

**CITY OF BRIGHTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING**

The City of Brighton Downtown Development Authority will hold a meeting on Tuesday, May 19, 2015 at 7:15 a.m. at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI

AGENDA

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| | 1. | <u>Call to Order</u> | |
| ACTION | 2. | <u>Approval of May 19, 2015 Agenda</u> | |
| ACTION | 3. | <u>Call to the Public</u> | |
| ACTION | 4. | <u>Approval of Meeting Minutes</u>
A. Approval of April 21, 2015 Regular Meeting Minutes | |
| ACTION | 5. | <u>Approval of Bills</u>
A. Lindhout Associates (April 2015) \$ 6,589.00
B. Mancuso & Cameron (April 2015) 1,312.50
C. Contracting Resources (CSX West Parking Lot) <u>40,291.00</u>

TOTAL BILLS \$48,192.50 | |
| ACTION | 6. | <u>Financial Report</u>
A. FY 14-15 Adopted Budget and YTD Summary (through 5/15/15)
B. FY 15-16 Budget Forecast | |
| | 7. | <u>New Business</u>
A. Development Activity in the City – Amy Cyphert, Planning & Zoning Director
B. City Manager Dana Foster - Granger & N. 2nd Street Infrastructure Projects Coordination Update
C. <u>Sub-Committee Reports</u>
1. Design – No meeting
2. Budget – No meeting
3. Development - No meeting
4. Executive – No meeting
5. Parking Strategy
a. Update from Traffic Safety Board 5/6/15 meeting
b. Consider approval for a parking space count study to be performed by Rich & Associates | |
| ACTION | | | |
| ACTION | 8. | <u>Lindhout Report</u>
A. CSX West Parking Lot status report
1. Consider approval of CSX West Parking Lot Change Order No. 01
B. Dairy Mart demolition status report | |
| | 9. | <u>Administrative Report</u> - Matt Modrack
A. Chamber Parking Lot Lease renewal
B. Valet Parking program update
C. Marketing study for theater
D. Special land use applications for transitional parking lots
E. Timeline for major projects (theater, Mill Pond Master Plan, Art Center) | |
| | 10. | <u>Chamber of Commerce Report</u> – Pam McConeghy | |
| | 11. | <u>City Council Report</u> – Jim Muzzin | |
| ACTION | 12. | <u>Adjournment</u> | |

Next meeting is scheduled for Tuesday, June 16, 2015 at 7:15 a.m.