

CITY OF BRIGHTON
CITY COUNCIL MEETING
CITY HALL
March 3, 2011

EARLY Blue Sky - 6:00 PM: Budget Worksession #4

Regular Blue Sky - 7:00 pm: Review of Agenda Items for this evening's meeting

REGULAR SESSION - 7:30 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. [Approval of minutes: Regular Meeting and Closed Session of February 17, 2011 and Budget Worksession and Closed Session of February 22, 2011](#)
5. Eagle Scout Proclamation Presentation
6. Call to the Public
7. Mayor's Reading of Citizen Inquiries received since the last City Council Meeting
8. City Manager's Response to Citizen Inquiries to City Council received at this City Council Meeting or prior meetings
9. Consider approval of the Agenda

Consent Agenda

10. Consider approval of [new Traffic Orders](#) as recommended by the Traffic Safety Advisory Board

Policy Development & Customer Communications' action item

11. Receive Presentation and related report regarding the [results of the recent "Envision Brighton" downtown visioning World Café Forum](#)
12. Receive the City Manager's Presentation of the Capital Improvements Funding Citizens' Advisory Task Force Report and Recommendations

Other Business

13. Information for City Customers
14. Receive updates from Council Member Liaisons to other Boards and Commissions
15. Call to the Public
16. Conduct closed session regarding a written attorney-client privilege communication from the City Attorney
17. Adjournment

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON FEBRUARY 17, 2011 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

BLUE SKY SESSION

The Council conducted a Blue Sky Session at 7:00 p.m. Present were Mayor Bandkau, Councilmembers Schillinger, Muzzin, Bohn, Roblee, Cooper and Pipoly. The Council reviewed the agenda items.

REGULAR SESSION

Mayor Bandkau called the regular meeting to order at 7:30 p.m. Following the Pledge of Allegiance, the roll was called, there being present were Mayor Bandkau, Councilmembers Schillinger, Bohn, Muzzin, Cooper, Roblee and Pipoly. Also in attendance were Attorney Paul Burns and Brad Maynes and Staff members Dana Foster, Diana Lowe, Jennifer Piasecki, Amy Cyphert, Matt Schindewolf, Kelly LaLonde, Tom Wightman, Matt Modrack and an audience of 38.

MINUTES APPROVAL

It was moved by Councilmember Schillinger, seconded by Cooper to approve the Regular Meeting minutes of February 3, 2011 as presented. Motion passed 7-0.

It was moved by Councilmember Cooper, seconded by Roblee to approve the two Closed Session minutes of February 3, 2011 as presented. Motion passed 7-0.

CALL TO THE PUBLIC

Mayor Bandkau gave a Call to the Public at 7:31p.m. The following comments were heard:

Brian Bradford, business owner and Brighton resident, expressed his support of raising the P.O.W./M.I.A. flag at the Mill Pond.

Member of Rolling Thunder, stated they would be proud to have the P.O.W./M.I.A. flag at the Mill Pond.

Susan Walters-Steinacker stated the City has made a request of the court to have the Bonner homes repaired after two years of spending funds to have the homes demolished. She discussed the funds that the City Attorney receives every year.

Patricia Cole, Brighton City, stated she is impressed by the number of military members present this evening. She asked that item #9c, be moved to the first part of the Public Hearing.

City Manager, Dana Foster stated the recommended Cemetery Rules and Regulation changes would be coming back to City Council at the next meeting. Staff does not have any recommendations at this time.

Hearing no further comment, the Call to the Public was closed at 7:42 p.m.

CITIZEN INQUIRIES

Mayor Bandkau read the following Citizen Inquiries: Susan Walters-Steinacker - Who requested that there be a confidentiality agreement for the Bonner home at 131 E. North Street.

Patricia Cole - Explain what "Other Post Employment Benefits have to do with utilities?"

Patricia Cole - Explain why the City doubles the "Administrative" fee for doing the same billing process once every two months?

AGENDA APPROVAL

It was moved by Councilmember Cooper, seconded by Schillinger to approve the Consent Agenda as amended. Move to Action Agenda from Consent Agenda item #8, MIA/POW Flag. Delete item #15, City Labor Attorney Closed Session. Add item 11a, SELCRA by-laws. Motion passed 7-0.

Councilmember Muzzin stated the City Attorney does a good job for the City of Brighton. He addressed his retainer and health insurance.

MIA/POW FLAGS AT THE MILLPOND PARK FLAGPOLE

Brian Bradford stated we have 88,000 men and women that have served our Country and not come home. He is paying for the first flag and Rolling Thunder is paying for any future costs with no cost to the City. The flag spans from World War II to present day. The major function of Rolling Thunder is to bring awareness of Prisoners left behind.

It was moved by Schillinger, seconded by Cooper to approve the request to add the P.O.W. and M.I.A. flag to the Mill Pond Park flagpole. Motion passed 7-0.

BRIGHTON CEMETERIES RULES AND REGULATIONS PUBLIC HEARING

Mayor Bandkau closed the Regular meeting at 7:53 p.m. and opened up the Public Hearing for Citizen input on the City of Brighton Cemeteries' Rules and Regulations. The following comments were heard:

Patricia Cole, Brighton City, stated she has noticed an improvement at the cemetery. She suggested having a receptacle with Cemetery Rules and Regulations at Fairview.

Hearing no further comment, the Public Hearing was closed at 7:55 p.m.

It was moved by Councilmember Roblee, seconded by Bohn to direct City staff to add a weather proof box for the Cemetery Rules and Regulations at Fairview cemetery. Motion passed 5-2, with Councilmember Schillinger and Cooper voting "no".

THE POUND SITE PLAN

Acting Community Development/Planning Director, Amy Cyphert briefed the City Council on The Pound site plan located at 139 W. Main Street.

