

**CITY OF BRIGHTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING**

The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, September 20, 2011 at 7:15 A.M. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI

AGENDA

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| | 1. | Call to Order | |
| ACTION | 2. | Approval of September 20, 2011 Agenda | |
| ACTION | 3. | Call to the Public | |
| ACTION | 4. | Approval of Meeting Minutes | |
| | | A. Approval of August 16, 2011 Regular Meeting and Closed Session Minutes | |
| ACTION | 5. | Approval of Bills | |
| | | A. McCririe & Cameron (August 2011) | \$ 1,493.00 |
| | | B. Lindhout Associates (August 2011) | \$ 8,151.42 |
| | | C. Sarah Hyer (Lawn Maintenance-131 Hyne) | \$ 240.00 |
| | | D. Greater Brighton Area Chamber of Commerce
(Smokin' Jazz & BBQ Blues banners/installation) | \$ 2,660.00 |
| | | E. Performance Environmental Services (131 Hyne) | <u>\$ 1,050.00</u> |
| | | TOTAL BILLS | \$13,594.42 |
| ACTION | 6. | <u>Financial Report</u> | |
| | | A. Financial Summary | |
| | 7. | <u>Lindhout Update</u> | |
| ACTION | | A. Parking Study Update | |
| | | B. West Street Parking Lot Status | |
| | | • Award West St. Parking Lot & Pierce St. Parking Expansion Bid | |
| | 8. | <u>Old Business</u> | |
| ACTION | 9. | <u>New Business</u> | |
| | | A. Livingston County SBTDC Report – Nancy Johnson, Director | |
| | | • Consider approval of Service Agreement with SBTDC | |
| | | <u>Sub-Committee Reports</u> | |
| ACTION | | B. Budget (9/16/11 Meeting) | |
| | | C. Development (9/6/11 Meeting) | |
| | | • Consider closed session to discuss property acquisition | |
| | | D. Design – 9/19/11 Millpond Design Plan Subcommittee report | |
| | | E. Business Recruitment/Promotions – No report | |
| ACTION | 10. | Administrative Report (Matt Modrack) | |
| | | A. Mayday Façade Update | |
| | | B. Chamber Demolition Status | |
| | | • Award 131 Hyne Demolition Bid | |
| | | • Approval of an amendment to the July 19, 2011 Excelda Purchase Agreement to extend due diligence period to September 30, 2011 | |
| | 11. | Retail Success Summit Report (Lisa Nelson) | |
| ACTION | 12. | Adjournment | |

Next meeting is scheduled for Tuesday, October 18, 2011 at 7:15 a.m.