immediate	0.00%	0.00%
Total Level 1	376,775.82			
LOTUS BANK	<u>202,778.38</u>	Immediate	0.40%	0.01%
Total Lotus Bank	202,778.38			
FIRST NATIONAL BANK OF AMERICA	<u>578,110.10</u>	Immediate	0.60%	0.05%
Total First National Bank of America	578,110.10			
BANK OF BIRMINGHAM	<u>200,188.02</u>	Immediate	0.35%	0.01%
Total Bank of Birmingham	200,188.02			
HUNTINGTON NATIONAL BANK	<u>550,792.66</u>	Immediate	0.30%	0.02%
Total Huntington National Bank	550,792.66			
CD-ANN ARBOR STATE BANK	240,000.00	1/9/2014	0.50%	0.02%
CD-FLAGSTAR	250,000.00	2/5/2014	0.25%	0.01%
CD-FLAGSTAR	250,000.00	3/5/2014	0.25%	0.01%
CD-BANK OF ANN ARBOR	250,000.00	4/30/2014	0.50%	0.02%
CD-THE PRIVATE BANK	200,000.00	5/1/2014	0.25%	0.01%
CD-INDEPENDENT BANK	240,000.00	5/20/2014	0.35%	0.01%
CD-MERCANTILE BANK	250,000.00	6/11/2014	0.49%	0.02%
CD-BANK OF ANN ARBOR	250,000.00	6/25/2014	0.50%	0.02%
CD-BANK OF BIRMINGHAM	200,000.00	6/25/2014	0.40%	0.01%
CD-MACATAWA BANK	240,000.00	7/23/2014	0.28%	0.01%
CD-HURON VALLEY	240,242.66	8/29/2014	0.40%	0.01%
CD-LIVINGSTON COMMUNITY BANK	250,000.00	9/11/2014	0.70%	0.02%
CD-WOLVERINE BANK	250,000.00	9/11/2014	0.35%	0.01%
CD-MERCANTILE BANK	200,000.00	9/13/2014	0.49%	0.01%
CD-THE PRIVATE BANK	<u>150,005.42</u>	12/29/2014	0.65%	0.01%
Total Certificate of Deposits	3,460,248.08			
TOTAL	<u>7,301,338.49</u>		<u>8.91%</u>	<u>0.3133%</u>
Avg. three Month Treasury Bill Rate				0.0602%
Average three Month Fed Funds Rate				0.0881%
City's Avg. R.O.R. over/(under) the 3-month T-Bill Rate				0.25%
City's Avg. R.O.R. over/(under) the Avg. Fed Funds Rate				0.23%

* From the website below
<http://bonds.yahoo.com/>

CITY OF BRIGHTON
NOTICE OF PUBLIC HEARING
FEBRUARY 20, 2014

PLEASE TAKE NOTICE, that the Brighton City Council will hold a Public Hearing on Thursday, February 20, 2014 at 7:30 p.m. at the Brighton City Council Chambers, 200 North First Street, Brighton, Michigan for the purpose of soliciting public input and suggestions regarding the City of Brighton owned Fairview, Brighton Hills, Brighton Hills Veteran's Only and Old Village Cemeteries. All interested parties are encouraged to attend.

To comply with the Americans with Disabilities Act (ADA): Any citizen requesting accommodation to attend this meeting/function and/or to obtain this notice in alternate formats, please contact David Blackmar, ADA Coordinator (810) 227-1911.