Piet Lindhout, Architect for the Pound gave a presentation on the proposed site plan. He highlighted the exterior building materials, Main Street façade, outdoor café, rooftop decking and a raised deck in the rear of the building.

It was moved by Councilmember Schillinger, seconded by Pipoly to conditionally approve the site plan for The Pound at 139 W. Main #11-001 as depicted on plans prepared by Lindhout Associates, sheets C1 and A1, project no. 1081, last dated 1-18-11 and plan prepared by Advanced Companies, sheet A1, dwg file #908-10, last dated 11-12-10 subject to the following:

1. That the Plan of Operation is approved.
2. That the applicant provide City staff with a check for the cost of closing the curb cut so the City can set up an escrow account for curb closer that would be used during the streetscape project in Fall of 2011.
3. Lighting details be reviewed during the building permit process.
4. That all signage comply with applicable Ordinances or variances obtained.
5. That City Council grant a variance from the transparency requirement due to the “special architectural features” of the façade.
6. The use of wood is reviewed and approved by City Council, if deemed to enhance the building.
7. That right of way permits be obtained from the Department of Public Services for work within the right of way.
8. That any damages done to the existing sidewalk be repaired to current condition or DDA standards as noted on the plans.
9. The items raised in the City Engineer’s letter are addressed.

Motion passed 7-0.

FISCAL YEARS 2011-2012 AND 2012-2013 BUDGET PRESENTATION

City Manager, Dana Foster presented the Fiscal Years 2011-2012 and 2012-2013 City of Brighton Budget. He stated this is an Expenditure Reduction-Only budget approach. He highlighted the Current Multi-year Forecast, Revenue decrease, future Revenue decrease, Personnel & Labor Cost Reductions and Savings, FY 2010/11 Cost Savings Initiatives, City Staff reduction from 61 to 54.5 full-time employees through attrition, limited Replacement Revenue Options, Additional Payroll Cost reductions, Furlough Program, additional non-personnel related Operating service cost reductions and Balance General Fund budget.

Finance Director, Kelly LaLonde highlighted Revenue Trends, declining taxable value, Assessed Value vs. Taxable Value, Taxable Value by Class in Real Property, Replacement Revenue Options, Utilities Fund Analysis and Utility REU Connections/Consumption History.

Human Resource Director, Jennifer Piasecki highlighted Employee Pensions and Health Benefits overview, City Paid Defined Benefit vs. Defined Contribution Plans, Defined Benefit Pension Plans, Health Insurance Cost Participation by Employees and Retirees, Five-Year Adjustments History per each of the Five City Employees Groups and Health Insurance Related Benefits will continue if the furlough program is extended or increased and availability of COBRA insurance coverage.

City Manager, Dana Foster discussed Service Delivery Impacts, potential Service Elimination and Reduction Impacts and the Updated Prioritization of Services' Ranking Matrix. He thanked Kelly LaLonde and Jennifer Piasecki for their presentations tonight, Staff members and the Budget & Finance Subcommittee for their work on the proposed budget.

SELCRA BY-LAWS

Councilmember Cooper discussed the updated SELCRA By-Laws and asked that the City Attorney review the proposed changes and then bring back to City Council no later than April 15th.

It was moved by Councilmember Cooper, seconded by Muzzin to direct the SELCRAS Articles of Incorporation and By-Laws amendments to our City Attorney to review with the SELCRA participating municipalities and provide this City Council a recommendation. Motion passed 7-0.

CITY CUSTOMER INFORMATION

Councilmember Muzzin gave a BAFD update stating they made some budget adjustments regarding lease payments and snow removal.

Councilmember Cooper gave a Regional Cooperation update stating they will be discussing the possibility of consolidating Waster & Sewer systems.

Amy Cyphert gave a ZBA update stating both signage variance requests were approved.

Councilmember Roblee gave an Envision Brighton Committee update and asked the presentation be added to the March 3rd agenda. She gave a Brighton Arts & Culture Commission update with the design for the Veteran's Memorial project and the 911 Piece of Metal that is coming into the City of Brighton.

Councilmember Schillinger gave a Traffic Safety Advisory Board update, stating both agenda items were related to parking behind O My Lollie and Rolison's Hardware.

Councilmember Pipoly stated the DDA will be closing on the purchase of the current Chamber of Commerce site and the Chamber will be closing on their new site on Grand River. There is a serious inquisition on the Mexican Jones site.

Mayor Bandkau stated she attended the State of the Chamber today and awards were given out to Matt Modrack, the City of Brighton and Piet Lindhout.

CALL TO THE PUBLIC

Mayor Bandkau gave a Call to the Public at 9:45 p.m.

Patricia Cole expressed her concerns regarding the responses to Citizens Inquiries are not read as written and answered publicly. She discussed the Utility Bill Administrative charges and why it was doubled to do the same job once. She asked about the increase in the Debt Charges in the Utility billing regarding Other Post Employee Benefits. She asked why Early Blue Sky sessions are not televised.

Hearing no further comment, the Call to the Public was closed at 9:53 p.m.

City Manager, Dana Foster stated that two of the Citizen Inquiries have been answered by letter.

Councilmember Muzzin stated the Citizen Inquiry answers should be read publicly. He stated the savings of the Bi-Monthly Utility Billing would be seen in the next budget.

Mayor Pr-Tem Bohn stated it is not the City of Brighton vs. the residents, we are the City and when we save money, we all benefit.

Councilmember Muzzin stated the second point is on OPEB, it is the cost of doing business. We are trying to cut costs. We should be making public response for the Citizen Inquiries.

City Manager, Dana Foster in the 1990's when meetings were first televised, it was a policy decision not to have the Blue Sky Session televised.

PENDING LITIGATION CLOSED SESSION

It was moved by Councilmember Muzzin, seconded by Pipoly to go into Closed Session to pending litigation pursuant to MCL 15.268(e) at 10:04 p.m. A roll call vote was taken. Yes: Schillinger, Cooper, Bandkau, Muzzin, Bohn, Roblee, Pipoly. No: none. Motion passed 7-0.

