

CITY OF BRIGHTON  
CITY COUNCIL MEETING  
CITY HALL  
March 15, 2012

**Regular Blue Sky - 7:00 pm:** Review of Agenda Items for this evening's meeting

**REGULAR SESSION - 7:30 P.M.**

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Consider approval of the Agenda
5. Approval of [minutes: Regular Meeting](#) and Closed Session of [March 1, 2012](#) and three Closed Sessions of February 16, 2012.
6. Mayor's Reading of Citizen Inquiries received since the last City Council Meeting
7. Call to the Public

**Consent Agenda**

8. Consider [site plan extension approval for the North & West Streets' streetscape improvements](#) as recommended by the Planning Commission

**Policy Development & Customer Communications' action item**

9. Presentation by Michigan Recreation and Parks Association (MRPA) representatives of awards to the SELCRA Executive Director
10. Receive report and recommendation from Mayor Pro Tem Cooper regarding the MML Technology Committee's recent review of the Smart-meters subject and the MML Committee's related recommendations for the next steps
11. Proposed Fiscal Year 12-13 City Budget Presentation from the City Manager and Finance Director

**Other Business**

12. Information for City Customers
13. Receive updates from Council Member Liaisons to other Boards and Commissions
14. Call to the Public
15. Conduct a closed session to receive an attorney-client privilege opinion
16. Conduct a closed session to receive legal advice regarding a possible property acquisition
17. Adjournment

**MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON**  
**HELD ON MARCH 1, 2012 AT THE BRIGHTON CITY HALL**  
**200 N. 1ST STREET, BRIGHTON, MICHIGAN**

**BLUE SKY SESSION**

The Council conducted a Blue Sky Session at 7:00 p.m. Present were Mayor Muzzin, Mayor Pro-Tem Cooper, Councilmembers Schillinger, Bandkau, Bohn, Pipoly and Roblee. The Council reviewed the agenda items.

**REGULAR SESSION**

Mayor Muzzin called the regular meeting to order at 7:31 p.m. Following the Pledge of Allegiance, the roll was called, there being present were Mayor Muzzin, Mayor Pro-Tem Cooper, Councilmembers Schillinger, Bandkau, Pipoly, Roblee and Bohn. Also in attendance were Attorney Paul Burns and Staff members Dana Foster, Diana Lowe, Amy Cyphert, Matt Schindewolf, Tom Wightman and an audience of 1. Press and Media included Tom Darling from WHMI and Nicole Krawcke from The Patch.

**AGENDA APPROVAL**

It was moved by Mayor Pro-Tem Cooper, seconded by Bandkau to approve the Agenda as amended. Delete February 16, 2012 Closed Session minutes, item #8 SELCRA awards presentation, item #9, Veteran's Memorial project, item #17, Opinion Closed Session, #18, Tax Tribunal Closed Session and #19, Tax Tribunal action. Add item #7a, Amended SELCRA Articles of Incorporation. Motion passed 7-0.

**MINUTES APPROVAL**

It was moved by Councilmember Bohn, seconded by Pipoly to approve the corrected Regular Meeting minutes of February 16, 2012. Page 4, Pending Litigation Closed Session, should read: It was moved by Councilmember Bandkau... Councilmember Cooper abstained. Motion passed 6-0-1.

**CITIZEN INQUIRIES**

Mayor Muzzin read the following Citizen Inquiries:

Joan Richardson - I would like to know the nature of the law suit that the city has against the Bonners who own the delapidated houses on North Street. Those uninhabited buildings are an eyesore and are becoming a danger to the community.

City Attorney, Paul Burns stated she could receive a copy of the original complaint regarding the Bonner homes.

Patricia A. Cole – In regards to the Veterans Memorial, Please explain exactly who the "Veterans" are? Where was the meeting held? What made the meeting "Very productive, very positive"? Please explain why a City Council person is appointed to a "private Veteran's Committee"? By what authority is any Councilperson appointed as liaison to any "private citizen's committee"?

City Council  
March 1, 2012  
Page 2

City Attorney, Paul Burns stated any City Councilmember can attend any meeting they want to and provide information to the City Council.

### **CALL TO THE PUBLIC**

Mayor Muzzin opened the Call to the Public at 7:39 p.m. The following comments were heard:

Pat Cole stated it remains unclear why there is a Councilmember appointed to the Veteran's Memorial Project, which is a private citizens committee and the project should be less expensive.