DIANA LOWE
CITY CLERK

FAIRVIEW, BRIGHTON HILLS AND OLD VILLAGE CEMETERY **RULES AND REGULATIONS**

Statement of Policy

1. The Rules and Regulations for Fairview, Brighton Hills and Old Village Cemetery are reviewed and approved by the City of Brighton City Council, to serve as governance for the operations and maintenance functions of the City of Brighton owned Cemeteries.
2. These Rules and Regulations have been developed in order to maintain the city owned cemeteries in a condition wherein individual solace and memory may be sought, and the memorial intent of those whom care for those interred can be accommodated to a greatest degree possible without unduly disturbing the peaceful and reverent intent of the City of Brighton Cemeteries.
3. Per the direction of the City of Brighton City Council, these rules and regulations are deemed necessary for the upkeep of the city cemeteries, and are administered on a daily basis by the City's Cemetery Sexton, under the general supervision and direction of the City of Brighton Department of Public Services Director.
4. Cemetery patrons whom may have questions or concerns regarding the administration of these rules and regulations as promulgated can contact the City of Brighton Cemetery Sexton at 810-225-8001, or the Department of Public Services Director at 810-225-8001.

A. Decoration of Lots

Section 1 – Definition – Lot decorations shall be deemed to include all structures, ornaments, planting, or other embellishments, with the exception of monuments and markers or mausoleums which are placed on cemetery lots with the intention of improving their appearance. Because certain types of individual lot decorations are not in harmony with the development of the cemetery as a whole or because they may intensify maintenance problems, the City enforces certain rules regarding the decoration of cemetery lots.

Section 2 – **Decoration of Lots in Upright Marker Sections.** The following rules shall be observed with regard to the decoration of cemetery lots in the upright marker sections of the cemeteries:

- (a) Fencing of any kind, steps, structures of wood or equally perishable material are prohibited. Concrete or brick coping, edging, and curbs will be allowed provided they do not exceed the width of the stone or marker and extend no more than two (2) feet out from the front of the stone or marker. Such area may be used for decoration of the gravesites with landscape materials and/or plantings contained within such boundaries. If such decoration becomes unsightly by reason of neglect or age, they will be removed without prior notice by the Cemetery Sexton for Fairview and Brighton Hills Cemetery. No flowers, plantings or other decorations shall be allowed outside of these boundaries as described above without the express written permission of the Cemetery Sexton. (See attached permission form).
- (b) No elevated mounds shall be built over graves and no lot shall be filled above the grade established by the City.

- (c) Receptacles for cut flowers will be permitted if installed flush with the surface of the lawn. The use of glass jars or bottles as receptacles for cut flowers is strictly prohibited. Artificial flowers made from silk or similar materials will be permitted only as long as properly maintained and confined to receptacles intended for cut flowers. Such flowers shall be removed without prior notice by the Cemetery Sexton for Fairview and Brighton Hills Cemetery when they become unsightly by reason of neglect or age.
- (d) **Winter Decorations may be maintained on graves until April 1st. If such decorations are not removed by April 1st, they shall be considered abandoned and will be disposed of by the City Cemetery Sexton after review and approval by the City of Brighton's Department of Public Services Director.**
- (e) **Urns shall be permitted only if properly installed and maintained next to a given headstone, (not to be placed in front or in back of subject headstone). Any urns not in use by June 15th shall be turned over at the gravesite and left for recovery and proper planting and maintenance. Any urns not recovered and planted/maintained throughout the remainder of the calendar year wherein it was turned over, shall be removed from the gravesite and disposed of the following year on June 15th.**
- (f) Arches for hanging baskets or eternal lights are allowed provided:
- The arch is of an approved make acceptable to the Cemetery Sexton;
- The only items acceptable for suspension from the arch are eternal lighting fixtures or hanging baskets for plantings. If such decoration becomes unsightly by reason of neglect or age, they will be removed without prior notice by the Cemetery Sexton for Fairview and Brighton Hills Cemetery. The Cemetery Sexton shall remove items other than those specified without prior notice;
- Urns shall not be suspended from the arch;
- The arch shall be installed by the headstone in such manner as approved by the Cemetery Sexton and so as to not interfere with normal maintenance of the lot;
- Non-approved arches or non-approved decorations suspended from the arches shall be removed at the Cemetery Sexton's discretion without prior notice.
- (g) Toys, stuffed or otherwise manufactured or sculptured animals, statues or statuettes, personal items and/or other unsightly objects that interfere with the maintenance of the lot, as per the discretion of the Cemetery Sexton, will not be permitted as grave decorations except as permitted above in sub set (a), and shall be removed without prior notice by the Cemetery Sexton for Fairview and Brighton Hills Cemetery.
- (h) Plantings shall be permitted only under supervision of the Cemetery Sexton, and after receiving written permission therefore, plantings placed on a lot without a permit will be removed without notice.
- (i) The planting of hedges is strictly prohibited. Existing hedges will be removed whenever they become unsightly or encroach upon an adjoining lot or path.