The Council convened into Closed Session at 10:08 p.m.

The Council reconvened the Regular Session at 10:26 p.m.

ADJOURNMENT

It was moved by Councilmember Roblee, seconded by Bohn to adjourn the meeting at 10:26 p.m. Motion passed 7-0.

**MINUTES OF THE BUDGET WORKSESSION OF THE
CITY COUNCIL, HELD ON FEBRUARY 22, 2011 AT THE
BRIGHTON CITY HALL, 200 N 1ST STREET, BRIGHTON, MICHIGAN.**

Mayor Bandkau called the Budget Worksession to order at 6:31 p.m. Present were Mayor Bandkau, Mayor Pro-Tem Bohn, Councilmembers, Schillinger, Cooper, Pipoly, Roblee and Muzzin. Also in attendance were Attorney Paul Burns, Special Legal Counsel Dennis Gabrian, Staff Members: Dana Foster, Tom Wightman, Matt Schindewolf, Matt Modrack, Diana Lowe, Amy Cyphert, Kelly LaLonde and Jennifer Piasecki and an audience of 2.

CALL TO THE PUBLIC

Mayor Bandkau gave a Call to the Public at 6:32 p.m. The following comment was heard:

Susan Walters-Steinacker stated the information she quoted at the February 17, 2011 Call to the Public regarding Paul Burns came from information received from Kelly LaLonde dated January 24, 2011.

Hearing no further comment, the Call to the Public was closed at 6:33 p.m.

CLOSED SESSION

It was moved by Councilmember Cooper, seconded by Bohn to go into Closed Session to discuss written Attorney/Client privilege information from the City Labor Attorney at 6:34 p.m. A roll call vote was taken. Yes: Schillinger, Cooper, Bohn, Bandkau, Muzzin, Roblee, Pipoly. No: none. Motion passed 7-0.

Council convened into Closed Session at 6:35 p.m.

Council reconvened the Regular Session at 7:55 p.m.

DISCUSSION

City Manager, Dana Foster highlighted the following in the Proposed Budget Books: an updated version of the Financial Forecast, first Quarterly Vendors Check Summary of \$2,000 and up, Cost Savings report, DPS Estimated Cost Summary, Benchmarking Consortium, Performance Contracting for Utility Division, Employee Benefit Summary, Possible Headlee Millage Override Election and Possible Separate Refuse Millage Issue Paper, Estimate of attendance at Conferences, Social Networking, Service Matrix, Prioritization Matrix and Benefits Section.

Council discussed the following:

- Which services we will provide and how we pay for them.
- Services in the General Fund that the DDA could take over.
- Reduce 15% Fund Balance to 10%.

City Council Budget Worksession

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- Reconsider reducing City Council meetings to one per month.
- Look at raising the Refuse User Fee to the maximum.
- Making cuts across the board.
- Mayor's stipend to go down to \$500 per year.
- Reducing City Council meetings would reduce staff time for preparation.
- What is our business model for the next two years?
- The reduction in utility revenue.
- Making Brighton the place that people want to move into to.
- Promise Scholarship Fund.
- Look at the Shared Services Program through the MML to provide guidance and funding.

City Manager, Dana Foster stated he recently met with Shay Charles, City of Howell Manager, to discuss shared services such as joint cemetery management, combined health benefits to achieve better rates, combined IT services and joint contract for Building and Code Enforcement. He thanked Staff members for the time and effort in getting ready for tonight.

CALL TO THE PUBLIC

Mayor Bandkau gave a Call to the Public at 8:34 p.m. Hearing none, the Call to the Public was closed.

ADJOURNMENT

It was moved by Councilmember Cooper, second by Pipoly to adjourn the Budget Worksession at 8:35 p.m. Motion passed 7-0.

Diana Lowe, City Clerk

Ricci Bandkau, Mayor

**POLICY REPORT NO. BPD 11-01
REQUEST FOR TRAFFIC CONTROL ORDER
MILL POND LANE
MARCH 3, 2011**

Prepared by:

Thomas Wightman
Chief of Police

Reviewed by:

Dana W. Foster
City Manager

ISSUE:

Vehicles parking at rear of businesses along Mill Pond Lane obstructing access to businesses.

BACKGROUND:

In April of 2010 several business and/or building owners complained that vehicles were regularly parked for long periods of time at the rear of businesses in the area from the Hyne Street pedestrian walkway to the eastern end of the buildings along Mill Pond Lane. Such parking of vehicles obstructed access and egress to several of the businesses at that location. The complaint was confirmed with photographs supplied by one of the affected business owners and by personal observation by the Police Department. The City's engineering consultant confirmed that, although never formalized, the intended use of that area had always been for delivery and loading.

At the recommendation of the Traffic Safety Advisory Board the City Council approved Traffic Control Order 157 establishing a 15-minute loading zone at that location to address the problem while accommodating reasonable use of the location.

The owner of Grow Green, a business located at 332 W. Main Street, requested that the time restriction be increased from 15 minutes because the limitation created a hardship for his business needs to load and unload for longer periods of time on a regular basis. The Traffic Board reviewed the request on 02/15/11 and recommended that the time limit be modified from 15 minutes to 30 minutes.

BUDGET IMPACT:

Three to four signs will need to be posted by DPS.

COUNCIL ACTION:

City Council may approve, modify, or reject the proposed Traffic Control Order.

STAFF RECOMMENDATION:

Staff recommends approval of the Traffic Control Order as recommended by the Traffic Safety Advisory Board.