Hearing no further comments, Mayor Muzzin closed the Call to the Public at 7:43 p.m.

### **CONSENT AGENDA**

It was moved by Mayor Pro-Tem Cooper, seconded by Pipoly to approve the Consent Agenda. Motion passed 7-0.

The following item was approved on the Consent Agenda

1. Amended SELCRA Articles of Incorporation.

### **CITY HALL FACILITY REPORT**

City Manager, Dana Foster gave a report regarding the City Hall facility analysis and leasing options, stating there are five decision points. 1. Authorization to engage Piet Lindhout and his firm to do the space-needs analysis. 2. Direction with regards to any further information needed. 3. Direction regarding the previous in-house staff-developed cost-benefit analysis and as an alternative, authorizing the City Manager to engage the consulting division of our Auditing Firm of Plante-Moran to review the subject 2011 in-house staff-developed cost-benefit analysis and to then provide any related additional analysis for City Council to consider at a consulting fee cost not to exceed \$ 500. 4. Give direction as to what else City Council may want from WCA, our contracted assessment firm, to do for us to add to that previous report/analysis. 5. Does City Council want to give me any further direction to pursue with regards to the existing Community Center related contract/agreement w/Rotary and the Scout Troop.

It was moved by Councilmember Bandkau, seconded by Pipoly to authorize item #1, Engage Piet Lindhout and his firm to do a space needs analysis up to \$720.00. Motion passed 7-0.

### **UTILITY BOND REFINANCING PROCESS**

City Manager, Dana Foster updated City Council on the pending Utility Bond Refinancing process, including rating, upcoming pricing and executing a bond purchase agreement. He thanked Kelly Hanna and Staff for the work on this.

### **BUDGET PREPARATION PROCESS**

City Manager, Dana Foster reported on the Budget Preparation process stating we are on our normal budget calendar and Council should see the budget at the next City Council meeting. The first Budget Worksession will be March 20, 2012 at 6:30 p.m.

### **CITY CUSTOMER INFORMATION**

City Manager, Dana Foster stated Downtown Development Authority/Community Development Director, Matt Modrack has worked out with two banks the façade loan program so that the DDA fund will not be loaning or borrowing any funds. He gave credit to Matt Modrack for being able to find a way to do this according to the legal advice given by Miller, Canfield and for meeting the requirements of the grant totaling \$108,000. He thanked First National Bank and Livingston Community Bank for being able to do this program.

Mayor Pro-Tem Cooper stated the MRPA awarded the Green Oak Village Place Mall with the 2012 Community Service Award. He gave an update on participation in the SELCRA programs.

Councilmember Roblee stated the Detroit Institute of Arts is deferring the Inside Out Art Program for one year.

Mayor Muzzin gave a DDA update stating 121 North Street has been purchased for a potential site for a parking structure. He thanked State Representative Bill Rogers and State Senator Joe Hune for participating and encouraging MDOT officials to attend a meeting with Livingston County Road Commissioner, Mike Craine regarding the I-96 Interchange and the City will be receiving a free modeling of what the Latson Road interchange will do for the I-96 interchange. They are willing to help with some small fixes for that area. He attended another successful Brighton Area Fire Authority Soup Out. He participated in the Polar Plunge stating over \$30,000 has been raised for Special Olympics and the Fashion Show at Downtown Main was successful. Molly Hincka won three metals in Greece at the Special Olympics.

### **CALL TO THE PUBLIC**

Mayor Muzzin gave a Call to the Public at 8:33 p.m. Hearing no comment, the Call to the public was closed.

### **ATTORNEY/CLIENT WRITTEN COMMUNICATION CLOSED SESSION**

It was moved by Councilmember Roblee, seconded by Bandkau to go into Closed Session to discuss written Attorney/Client privilege communication pursuant to MCL 15.268(c) at 8:33 p.m. A roll call vote was taken. Yes: Schillinger, Bohn, Muzzin, Bandkau, Roblee, Pipoly. No: none. Motion passed 7-0.

The Council convened into Closed Session at 8:35 p.m.

The Council reconvened the Regular Session at 8:58 p.m.

City Council  
March 1, 2012  
Page 4

**ADJOURNMENT**

It was moved by Mayor Pro-Tem Cooper, seconded by Bandkau to adjourn the meeting at 8:58 p.m. Motion passed 7-0.