- (j) The Cemetery Sexton and or cemetery maintenance personnel will remove all flowers, trees, and shrubs, which have become unsightly or dangerous.
- (k) **Memorial Flag holders intended to honor service to the citizens of the United States of America shall be permitted to be sited at a gravesite, at either end of a headstone, or placed within the decorative border as described in subset (a) above. Such flag holders may commemorate service in the military, military organizations, and service to the public at large, (Police Officers, Firefighters, etc.) Such flags will be allowed to remain at a gravesite throughout the year, and shall be required to be maintained in good condition by any given organization or person that shall such place a flag in a given holder.**

Flag Holders for decorative flags shall be allowed to remain in place at either end of a headstone or within the decorative border throughout the year with or without a flag in place.

- (l) No deciduous tree or conifer shall be removed or pruned except under the direction and with the consent of the Cemetery Sexton.
- (m) Benches of granite material shall be allowed to be donated to Fairview and Brighton Hills Cemetery for placement by the Cemetery Sexton in areas which will provide for silent reverie and reflection. Such benches shall be near uniform in appearance and inscriptions shall have the prior approval of the Cemetery Sexton for Fairview and Brighton Hills Cemetery. No form or type of advertising shall be allowed. Benches provided by the City of Brighton for such silent reverie and reflection shall be regulated in like manner.

Section 3 – **Decoration of Lots in Flush Marker Section.** The following rules shall be observed with regard to the decoration of lots in the flush marker sections of the cemeteries.

- (a) No planting shall be made by anyone other than the cemetery employees on flush marker sections. Such planting as may be installed by cemetery employees will be limited to areas set aside for that purpose.
- (b) Cut flowers will be permitted provided they are placed in approved receptacles, installed flush with the lawn surface.
- (c) Potted plants will be permitted to remain on lots from May 29th until June 15th. If left after this date, they will be removed without notice.
- (d) No other lot decoration of any description will be permitted on lots in flush marker sections, save for shepherds hooks approved by the Cemetery Sexton or provided for in Section 2(k) above.

B. Location of Markers on a Lot. Markers shall be placed at the head of grave as platted. In the upright marker sections, only flush markers will be allowed at graves located on lots in other than a platted grave space. No marker shall be placed nearer than 4 inches to a lot line. No more than one marker shall be placed at any one grave. No marker shall embrace two or more graves except on a

two or three grave lot where a double or three-grave marker is permitted. No marker shall be set unless it is first approved by the City Clerk.