ATTACHMENTS:

Proposed Traffic Control Order No. 158
Previous TCO #157

TEMP. T.C.O. FILED _____
CONTROLS INSTALLED _____
APPROVED BY COUNCIL _____
RESCINDED _____

CITY OF BRIGHTON
TRAFFIC CONTROL ORDER NO. _____

In accordance with the Brighton City Code, as amended, and Ordinance #348, we have made an investigation of traffic conditions on:

and as a result of said investigation do hereby direct that:

This order shall not expire until rescinded by the City Council. If this is a temporary traffic control order that has been placed by the Traffic Engineer, this order shall expire 90 days from the date of filing with the City Clerk.

Traffic Engineer (City Manager)

Date of Filing with City Clerk
(if temporary)

Received for filing (date) by

Diana Lowe, City Clerk

Approved by the City Council on: _____

I hereby certify that the foregoing is a true copy prepared from the record on file in my office, as attested to by the Seal of the City Clerk of the City of Brighton, embossed hereto.

Signed _____
Diana Lowe, City Clerk

Date: _____

TEMP. T.C.O. FILED _____
CONTROLS INSTALLED _____
APPROVED BY COUNCIL 5/6/10
RESCINDED _____

CITY OF BRIGHTON

TRAFFIC CONTROL ORDER NO. 157

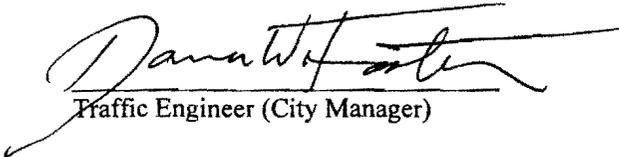
In accordance with the Brighton City Code, as amended, and Ordinance #348, we have made an investigation of traffic conditions on:

Mill Pond Lane

and as a result of said investigation do hereby direct that:

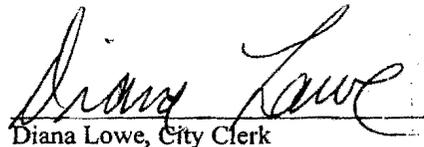
The south twelve (12) feet of Mill Pond Lane from Hyne Street to the rear of 312 W. Main Street (inclusive) be designated as a 15 minute loading zone.

This order shall not expire until rescinded by the City Council. If this is a temporary traffic control order that has been placed by the Traffic Engineer, this order shall expire 90 days from the date of filing with the City Clerk.


Traffic Engineer (City Manager)

Date of Filing with City Clerk
(if temporary)

May 6, 2010
Received for filing (date) by


Diana Lowe, City Clerk

Approved by the City Council on: May 6, 2010.

I hereby certify that the foregoing is a true copy prepared from the record on file in my office, as attested to by the Seal of the City Clerk of the City of Brighton, embossed hereto.

Signed _____
Diana Lowe, City Clerk

Date: _____

**POLICY REPORT NO. BPD 11-02
REQUEST FOR TRAFFIC CONTROL ORDER
MUNICIPAL PARKING LOT, KNOWN AS THE SQUIRE PARKING LOT
MARCH 3, 2011**

Prepared by:

Thomas Wightman
Chief of Police

Reviewed by:

Dana W. Foster
City Manager

ISSUE:

Parking availability for customers of businesses located on W. Main Street between Grand River and West Street.

BACKGROUND:

John Kudla from Rolison Hardware and Mark Binkley from Cooper Binkley Jewelers had requested that the six public parking spaces along the east side of the municipal parking lot located immediately west of the Rolison building be designated for 30-minute parking. This municipal parking lot is known as the Squire Parking Lot (parcel 4718-31-102-027). There is no on-street parking available in front of these businesses on Main Street. Their concern is that with the new Pound restaurant opening soon on the other side of that parking lot, there will be no short-term parking available for customers. Planning Director Amy Cyphert contacted Kevin Montagano from The Pound and he expressed no objection to the parking limitation if it helps his neighboring businesses. Upon review of this matter, the Traffic Safety Advisory Board unanimously supported recommending to City Council that the public parking spaces on the west side of 111 W. Main Street be designated as 30-minute parking.

BUDGET IMPACT:

Six signs will need to be posted by DPS.

COUNCIL ACTION:

City Council may approve, modify, or reject the proposed Traffic Control Order.

STAFF RECOMMENDATION:

Staff recommends approval of the Traffic Control Order as recommended by the Traffic Safety Advisory Board.

ATTACHMENTS:

Proposed Traffic Control Order No. 159

TEMP. T.C.O. FILED _____
CONTROLS INSTALLED _____
APPROVED BY COUNCIL _____
RESCINDED _____

CITY OF BRIGHTON
TRAFFIC CONTROL ORDER NO. _____

In accordance with the Brighton City Code, as amended, and Ordinance #348, we have made an investigation of traffic conditions on:

and as a result of said investigation do hereby direct that:

This order shall not expire until rescinded by the City Council. If this is a temporary traffic control order that has been placed by the Traffic Engineer, this order shall expire 90 days from the date of filing with the City Clerk.

Traffic Engineer (City Manager)

Date of Filing with City Clerk
(if temporary)

Received for filing (date) by

Diana Lowe, City Clerk

Approved by the City Council on: _____

I hereby certify that the foregoing is a true copy prepared from the record on file in my office, as attested to by the Seal of the City Clerk of the City of Brighton, embossed hereto.

Signed _____
Diana Lowe, City Clerk

Date: _____

To: City Council
From: Envision Brighton Committee

Envision Brighton Report

The Envision Brighton Committee with funding from the PSD Board facilitated the “Envision Brighton – Co-Creating a 21st Century Vision for Our Downtown” World Café on January 17, 2011. The purpose of the Café was to:

- Receive and create a community vision for Downtown
- Share the vision with various City Boards, commissions, service agencies and groups
- Foster ownership by the community in Downtown
- Create deeper connections between residents and city

As the committee was planning the visioning session two other purposes came to the surface:

- Create a new public-private partnership between businesses and residents of the downtown community and the city.
- To find direction to what we should be striving for in the newly emerging local economy

The committee invited those who “consider Downtown Brighton their Downtown”. 120 people registered for the visioning session with a good mix of residential and business represented. To my knowledge this was the largest group brought together around a city initiative in the 18 years I have been here.