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Diana Lowe, City Clerk

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Jim Muzzin, Mayor

**POLICY REPORT: SITE PLAN EXTENSION – NORTH & WEST  
STREETSCAPE IMPROVEMENTS #12-001**

**MARCH 12, 2012**

Prepared by:

Amy Cyphert  
Planning & Zoning Director

Reviewed by:

Dana Foster  
City Manager

**ISSUE:**

To consider granting a one year site plan extension for North & West Street Streetscape Improvements as recommended by the Planning Commission.

**STAFF RECOMMENDATION:**

Staff concurs with the Planning Commission's recommendation.

**BACKGROUND:**

At its meeting of February 27, 2012, the Planning Commission reviewed and discussed a site plan extension for North & West Street Streetscape Improvements. The site plan proposes improvements to the city right of way, including but not limited to on-street parking, sidewalks, and crosswalks.

Due to other projects and funding, the DDA has not started construction on this project and the site plan will expire; therefore, the DDA is requesting a one-year site plan extension. Work on this project is scheduled to be done in phases during 2012 with all the funded components done by December 2012.

The Planning Commission recommended site plan approval with the following conditions:

1. That the Fire Department and City Engineers review the plans during the building permit process.

**For a more detailed review of the site plans, please refer to the attached Planning Report and DRAFT meeting minutes.**

**BUDGET IMPACT: N/A**

**RELATIONSHIP TO 2011/2012 GOALS: N/A**

**COUNCIL ACTION:**

Motion by \_\_\_\_\_ to recommend 1 year site plan extension for the City of Brighton North and West Streetscape Projects as depicted on the site plan prepared by Lindhout Associates Architects, job #1035, sheets C1, C2, C3, C4, C5, C6, C7, C8 & E1 last dated 12-17-2010 and site plan prepared by Kem-Tec & Associates, job #10-02422, sheet C9, last dated 7/12/10. The approval is subject to the following conditions:

2. That the Fire Department and City Engineers review the plans during the building permit process.

and seconded by \_\_\_\_\_.

**Attachments:**

1. Planning Commission Report
2. DRAFT Planning Commission Meeting Minutes
3. Site Plan

**CITY OF BRIGHTON  
PLANNING COMMISSION  
PLANNING REPORT**

**TO:** Planning Commission Members  
**FROM:** Amy Cyphert, Planning & Zoning Director  
**DATE:** February 27, 2012  
**RE:** Site Plan Extension – North & West Streetscape Improvements #12-001

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**BACKGROUND**

As the Planning Commission may recall, a site plan was reviewed and approved in late 2010 and early 2011 for the North and West Streetscape Improvements.

The North and West Street Streetscape Improvements are being funded by a grant for \$361,043.00 that was secured due to the job creation from the Bagger Dave's at 110 E. Grand River. The DDA is supplying the local required match.

Due to other projects and funding, the DDA has not started construction on this project and the site plan will expire; therefore, the DDA is requesting a one-year site plan extension. Work on this project is scheduled to be done in phases during 2012.

**DISCUSSION**

The streetscape improvements have been revised and include the following components:

- *Main & West Street Crosswalk:* pedestrian lighted crosswalks with raised stamped concrete and sloped concrete borders, and new decorative pedestrian level streetlamps. The crosswalk at Main and West includes a raised stamped concrete center (similar to the crosswalk at Hyne & Main).
- *North Street:* twelve (12) on-street parking spaces, replacement of existing sidewalk with brushed concrete and brick pavers
- *North Street Crosswalk:* pedestrian crosswalks with raised stamped concrete and sloped concrete borders
- *North Street Sidewalk:* new brushed concrete sidewalk to replace the existing sidewalk from the corner of West and North Street to E. Grand River (Champs corner)

- *West Street Improvements:* brick pavers and banding at entrance of the curb cuts, new brushed concrete sidewalk, street trees and grates, improvements at the corner of West and North Street which include brick pavers and banding, brushed concrete and replacement of the cross walk with thermoplastic material per MDOT specifications. Also included is the removal of a parking space by The Pound.

### **STAFF RECOMMENDATION**

Staff has no objections to the issuance of a one-year extension. The site plan was previously reviewed and approved by Planning Commission.

### **COMMISSION ACTION**

Review the contents of this report, and consider the requested site plan extension.

