

**CITY OF BRIGHTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING**

The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, August 16, 2011 at 7:15 A.M. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI

AGENDA

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|--------|-----|---|--------------------|
| | 1. | Call to Order | |
| ACTION | 2. | Approval of August 16, 2011 Agenda | |
| ACTION | 3. | Call to the Public | |
| ACTION | 4. | Approval of Meeting Minutes
A. Approval of July 19, 2011 Meeting Minutes | |
| ACTION | 5. | Approval of Bills | |
| | | A. McCririe & Cameron (July 2011) | \$ 735.00 |
| | | B. Lindhout Associates (July 2011) | \$ 345.00 |
| | | C. Landscape Design Associates | \$ 617.71 |
| | | D. Contracting Resources (Cemetery Lot/Pocket Park) | <u>\$62,702.50</u> |
| | | TOTAL BILLS | \$64,400.21 |
| ACTION | 6. | <u>Financial Report</u>
A. Financial Summary | |
| | 7. | <u>Old Business</u> | |
| | 8. | <u>New Business</u>
A. Livingston County SBTDC Report – Nancy Johnson, Director
<u>Sub-Committee Reports</u>
B. Budget – No report
C. Development (7/26/11 & 8/1/11 meetings)
• Consider closed session to discuss property acquisitions
• Authorize DDA Attorney Cameron and DDA Executive Director Modrack to negotiate purchase agreements as discussed in closed session
D. Design – 8/1/11 Millpond Design Plan Subcommittee report
E. Business Recruitment/Promotions – No report | |
| ACTION | 9. | Administrative Report (Matt Modrack)
A. Façade Loan Program update
• Consider approval of Façade Loan Fund Agreements with First National Bank and Livingston Community Bank (to be handed out at meeting)
B. Chamber site update
C. Barton property update
• Consider approval of Signs by Tomorrow sign estimates
D. Consider approval of Rich & Assoc. proposal to update parking study | |
| | 10. | Lindhout Update | |
| ACTION | 11. | Adjournment | |

Next meeting is scheduled for Tuesday, September 20, 2011 at 7:15 a.m.