The Committee worked hard to craft questions which required much creativity and thought to answer and would enable us to assemble a vision from the responses. 3 questions were asked of the large group and 2 were asked using the World Café method using smaller groups. The World Café is a user friendly method for creating meaningful conversations around questions that matter. The 2 questions asked of the smaller groups gave us the core of the vision. As groups of 4 were discussing the questions they were writing, drawing or doodling key points on papers at the tables. Ideas were cross-pollinated and linked as people moved to new groups to discuss the same question in three rounds.

The mood of the evening was excitement and anticipation. We tried to make this not only a working event but an enjoyable event. The tables were decorated and there were refreshments. As people walked in I could tell they were surprised at the layout which created even more anticipation. As we started the meeting on a positive note with the first question, the participants were more than eager to respond.

(This first question was asked of the large group and scribed by Lauri French. The answers are below as scribed.)

What do you love most about Downtown Brighton right now?

What do you want to endure for your children, grandchildren and great-grandchildren?

What do you see as Downtowns strengths and assets?

- The Mill Pond
- Imagination Station
- Walkable community
- Store owners know their customers
- Charm of the old buildings
- People that shop in the stores
- Events, Festivals, Farmers Market
- Pride that the community represents the community
- Rolison's Hardware's squeaky floors
- Lots of things to do for all ages
- Variety of restaurants
- Ducks and geese
- Pawsitively Spoiled
- Store owners know each other
- Families and children downtown
- Cleanliness
- The "Tridge"; being able to get to stores and restaurants and not having to walk on Grand River
- Modern art in with old buildings
- Dressing up "Ugly Naked Guy"
- Safe
- Mix of architectural design of buildings
- CoBACH
- The trains
- Accessibility to other communities
- Concerts and car shows
- 4th of July celebration and parade

(The next two questions were asked of the small groups using the World Café Method)

Envision Downtown Brighton as you walk down Main Street 5-10-15-20 years from now. What are you seeing, hearing, smelling and experiencing as you take this walk?

The sheets of papers that were used at the tables were collected after this question and posted on the walls so every one could see what the other tables had talked about. Then the committee took all the comments and put them in an excel spreadsheet. There were 285 comments from this spreadsheet.

Envision a Downtown community that enriches you, your family and friends. How would you define this ideal community? What are its attributes?

These sheets were also posted on the wall and then put into an excel spreadsheet. There were 267 comments on this spreadsheet.

After everyone had a chance to walk around and look at all the sheets gathered from the tables and hung on the wall the large group answered the following two questions which were scribed by Lauri French and again the answers are below.

What central theme or themes seems to be emerging underneath the variety of visions and ideas expressed?

- Keep creating change
- Branch out main street
- Make Brighton a four season property
- Better utilize the mill pond
- Multi-generational activities
- More residential options
- Culture (theater, arts, someplace to go after dining)
- Investment in youth
- Eat, shop & go to a show ("triple treat")
- Someplace to stay in town (bed & breakfast or downtown hotel)
- Need a "Purple Rose" type theater
- Notification system to communicate (digital or banners?)
- Shops open after 5 p.m.
- Light rail transportation to surrounding communities
- Ice rink
- Splash pad

What can we do together as a community to ensure that this vision becomes the future of downtown Brighton?

What could happen that would enable us to feel fully engaged and energized about this vision? How can we support each other in taking the next steps towards realizing this vision? How can we each contribute to realizing this vision?

- 3/50 project – shop local
- City council – more open-minded and listen to community
- Keep momentum and build on small victories
- Make it happen! (walk the walk)
- Local merchant video (like in Chelsea); support each others' businesses and cross-marketing
- Create a technical environment for U of M and MSU grads – capitalize on I-96/U.S. 23 location
- Business incubator
- Business recruitment effort
- Volunteers
- City partner with universities

Over the past several weeks, the committee compiled all the papers from the tables as well as the notes that were scribed during the large group questions. We put all the comments and interpretations of the drawings for each of the two questions discussed in small groups into separate Excel spreadsheets. As previously mentioned, there were 285 comments from the first question and 267 comments from the second question (prior to identifying any duplicate responses), which were entered onto separate spreadsheets. We assigned each comment or drawing into two categories. One category was the 8 Assets from the Michigan Municipal League Center for 21st Century Communities. The second category was the City Board,

Commission or other organization that will receive this information based on their roles and function.

The 8 Assets are:

- Physical Design and Walkability
- Green Initiatives
- Cultural Economic Development
- Entrepreneurship
- Multiculturalism
- Messaging and Technology
- Transit
- Education

From this compilation the vision co-created is as follows:

Under the **Cultural Economic Development** asset the central themes that came up time and time again is to create more activities and events in the Downtown. People are looking for activities to do with families all year round. Activities suggested were ice-skating in the winter to splash pads in the summer. Utilizing the Mill Pond for canoeing, kayaking, skating. Use the Mill Pond Park area for more events like children's karaoke, puppet shows, outdoor movies, and multi-generational activities (don't forget the children and teens). People also want to see more large events like the Jazz and Blues Festival.

Another central theme under this asset is to expand the culture base. Having a "Purple Rose" or "Ark" type of theatre Downtown is a recurring suggestion. People want to see more comedy, live music and theatre productions. Community theatre came up time and time again. Independent film theatre incorporated with a film festival is another example. They want a "triple-treat", shop, eat and go to a show. This could include an art show. Art Prize, art center, and more galleries came up quite a bit. Museums are also on the radar including interactive museums. One of the participants wrote "Experience Economy" (Esthetics, Education, Entertainment, Escape – intersect is the "sweet spot".)