- C. **Inscriptions on all Markers** at the same end of a lot shall read from the same direction. Flush markers with raised letters shall be protected with a raised panel one-inch in width.
- D. **Monument and Marker Foundation.** All monuments and markers shall be on a foundation of a depth and size and of a material deemed adequate by the City Clerk. All foundations shall be installed by cemetery personnel. Single lot largest marker size is 36”x 18”; double lot largest marker size is 72” x 18”.
- E. **Installation of Monuments and Markers.** Those persons engaged in placing monuments and markers shall provide planking adequate to protect turf shall remove materials and equipment immediately upon completion of work. The site shall be left in a clean, orderly condition. Markers and monuments will not be permitted to be delivered to lots until a proper order for a foundation installation has been placed with the City Clerk.
- F. **Monuments and Markers for Cremains.** Grave markers in the cremains section of the cemetery shall be limited to flush markers only. Largest foundation marker 8” x 16”.
- G. **Mausoleums.**
 - (a) **Approval of Plans and Location.** Before work on any private mausoleum is begun, the location and complete plans and specifications shall be approved by the City Clerk. Mausoleums may be constructed on suitable sites in any section of a municipal cemetery except those sections designated as flush marker and single grave sections.
 - (b) **Endowment.** Before construction of a mausoleum, a sum of money equal to not less than 15 percent of the estimated cost of such a mausoleum shall be deposited with the City. Income from investments of this sum shall be used for perpetual maintenance of the mausoleum.
 - (c) **General Requirements.** Interments in crypts shall be made in hermetically sealed caskets. Duplicate keys for mausoleums shall be left in the care of the City Clerk.
- H. Children’s section (babyland): Largest foundation size 10” x 20” – upright markers are allowed
- I. Fairview Cemetery, Section 11 (annex): Flush Markers only 24” x 12”
- J. **Cemetery Buyback.** As according to Resolution #96 -23, Cemetery Buyback Price Policy (Attachment 7) the City shall buy back the cemetery grave or \$175.00 per grave. If the grave was purchased within the last 90 days this is considered saleable for 75% of the fee paid whether it was the resident or non-resident price paid.
- K. **Hold Policy.** Lots may be held for 90 days. One lot must be purchased within the 90 days period to continue the Hold Policy.

Revised and adopted April 15, 2010

SPECIAL CEMETERY PLANTING PERMIT

I, _____, Cemetery Sexton for the City of Brighton, do hereby grant permission for a special planting to _____ address: _____, phone number: _____, in the _____ Cemetery, Section, _____, Lot _____, Grave(s) _____.

Type of plants/trees: _____

Sexton Signature: _____ Date: _____

Please note: Plantings shall be permitted only under supervision of the Sexton of cemeteries, and after receiving written permission therefore, plantings placed on a lot without a permit will be removed without notice.

Plantings shall be maintained in good condition or shall be subject to removal at the discretion of the Sexton without prior notice.

City Council
February 7, 2013
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City Manager, Dana Foster stated the decision would be made on he referenced the proposed Resolution, which states the Findings of Fact. The portion of the relevant Ordinance was referenced in the notice published in the notice.

QUOTA LIQUOR LICENSE

Mayor Muzzin stated the other three applicants have the ability to apply for a Redevelopment Liquor License and Scotty Simpson's does not.

It was moved by Mayor Muzzin, seconded by Schillinger to approve Resolution 13-02, as presented in by the City Attorney, granting the available Class C quota Liquor License to Gen Jan, LLC, 150 N. 1st street. A roll call vote was taken. Yes: Bandkau, Muzzin, Schillinger. No: Bohn, Roblee. Abstain: Pipoly. Absent: Cooper. Motion passed 3-2-1-1.

There was Council discussion regarding the difficult decision of awarding this Quota Liquor License.

CITY CEMETERY SERVICES AND REGULATIONS PUBLIC HEARING

Mayor Muzzin opened the Public Hearing for the City's Cemeteries' Services and Regulations input at 8:01 p.m. Hearing no comment, Mayor Muzzin closed the Public Hearing.

Councilmember Roblee stated she had received a compliment that the City Cemeteries are in good shape.

CITY CUSTOMER INFORMATION

Councilmember Bandkau gave a Brighton Veteran's Memorial Committee update, stating they are hoping to have the dedication this fall. Go to brightonveteransmemorial.org for additional information.

Councilmember Roblee gave a PSD update stating they are planning events for the upcoming season.

Mayor Muzzin stated the Brighton Area Fire Authority had their Annual Fire Awards presentation. He stated the Fire Fighter of the year was awarded to Rick Boisvert.

CALL TO THE PUBLIC

Mayor Muzzin gave a Call to the Public at 8:08 p.m. The following comment was heard:

Fred Feldman, Stonefire, thanked the Council for their decision on the Liquor License.

Hearing no further comment, Mayor Muzzin closed the Call to the Public at 8:09 p.m.