



City of Brighton Arts and Culture Commission

200 North First Street • Council Chambers • Brighton, Michigan 48116 • (810) 227-1911

**Regular Meeting
October 10, 2016 – 6:00 P.M.**

AGENDA

1. Call to Order/Roll Call
2. Approval of October 10, 2016 Agenda
3. Approval of the September 12, 2016 Regular Meeting Minutes
4. Receipt of the September 2016 Financial Report
5. Call to the Public
6. New Business
 - a. Art Guild Kaleidoscope Banner Sponsorship
 - b. Hyne Alley: winter close-down, waterproof piano, and rocking chair auction
 - c. Commission Vacancy
 - d. Discussion: How do we market and promote the BACC?
7. Old Business
 - a. Westside Stone Sculptures
 - b. Art Guild Paint Out Request
8. Staff Updates (Jessica Reed)
9. Commission Member Updates
10. Call to the Public
11. Adjournment

Next meeting is scheduled for Monday, November 14, 2016 at 6:00 P.M.

**City of Brighton
Arts & Culture Commission Meeting Minutes
Regular Meeting – September 12, 2016**

1. **Call to Order**

Claudia Roblee called the meeting to order at 6:01 p.m. and the roll call was taken:

Claudia Roblee – Present

MJ Takagi – Absent

Kris Tobbe – Present

Mary St. Pierre – Present

Brenda Ochodnicki – Present

Also present: Michelle Miller and Jessica Reed from City staff.

2. **Approval of the September Agenda**

Motion to amend the September agenda to add item 6a. Stone Sculptures under New Business.

Motion by: St. Pierre

Second by: Ochodnicki

Motion carries.

3. **Approval of the July Regular Meeting Minutes**

Motion to approve July regular meeting minutes.

Motion by: Tobbe

Second by: St. Pierre

Motion carries. Ochodnicki abstains.

4. **Approval of August Regular Meeting Minutes**

Motion to amend August meeting minutes to reflect that Ochodnicki was present and approve minutes as amended.

Motion by: Tobbe

Second by: Ochodnicki

Motion carries. St. Pierre abstains.

5. **Approval of July Financial Report**

Miller informed the Commission that the report did not include the full amount for grants.

The Commission is still waiting on \$2,500 from the Michigan Association of Realtors.

*Miller will follow up with status of that grant and flower pots for Hyne Alley.

Motion to approve July financial report.

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Motion by: Tobbe

Second by: Ochodnický

Motion carries.

6. Approval of August Financial Report

The DDA doubled appropriation to \$10,000. The extra funds are partially intended to remove a walnut tree.

Motion to approve the August Financial Report.

Motion by: St. Pierre

Second by: Ochodnický

Motion carries.

7. Call to the Public was made. Hearing no response, call to the public was closed.

New Business

8. Brighton Art Guild Request

The 2017 Paint Out would like to be a county-wide event, including a partnership with Livingston Fine Arts. The expansion would provide variety in subjects. The major showing would still be held in Brighton, Tobbe expressed desire for the event to stay Downtown.

Roblee directed Ochodnický to find out a specific request from the Art Guild for the BACC to consider.

9. Stone Sculptures

Tobbe came across a store with affordable granite and marble sculptures. The Commissioners agreed to visit the shop. *Reed will coordinate with the owners to schedule the outing.

Old Business

Staff Update

Brandon Skopek has been hired as the Community Development Associate and will be covering the administrative organization of the DDA. Angela is the City's new Finance Clerk. Jessica will become the new admin for the BACC. There will be an upcoming open position for Economic Development Clerk.

Commission Member Update

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Roblee has given a number of tours of the sculpture garden. The Commissioners would like to schedule a training tour in case one needs to step in and give a tour. *Reed will coordinate.

The Smokin Jazz and Blues Fest went very well.

Kaleidoscope will be November 4-12th and the Art Guild will partner with Studio West.

*The BACC should consider purchasing the banner at the next meeting.

Hyne Alley continues to be a success, many people are enjoying the checker board and piano.

9. Other Business

10. Call to the Public was made. Hearing no response, call to the public was closed

12. Adjournment

Motion by Tobbe, supported by Ochodnicky, to adjourn the meeting at 6:52 p.m. .

Motion carried.

Respectfully submitted,

Jessica Reed
Management Assistant

BRIGHTON ARTS AND CULTURE COMMISSION

FY 2016-17 FINANCIAL REPORT - September 2016

Beginning Balance - Unaudited	\$5,592.58	
Revenue:		
Donations:		
Appropriations	\$10,000.00	DDA Appropriation
Reimbursements	106.00	
Grants		
Interest	<u>\$2.44</u>	
Total Revenue 15/16	\$15,701.02	
<u>FY 2016-17 Expenses</u>		
Brighton Art Guild	\$ 250.00	7/30/2016
Steven Schulte	\$ 525.00	7/30/2016
Total YTD Expenses (through 06/30/2016)	<u>\$775.00</u>	
Current Funds Available	\$14,926.02	
<u>Memo: Outstanding Invoices or Earmarked Funds</u>		
Brighton Garden Club	\$ (60.00)	Sculpture garden flowers (if required)
Plaque Mounted to Boulder	\$ (300.00)	John Kelly from Keehn Funeral Home
Hyne Alley Expenses: Approx.		
Meier Flowerland - Flowers for Pots	\$ (40.00)	
Stipened for Artist Paint	\$ (200.00)	\$50 per chair
Artist Name Plates	\$ (30.00)	
Current Outstanding Invoices or Earmarked	\$ (630.00)	
Available Fund Balance	\$14,296.02	



GILLIS BENEDICT/LIVINGSTON DAILY

Where's Jimmy? Your answer could win you a prize.

Where is Jimmy this week?

JIM TOTTEN
LIVINGSTON DAILY

How well do you know Livingston County?

Guess the location of managing editor Jim Totten in this week's "Where's Jimmy?" for a chance to win a \$10 cof-

fee gift card. Totten is visiting locations throughout the county, and we're asking readers to tell us where he is.

All answers must be posted in the on-line comment section or sent via email to jtotten@livingstondaily.com by noon Thursday.

Please include your name and contact

number for email responses. The Livingston Daily will randomly select a winner from the readers who provide a correct answer.

The gift card can be picked up at our office, at which time we'll snap a photo of the winner.