The aesthetics or **Physical Design & Walkability** of Downtown is also a large part of the vision that emerged. More green is a big theme with flowers and trees, more benches on the sidewalks, wider sidewalks and water fountains. The Mill Pond is a large area of consideration. Some suggestions are to upscale the gazebo area, build a fire pit, make it more park-like, and have a fountain attraction in the Mill Pond. The participants want a Downtown that is warm and inviting with an ambience that makes you want to stay and socialize Downtown. Expanding the scope of Downtown and extending the boardwalk around the Mill Pond and on the other side of Grand River are mentioned. Cleaning up and maintaining the Mill Pond and geese control are critical for people to enjoy the Mill Pond.

The asset of **Entrepreneurship** is another large category. Many different types of specialty stores and restaurants are being called for as well as small spaces or

incubators for start up businesses both for retail and office. There are several requests for the stores to be open later in the summer and on the weekends. Bed and Breakfasts in the Downtown area are mentioned as a draw. There was one suggestion to convert the Pink Hotel to a bed and breakfast. Food carts on Main and Grand River is a suggestion as well as vendors on the boardwalk.

One item that came up quite often that fits into this category as well as physical design is housing and density. Many comments came through about needing residential development downtown utilizing 3 and 4 story buildings and build sustainable and green mixed use with residential components. There were many examples of downtown living scenarios given but it is definitely a major theme.

Some of the comments belonging to the asset of entrepreneurship went beyond the confines of Downtown. These include sustainable funding for new business start ups, working with banks, using Lindbom School as an incubator, using our location between the major universities to start a medical and tech corridor, creating a center for technological development, and attracting engineering firms to name a few. It was stated that we should try to attract the creative culture businesses, as this would attract younger people, and to come up with incentives for new businesses.

The Farmers Market, which falls under this category as well as several others, is mentioned quite often. Comments include seeing the Farmers market enlarged and covered so that it can be a year round event.

The asset of **Multiculturalism** includes comments like developing an identity so that young people can have a reason to continue traditions. Downtown should be a space that is used to socialize both with people we know and people we don't know. Events should welcome and include people of all ages from the very young to seniors, and cultural traditions could be celebrated with events downtown.

The asset of **Messaging and Technology** is represented by comments like "WiFi zone = strength". Wireless access would make Downtown more attractive to young professionals. The banners on the light poles should be updated and we need a digital reader board or banners in Downtown to communicate events and happenings. It is also suggested that we need better signage off I-96 to Downtown and there should be a Downtown speaker system. We should publish a newsletter to promote local activities and we need to do more branding like "B-Town".

The **Green Initiative** asset is represented by comments such as we need more green space and trees. The Mill Pond needs to be cleaned up and we need fewer geese and geese droppings. A renewable energy theme could be used as a destination living draw and new development should be built green. Charging stations and buy local are also talked about. Again, density is being called for with sustainable development on the radar.

Transit, another of the 8 Assets, is mentioned. Bike paths from Downtown to the metro and state parks as well as to the subdivisions are called for and bike racks are seen as a necessity. Mass transit is a topic of discussion including local mass transit to draws around town as well as regional transit to Ann Arbor, Lansing and Detroit. All weather walking paths and trails with better connections to townships are discussed.

The last asset, **Education**, is represented by comments such as bring a higher education component into Brighton like a community college or small college. A statement was made that the community could be centered around Brighton Area Schools, modeled after E. Grand Rapids. It is suggested that a community volunteer center could be used where people could teach other people skills they know e.g. canning, sewing, etc. There should be learning opportunities of all kinds. Again, Brighton is located in a University corridor, MSU, U of M and Wayne State. The potential exists for this corridor to begin here.

~

The above vision by no means encompasses everything everyone said but we feel it is a good representation. The board, commission, group or organization that this is presented to will receive every comment made that evening from the spreadsheets that pertain to them.

The items that pertain to City Council are as follows:

These responses were from the Envision Brighton Question

See more of a diverse culture
Community centered around Brighton Area Schools (model after E. Grand Rapids)
Continuing education
Somewhere to just "hang out" and just be in downtown
Transportation
Option for kids who grow up here to work here
Higher education presence
Bring higher education component into Brighton - community college or small college
Community college
Incentives for new businesses
Embrace people who work from home
Too many City restrictions
City Council needs to make changes!
Remove/relax the ordinances
Improved traffic congestion in downtown
Make traffic flow not have to go down Main Street from Spencer
Close down North St.
No cars on Main St.
Wedding chapel/gazebo
Public transit (small scale trolleys)
Relocate City Hall and Court building to open up parking for merchants
Move City Hall
Maintenance of valued assets (Mill Pond, Imagination Station, Tridge)
New Brighton brand
Year-round Farmers Market
Mass transit (trolley) - Green Oak to downtown or Ann Arbor/Brighton/Lansing/Detroit
WiFi zone = strength
Banner across Main Street for events
Better entranceway signs to City off I-96 ramp at Spencer
Pedestrian friendly/walkability
Sidewalks for walking/biking path to downtown area
More lighting on Tridge (all year)

Covered Farmers Market
Downtown living, not just downtown doing
More mixed-use, multi-story structures
Green roofs/renewable energy theme as a main destination?
Develop Mill Pond where City offices are - buildings ugly & outdated
3-story lofts
Apartments downtown
More residential - maybe another 50 units
Aim for more stories - build up
Reuse City Hall for a "nucleus" destination location
Activities & clean environment (no duck/goose droppings)
Maintenance of Mill Pond
Clean up pond water
Fewer geese at Mill Pond
Do things to increase the "wow" factor
Experience Economy (Esthetics, Education, Entertainment, Escape - intersect is "sweet spot")
"Something" to attract 20-30 somethings - keep our kids in town!
A youth movement - younger people moving in
Maintain big city with small town feel
Keep small town mentality
Buildings are maintained with a high level pride (clean, somewhat newer, quality of finishes)
Historic building markers
Add angled parking on Grand River
Connect downtown to State land & Metroparks
More bicycle paths

