

**CITY OF BRIGHTON  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING**

*The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, October 16, 2012 at 7:15 A.M. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI*

AGENDA

- |        |     |  |                     |
|--------|-----|--|---------------------|
|        | 1.  | Call to Order  |                     |
| ACTION | 2.  | Approval of October 16, 2012 Agenda  |                     |
| ACTION | 3.  | Call to the Public   |                     |
| ACTION | 4.  | <u>Approval of Meeting Minutes</u>   |                     |
|        |     | A. Approval of September 18, 2012 Regular Meeting Minutes                                      |                     |
| ACTION | 5.  | <u>Approval of Bills</u>   |                     |
|        |     | A. Lindhout Associates (September 2012)  | \$ 5,234.15         |
|        |     | B. Mancuso & Cameron (September 2012)  | \$ 1,875.00         |
|        |     | C. Fonson, Inc. (North/West/Main grant)  | \$171,982.39        |
|        |     | D. Fonson, Inc. (West St. Mill & Fill)   | <u>\$ 16,042.50</u> |
|        |     | TOTAL BILLS  | \$195,134.04        |
| ACTION | 6.  | <u>Financial Reports</u>   |                     |
|        |     | A. FY 12-13 Financial Summary (through 10/9/12)  |                     |
|        | 7.  | <u>Old Business</u>  |                     |
|        | 8.  | <u>New Business</u>  |                     |
|        |     | A. <u>Sub-Committee Reports</u>  |                     |
|        |     | 1. Design – No report  |                     |
|        |     | 2. Budget – No report  |                     |
|        |     | 3. Development – No report   |                     |
|        |     | B. <u>Livingston County SBTDC Report</u> – Nancy Johnson, Director                             |                     |
|        |     | 1. Retention Visits in DDA District  |                     |
|        |     | C. <u>Event PR/Promotions Report</u> – Sophia Freni, GBACOC                                    |                     |
|        | 9.  | <u>Lindhout Update</u>   |                     |
|        |     | A. North/West/Main Project update  |                     |
| ACTION |     | B. Consider approval of contract award for stairway project from North St. to Chamber property |                     |
|        | 10. | <u>City Council Liaison Report – Mayor Muzzin</u>  |                     |
|        | 11. | <u>Administrative Report (Matt Modrack)</u>  |                     |
| ACTION | 12. | <u>Adjournment</u>   |                     |

Next meeting is scheduled for Tuesday, November 20, 2012 at 7:15 a.m.