

**CITY OF BRIGHTON  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING**

*The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, November 15, 2011 at 7:15 A.M. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI*

AGENDA

- |        |     |  |                    |
|--------|-----|--|--------------------|
|        | 1.  | Call to Order  |                    |
| ACTION | 2.  | Approval of November 15, 2011 Agenda                                       |                    |
| ACTION | 3.  | Call to the Public   |                    |
| ACTION | 4.  | Approval of Meeting Minutes  |                    |
|        |     | A. Approval of October 18, 2011 Regular Meeting Minutes                    |                    |
| ACTION | 5.  | Approval of Bills  |                    |
|        |     | A. McCririe & Cameron (October 2011)                                       | \$ 1,932.00        |
|        |     | B. Lindhout Associates (October 2011)                                      | \$ 6,261.50        |
|        |     | C. Huron Sign (Rolison's Lot Parking Sign)                                 | \$ 416.00          |
|        |     | D. Landscape Design & Associates (131 Hyne)                                | \$ 2,145.00        |
|        |     | E. Advanced Tree Moving (131 Hyne to Pierce St.)                           | <u>\$ 2,175.00</u> |
|        |     | TOTAL BILLS  | \$ 12,929.50       |
| ACTION | 6.  | <u>Financial Report</u>  |                    |
|        |     | A. Financial Summary   |                    |
|        | 7.  | <u>Mill Pond Master Plan</u>   |                    |
|        |     | A. Report from Millpond Design Plan Subcommittee (Mondi Miller)            |                    |
|        |     | B. Presentation by Lindhout Associates                                     |                    |
|        | 8.  | <u>Lindhout Update</u>   |                    |
| ACTION |     | A. Approve West St. Parking Lot Change Order No. 01                        |                    |
| ACTION |     | B. Approve Fonson Pay Application (West St. Lot)                           |                    |
| ACTION |     | C. Approve Contracting Resources Final Pay Application (Cemetery Lot/Park) |                    |
| ACTION |     | D. Approve estimate to remove fence sections at St. Paul and store at DPS  |                    |
|        |     | E. Soil report for 121 North St.   |                    |
|        | 9   | <u>Livingston County SBTDC Report</u> – Nancy Johnson, Director            |                    |
|        | 10. | <u>Rich &amp; Associates Parking Study Update and Recommendations</u>      |                    |
|        | 11. | <u>Administrative Report (Matt Modrack)</u>                                |                    |
|        |     | A. Former Chamber Site   |                    |
|        |     | • Flowers and tree transplant update                                       |                    |
|        |     | B. DDA Façade Improvement Program  |                    |
|        |     | • Mayday Building Façade Grant MSC 211004-CDF status                       |                    |
|        |     | C. West Street Parking Lot   |                    |
|        |     | D. SELCRA Tridge or Treat event feedback                                   |                    |
|        | 12. | <u>Old Business</u>  |                    |
|        | 13. | <u>New Business</u>  |                    |
| ACTION |     | A. Approve resolution for legal representation                             |                    |
|        |     | <u>Sub-Committee Reports</u>   |                    |
|        |     | B. Budget – No report  |                    |
|        |     | C. Development – No report   |                    |
|        |     | D. Design – No report  |                    |
|        |     | E. Business Recruitment/Promotions – No report                             |                    |
| ACTION | 14. | Adjournment  |                    |

Next meeting is scheduled for Tuesday, December 20, 2011 at 7:15 a.m.