These responses were from the Envision community question

Time traffic better to improve flow
Good balance of shopping, dining, living, education; vibrant day & night
All arts as an integral part of all aspects of community
Younger families
"Connection" to City
City Hall needs to allow more events to take place in downtown
Someone willing to make things happen - City needs reinvention
City Council & City of Brighton should be more business friendly
Too much government - can't do anything - too many ordinances
Effective City government
Better, honest government - liars have no place in government
Uniformity of government rules
Don't be afraid to change it up - change is good!
City should be a little more relaxed - we need banners to advertise our events!
Pet friendly
Merchants and employees park away from stores to leave more spaces for customers
City office out of downtown
Community gardens
More business/retail/residential - less parking - build up
Vertical multi-story buildings
Sustainable development
More walkability, more density of buildings, more connectivity
Move City Hall; change to multi-use area by Mill Pond

Library back downtown
Affordable living for young families
Use I-96 and US 23 as center of universities & tech centers
3-4 story buildings
More downtown residents - 3 to 5 story mixed use building downtown with a green roof
Upscale downtown housing
Short-term office lease - open buildings to start-ups & entrepreneurs ("SPARK" model)
Sustainable funding - small business support when they need it (priority)
Learning opportunities (all kinds)
Residential redevelopment
Charging stations
Geese control!
Clean
Cleaner sidewalks
Upscale, clean, safe, affordable, trendy
Mill Pond clean-up
Safety - old town police walking patrol
Safety
Change sign ordinances - encourage temporary, grand opening, specials signs
Clean Mill Pond with leisure activities (boats)
Affordable housing
Use Lindbom as an incubator
Diversity of employee opportunities in previous industrial sites (education/medical/high tech)
Business that keeps the young people here
Center for young professionals - technology development
Wireless access - business center - make it more attractive to young professionals
Volunteer center where people teach other people skills they know (e.g., canning)
Light rail transportation/public transit to local communities
Liaison with Brighton Township (closest)
Reduce taxes & rents to keep retail competitive
Friendliness
Active
Activity
Vibrancy
Excitement
Better connections to townships; sidewalks into townships?
Work with CSX to develop Lakelands Trail

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON MARCH 3, 2011 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

BLUE SKY SESSION

The Council conducted a Blue Sky Session at 7:06 p.m. Present were Mayor Bandkau, Councilmembers Schillinger, Muzzin, Bohn, Roblee, Cooper and Pipoly. The Council reviewed the agenda items.

REGULAR SESSION

Mayor Bandkau called the regular meeting to order at 7:30 p.m. Following the Pledge of Allegiance, the roll was called, there being present were Mayor Bandkau, Councilmembers Schillinger, Bohn, Muzzin, Cooper, Roblee and Pipoly. Also in attendance were Attorney Paul Burns and Staff members Dana Foster, Diana Lowe, Jennifer Piasecki, Amy Cyphert, Matt Schindewolf, Kelly LaLonde, Tom Wightman, Matt Modrack and an audience of 16.

MINUTES APPROVAL

It was moved by Councilmember Schillinger, seconded by Muzzin to approve the Regular Meeting minutes of February 17, 2011 as presented. Motion passed 7-0.

It was moved by Councilmember Roblee, seconded by Pipoly to approve the Closed Session minutes of February 17, 2011 as presented. Motion passed 7-0.

It was moved by Councilmember Muzzin, seconded by Cooper to approve the Budget Worksession minutes of February 22, 2011 as presented. Motion passed 7-0.

It was moved by Councilmember Cooper, seconded by Bohn to approve the Closed Session minutes of February 22, 2011 as presented. Motion passed 7-0.

EAGLE SCOUT PROCLAMATION

Mayor Bandkau read an Eagle Proclamation to Taylor Stutesman and presented it to him.

Taylor Stutesman stated his Eagle Scout project was to help the Howell Nature Center with their porcupine exhibit by planting two trees, built a viewing fence, a box nest and two platforms that will be set up into a tree.

Mayor Bandkau thanked Taylor's parents and Mr. Kalio for all of their support.

CALL TO THE PUBLIC

Mayor Bandkau gave a Call to the Public at 7:36p.m. Hearing no comment, the Call to the Public was closed.

CITIZEN INQUIRIES

Mayor Bandkau read the following Citizen Inquiries: Susan Walters-Steinacker - Why when council goes into closed session is the public not told what the discussion will be about, rather than a generic agenda description notation?

Susan Walters-Steinacker - My citizens inquiries from October 2010 and January 2011 have yet to be answered. Please explain the delay and when they will be answered.

Jim W. Frazier - I would like to thank the City Council for their decision to fly the POW-MIA flag next to the Veterans Memorial at the Mill Pond Park. If you could only get the naked statue moved to a different location and "works of art" next to the barber shop as you come into town.

City Attorney, Paul Burns stated when the City Council goes into Closed Session, it states the reason they are going into Closed Session under the Open Meetings Act.

City Manager, Dana Foster stated at the time of agenda preparation, it is a judgement call as to what wording to put on the agenda as best as he knows it.

Councilmember Muzzin stated Closed Session discussions are kept to the agenda items.

CITIZENS INQUIRY RESPONSES

City Manager, Dana Foster stated an inquiry was received January 8, 2011 from Susan Walters-Steinacker asking who requested that there be a confidentiality agreement for the Bonner home at 131 E. North Street. He stated based on our research of the records, City Attorney Burns reported at a November 19, 2009 City Council meeting that Mr. Bonner's attorney requested the agreement be kept confidential.

City Manager, Dana Foster stated an inquiry was received October 27, 2010 from Susan Walters-Steinacker asking why the City Council does not approve the City's check registry and place on the website? The City Council Budget and Finance Subcommittee reported the City Council is not engaged in approving vendor payments as this is delegated to the City Manager. On December 16, 2010 City Council approved as part of the Consent Agenda to put quarterly vendor reports in Council packets with the first on in the 2011-2012 Fiscal Year Proposed Budget.