Motion by \_\_\_\_\_ to recommend site plan approval for the City of Brighton North and West Streetscape Projects as depicted on the site plan prepared by Lindhout Associates Architects, job #1035, sheets C1, C2, C3, C4, C5, C6, C7, C8 & E1 last dated 12-17-2010 and site plan prepared by Kem-Tec & Associates, job #10-02422, sheet C9, last dated 7/12/10. The approval is subject to the following conditions:

1. That the Fire Department and City Engineers review the plans during the building permit process.

### **Attachments:**

1. PC Minutes from December 2010 & CC Minutes January 2011
2. Site Plan

**City of Brighton  
Planning Commission  
Minutes  
December 20, 2010**

**1. Call to Order/Roll Call**

Chairperson Monet called the meeting to order at 7:30 pm. The following were present:

Al Wirth  
Larry Schillinger  
William Bryan  
John Wells  
Steve Monet  
Matt Smith  
David McLane  
Dave Petrak  
Bob Pawlowski

Also present were Amy Cyphert, Lauri French and Matt Modrack and an audience of seven.

**2. Call to the Public**

The call to the public was made at 7:31 p.m. with no response.

**3. Approval of the November 15, 2010 Minutes**

**Moved** by Mr. Petrak, seconded by Mr. Smith, to approve the November 15, 2010 minutes as presented. **The motion carried unanimously.**

**4. Approval of the December 20, 2010 Agenda**

As discussed in the Blue Sky session, Item 6. on the agenda under New Business should be moved to Old Business as it was tabled from the November 15 meeting. **Moved** by Mr. Wells, seconded by Mr. Pawlowski, to approve tonight's agenda as amended. **The motion carried unanimously.**

**Old Business**

**5. Discussion of the Michigan Medical Marihuana Act – Law 1 of 2008**

Ms. Cyphert had explained in the Blue Sky session that this item has remained under Old Business on the past several meeting agendas due to the many changes taking place (proposed changes to the law, moratoriums by communities, lawsuits, etc.) and the Board will have to further discussion the issue at upcoming meetings. She advised that the Board's questions from the November 15, 2010 meeting have been sent to the City Attorney's office but she has not received a response to date. Motion by Mr. Bryan, seconded by Mr. Schillinger, to table this item until the Planning Commission meeting on January 24, 2010.

**6. Site Plan – North and West Street Streetscape Improvements #10-010 (tabled at 11/15/10 meeting).**

**Moved** by Mr. Wells, seconded by Mr. Wirth, to bring this item back to the table for discussion at tonight's meeting. **Motion carried unanimously.**

Ms. Cyphert noted that the architect is in the audience if the Board members had any questions. Mr. Piet Lindhout, Lindhout Associates, noted that the project revisions requested by the Planning Commission

were discussed and supported unanimously at the November 16, 2010 meeting of the Downtown Development Authority (DDA). He reviewed the revised site plan and noted that the center area of the crosswalk has been removed and the grade raised, consistent with the crosswalk at Hyne and Main. Mr. Lindhout was asked if any curb has to be removed and he responded that the curb stays. As stated in the Planning Report, the revisions will add approximately \$50,000 to the cost of the project.

**Moved** by Mr. Smith, seconded by Mr. Bryan, to recommend site plan approval for the City of Brighton North and West Street Streetscape Projects as depicted on the site plan prepared by Lindhout Associates Architects, Job #1035, sheets C1, C2, C3, C4 & C5, last dated 11/19/10 and site plan prepared by Kem-Tec & Associates, Job #10-02422, sheet C6, last dated 7/12/10. The approval is subject to the following conditions:

1. That the Fire Department and City Engineers review the plans during the building permit process.

**Motion carried unanimously.**

### **New Business**

#### **7. Preliminary Site Plan – “The Pound” Roof Top Dining – 139 W. Main Street #10-011**

Ms. Cyphert explained that the Board would be reviewing a preliminary site plan for roof top dining at a new restaurant to be located in the former Singer Press building at 139 W. Main St. She noted that the applicants and architect are in the audience if the Board has any questions. Mr. Piet Lindhout, Lindhout Associates, stated that he was authorized by the DDA to provide two hours of design service at no cost to the applicants. He reviewed the proposed building sketch and noted a wood deck at the back of the building, an exterior stairway leading to the roof as well as an interior stairway also leading to the roof. He noted that the Michigan Construction Code requires a snow load of 2 lb/sq. foot on the roof and that the seating area will be loaded at 100 lb/sq. foot. There will be two exits from the roof top via the stairways. The City of Brighton ordinances currently contain nothing specific about roof top dining.