City Manager, Dana Foster stated an inquiry was received from Patricia Cole asking about Utility Billing Administrative charges. He stated the City Council's recent action to approve the change from a monthly billing did not affect or change the City's water and sewer rates. That also means that the monthly administrative fee, which is a fixed part of the rate has not changed. Therefore, when you receive the first bi-monthly bill, it will show or include two months of the existing fixed monthly administrative fee.

City Manager, Dana Foster stated an inquiry was received from Patricia Cole asking what Other Post Employment Benefits have to do with utilities? He stated the increased charge is in part due to the OPEB Trust Fund and it is only for those future OPEB costs associated with the Utilities employees.

Councilmember Schillinger stated we elected assemble here to discuss and make policy to run and administer the operation of the City. We follow the legal guidelines of the City Charter and are monitored by the legal Staff and Auditors. We are spending way too much time on frivolous, repetitive questions by a few self-appointed watchdogs of the community. We should evaluate some of the nonsense that is going on.

Councilmember Cooper stated this has diminished the mood of an Eagle Scout award and two wonderful things we are about to talk about creating future opportunities for the City that have been downgraded at this point. We get an email and respond to it, if they do not like the answer, we get a FOIA. 75% of our FOIA's come from Mrs. Steinacker. It is costing me as a taxpayer and everyone else far too much money. The first Call to the Public is for agenda items and the second is for anything else. It is derailing us because they do not like the response they get.

AGENDA APPROVAL

It was moved by Councilmember Cooper, seconded by Muzzin to approve the Consent Agenda as presented. A roll call vote was taken. Yes: Schillinger, Cooper, Bohn, Bandkau, Muzzin, Roblee, Pipoly. No: none. Motion passed 7-0.

The following item was approved:

1. Approved Traffic Control Order#158: Rescind Traffic Control Order #157 and replace with this order that the south twelve (12) feet of Mill Pond Lane from Hyne Street to the rear of 312 W. Main Street (inclusive), be designated as a 30 minute loading zone and Traffic Control Order #159: The six (6) parking spaces on the east side of the municipal parking lot, parcel 4718-31-102-027, and immediately adjacent to the west lot line of 111 West Main Street be restricted to 30 minute parking.

It was moved by Councilmember Cooper, seconded by Muzzin to approve the Action Agenda as amended. Delete item #16, Written Attorney-Client Privilege Closed Session. Motion passed 7-0.

ENVISION BRIGHTON PRESENTATION

Councilmember Roblee gave a presentation regarding the Envision Brighton downtown visioning World Café Forum. She explained all were invited that consider Downtown Brighton their downtown. She explained the World Café Forum process. The following questions were asked: What do you love most about downtown Brighton right now? Envision downtown Brighton 5, 10, 15, 20 years from now – what do you see, hear, experience? How would you define a downtown community that enriches you and your family? What central theme is emerging from the ideas expressed? What can we do as a community to ensure that this vision becomes the future of the downtown? She stated answers were put into two separate spreadsheets. One was the 8 Assets and the other was what City Board, Commission or

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organization would best receive this information. The next step is to start with suggestions that do not cost any funds. Can we use this as a formal document next to the master plan so it stays forefront and when we make policy decisions can we also use this document? She stated she would be giving this presentation to several other organizations for their support.

City Attorney, Paul Burns suggested to have Planning Commission and the City Council make the Envision Brighton document as an amendment to the Master Plan.

Councilmember Muzzin suggested having a formal document to attach to the Master Plan.

Councilmember Roblee suggested to include the Envision Brighton document into the Hyatt Palma study document because it covers the Downtown area.

City Manager, Dana Foster stated the Downtown Blueprint Plan/Hyatt Palma study results and recommendations were endorsed by simple motion by the Downtown Development Authority, Planning Commission and the City Council in 2003 and were not an amendment to the Master Plan.

CAPITAL IMPROVEMENTS FUNDING CITIZENS' ADVISORY TASK FORCE REPORT

City Manager, Dana Foster handed out the Capital Improvements Funding Citizens' Advisory Task Force Report and Recommendations. He presented Powerpoint slides regarding Core Service related Capital Investments and Community Improvement Investments needed for the short-term and long-term future, Core Service Improvements to be Implemented in next 3 to 5 years, How to Pay for the \$ 9.3, Funding Recommendations and Public Information Process. He thanked the task force members for their hard work.

Council thanked the Capital Improvement Project Citizen's Task Force for the outstanding work and time served for this project.

CITY CUSTOMER INFORMATION

Councilmember Muzzin stated our local firefighters responded to recent Magna fire in Howell Township.

Councilmember Cooper stated the dedication of the MIA/POW flag will be March 12, 2011 at 4:00 p.m. at the Millpond and everyone is invited.

Councilmember Roblee gave a Principle Shopping District update stating they are looking at budget and the following years advertising and marketing campaign.

Mayor Bandkau stated the support at the flag dedication for our Veterans and Veteran's Missing In Action will be an honor. She stated Joyce Powers, Pam Lee and Beth Walker are on the Brighton Woman's Roll of Honor.

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CALL TO THE PUBLIC

Mayor Bandkau gave a Call to the Public at 9:26 p.m.

Joyce Powers, 982 Hickory Drive, thanked everyone for working so hard and stated she participated in the recent Envision Brighton workshop.

Hearing no further comment, Mayor Bandkau closed the Call to the Public at 9:30 p.m.

ADJOURNMENT

It was moved by Councilmember Muzzin, seconded by Cooper to adjourn the meeting at 9:30 p.m.
Motion passed 7-0.

Diana Lowe, City Clerk

Ricci Bandkau, Mayor