Mr. Lindhout also noted that the two-story stairwell would be visible from Grand River and Main. The proposed construction materials on the exterior will consist of metal panels and brick, with “overhead” glass doors off West St. There will be metal rails on the roof and a structural trellis for lighting and sound speakers, which will be pointed downward to avoid excess noise levels.

Mr. Kevin Montagano, one of the partners in “The Pound” along with Randy Tobbe and Brian Mexico, explained their vision of a family-oriented sports bar with a “Buffalo Wild Wings” type of atmosphere, focused on youth sports (i.e., team dinners) to foster a sense of community. He envisions a simple and affordable menu, and they plan to broadcast Brighton away games live and home games after the game is over via the Internet.

The Board members were generally in agreement that this was a well thought out plan and The Pound and the roof top dining would be a good addition to downtown. Board Member Schillinger noted that there may be a need to “load up” the site plan; he likes the plan but the Board needs to consider the homeowners and be sensitive to their concerns. Mr. Randy Tobbe noted that the roof top dining area would be open in the spring until the fall (perhaps Memorial Day to Labor Day, depending on the weather). There was discussion about a couple of issues – the impact on parking and the Police Chief’s concerns about noise, and it was agreed these could be handled through the site plan review process. Board Member Petrak voiced a concern about roof top projectiles and suggested they could do a step-back railing or planter to keep people from the edge and less likely to throw things over to the sidewalk. Board Member Wirth suggested the operation plan from Stout’s Patio be used to develop a plan of operation for The Pound. Ms. Cyphert noted that Staff will use that as a base for the operation plan if the Board is inclined to require one with the site plan submittal. Chairperson Monet stated he likes the vision and that the Planning Commission has a responsibility to do what’s in the best interest of the residents.

**FORMER SINGER PRESS PRELIMINARY SITE PLAN**

City Manager, Dana Foster stated the Pound site plan would come back to the Planning Commission and Council for final approval. Staff is looking for direction from Council that may be in addition to Planning Commission's motion.

Acting Community Development/Planning Director, Amy Cyphert stated the preliminary Pound site plan is being presented to Council to see if they are in favor of rooftop dining. City Staff suggested that the applicant seek preliminary site plan approval for the roof top dining before going through all the motions and costs of finalizing their exterior, interior and site improvements that would change if the City denied the roof top dining.

Piet Lindhout, Architect for the proposed Pound rooftop dining. He stated part of the DDA support to attract downtown businesses is to help with vision of the redevelopment. He described the project and addressed noise concerns.

Kevin Montagano, developer of the Pound project, thanked the people of the community for supporting the Pound project. He stated Brighton is a unique community and would like to provide an affordable place to eat for family and friends. He addressed the noise issue stating he would work with the City of Brighton to address any problems.

After Council discussion, it was moved by Councilmember Muzzin, seconded by Pipoly to recommend conceptual approval to allow rooftop dining at 139 W. Main Street and that a plan of operation is required with the site plan submittal. Motion passed 7-0.

**NORTH AND WEST STREET STREETScape IMPROVEMENTS**

Acting Community Development/Planning Director, Amy Cyphert discussed the site plan for the North & West Streetscape Improvements. She highlighted the crosswalk improvements at Main & West Street, additional street parking spaces, sidewalk replacement and other streetscape improvements.

DDA Executive Director and Main Street Program Manager, Matt Modrack described the project, highlighting the improvements at the intersection for increased pedestrian traffic, sidewalk and parking.

Architect Piet Lindhout described the design of the proposed project highlighting sidewalks, parking and landscaping.

It was moved by Pipoly, seconded by Cooper to approve the site plan for the City of Brighton North and West Streetscape Projects as depicted on the site plan prepared by Lindhout Associates Architects, job #1035, sheets C1, C2, C3, C4 & C5, last dated 11/19/10 and site plan prepared by Kem-Tec & Associates, job #10-02422, sheet C6, last dated 7/12/10. The approval is subject to the following condition: That the Fire Department and City Engineers review the plans during the building permit process. Motion passed 7-0.

**DRAFT**  
**City of Brighton**  
**Planning Commission**  
**Minutes**  
**February 27, 2012**

**DRAFT**

**1. Call to Order/Roll Call**

Chairperson Monet called the meeting to order at 7:30 pm. The following were present:

Larry Schillinger	Steve Monet
David McLane	Robert Pawlowski
Matt Smith	John Wells
Dave Petrak	

Absent: Bill Bryan

**Motion** by Mr. Schillinger, supported by Mr. McLane, to excuse Commission Member Bryan from tonight's meeting. **Motion carried 8-0-1.**

Also present were Amy Cyphert and Lauri French from Staff and an audience of seven.

**2. Approval of the December 19, 2011 Regular Meeting Minutes**

**Motion** by Mr. McLane, supported by Mr. Wirth, to approve the December 19, 2011 regular meeting minutes as presented. **The motion carried 7-0-2**, with one absence and Mr. Petrak abstaining due to his absence at the December meeting.

**3. Approval of the February 21, 2012 Agenda**

**Motion** by Mr. Smith, supported by Mr. Pawlowski, to approve tonight's agenda as presented. **The motion carried 8-0-1.**

**4. Call to the Public**

The call to the public was made at 7:33 p.m. Hearing no response, call to the public was closed at 7:33 p.m.

**Public Hearings**

**Unfinished Business**

**5. Award Presentations:**

E.D. Ewing Award:	<i>John &amp; Rosanne Millhouse, 815 Brighton Lake Road</i>
Siford Award:	<i>Bagger Dave's, 110 E. Grand River</i> <i>Studio West, 111 West Street</i> <i>Donald &amp; Patricia Siegel, Owner of Building</i>
Karl H. Greimel Award:	<i>Contracting Resources, Inc. 205 West, 205 W. Grand River</i>

Chairperson Monet presented the E. D. Ewing Award to John and Rosanne Millhouse. He complimented them on all the exterior improvements they did to their house.



Chairperson Monet presented the Karl H. Greimel Award to Jim Barnas from Contracting Resources, Inc. for the 205 West building and complimented Mr. Barnas on this positive addition to downtown Brighton.

Presentation of the Siford Award will be held at the March 19, 2012 Planning Commission meeting because the three recipients were not able to attend tonight's meeting.

**New Business**

**6. Site Plan Extension – North and West Street Streetscape Improvements #12-001**

As Ms. Cyphert discussed in Blue Sky, the Downtown Development Authority (applicant) is requesting a one-year extension to the site plan previously approved by City Council on January 6, 2011. The project contains several components and instead of being done all at once, it will now be done in phases. It is anticipated that the first phase will begin in the spring and the project will be completed in the fall of 2012.

**Motion** by Mr. Smith, supported by Mr. Wells, to recommend site plan approval for the City of Brighton North and West Streetscape Projects as depicted on the site plan prepared by Lindhout Associates Architects, job #1035, sheets C1, C2, C3, C4, C5, C6, C7, C8 & E1 last dated 12-17-2010 and site plan prepared by Kem-Tec & Associates, job #10-02422, sheet C9, last dated 7/12/10. The approval is subject to the following conditions:

1. That the Fire Department and City Engineers review the plans during the building permit process.

**The motion carried 8-0-1.**

**7. Discussion and Possibly Setting of a Public Hearing Date for Amendments to Chapter 66, Article I, Section 66-2, Definitions, Section 66-4, Exempt Signs and the addition of 66-100, Downtown Business District (DBD) signage requirements**

Ms. Cyphert reviewed the background of the DBD signage ordinance and the changes that were made by the City Attorney's office. Mr. Wirth asked if the Commission members could receive a marked-up copy to see all the changes prior to the public hearing, and Ms. Cyphert said she would send them a copy. There was discussion about sandwich signs; Ms. Cyphert advised this was not new to the ordinance but they formerly fell under the temporary signage category of the current ordinance. There was discussion about when the ordinance would take effect and how it would be communicated to the merchants. Ms. Cyphert noted that if the public hearing is set for March 19 and the ordinance is approved, it would then go to City Council to schedule a public hearing at the next City Council meeting. The ordinance would be in effect 15 days after the public hearing and approval.

**Motion** by Mr. Wirth, supported by Mr. Pawlowski, to schedule a public hearing for March 19, 2012 for the revised DBD Sign Ordinance and Amendments 66-2, Definitions, and 66-4, Exempt Signs, and the addition of 66-100, Downtown Business District (DBD) signage requirements. **The motion carried 8-0-1.**

**Other Business**

**8. Staff Updates**

- a. Award Discussion – As discussed in Blue Sky, Ms. Cyphert received a letter from James Siford requesting that the Siford name be removed and someone else who has contributed to the City be recognized by this award. There was discussion about alternatives; the award could be renamed in honor of someone else who served on Planning Commission or the two commercial awards (Siford and Greimel) could be combined. This item will be put on the March Planning Commission agenda for further discussion.

**9. Commissioner Concerns**

