

**City of Brighton
Planning Commission
Minutes
August 19, 2013**

1. Call to Order/Roll Call

Chairperson Monet called the meeting to order at 7:30 p.m. The following were present:

Bill Bryan	Dave Petrak
Al Wirth	Robert Pawlowski
Steve Monet	David McLane
Matt Smith	

Motion by Mr. Smith, supported by Mr. Pawlowski, to excuse Planning Commission members Wells and Schillinger. **The motion carried 7-0-2.**

Also present were Amy Cyphert and Lauri French from Staff.

2. Approval of the May 20, 2013 Regular Meeting Minutes

Motion by Mr. Petrak, supported by Mr. Wirth, to approve the May 20, 2013 regular meeting minutes as presented. **The motion carried 5-0-2-2, with two absences and Steve Monet and Dave McLane abstaining.**

3. Approval of the July 15, 2013 Regular Meeting Minutes

Motion by Mr. Wirth, supported by Mr. McLane, to approve the July 15, 2013 regular meeting minutes as presented. **The motion carried 5-0-2-2, with two absences and Matt Smith and Bill Bryan abstaining.**

4. Approval of the August 20, 2013 Agenda

Motion by Mr. Petrak, supported by Mr. McLane, to approve the agenda as presented. **The motion carried 7-0-2.**

5. Call to the Public

The call to the public was made at 7:35 p.m. Hearing no response, call to the public was closed.

Public Hearings

Unfinished Business

New Business

6. Discussion on zoning ordinance amendments pertaining to temporary land uses and temporary structures as directed by City Council

Amy Cyphert, Planning & Zoning Director, noted that City Council wants to maintain control of temporary land uses approvals instead of amending the ordinance to give the Zoning Board of Appeals the authority to approve temporary land uses. She reviewed the history of the zoning ordinance changes that were done to provide a "blanket" for all temporary land uses, including those concerning fireworks, Christmas trees, etc. She reviewed changes to the ordinance that will be required including language pertaining to public notices from public hearing notices including adding "property owners and tenants" and changing notification from "300 yards" to "300 feet".

There was discussion about the length of temporary use permits and the language in Sec. 98-700, Temporary Uses, sub-paragraphs (3) and (4). The commission members would like the "blanket" time period for all temporary uses except those noted in (4) to be 30 days, and temporary use permits for firewood or produce sales to be 90 days or less. Chairperson Monet asked that the changes be made, sent to the City Attorney for review and brought back to the Planning Commission in September for approval. A public hearing could then be set for October 21, 2013. Ms. Cyphert will make the changes and send the revised ordinance to the City Attorney.

Other Business

7. **Staff Updates** – None.

8. **Commissioner Concerns** – Mr. Smith asked if anyone had heard an opening date for the brewery; Mr. Wirth responded it would be after Thanksgiving. Chairperson Monet asked why the membership to the Michigan Planning Association had been cancelled; Ms. Cyphert noted it was a cost cutting measure and that all the information they used to receive in the monthly newsletter is still available on their web site.

Chairperson Monet asked if the Buon Gusto window issue has been settled. Ms. Cyphert noted that the City had sent several letters to the owner but he did not take any action to fix the problem. He resolved the issue after Council recently authorized the City Attorney to take the matter to court.

9. **Call to the Public**

The call to the public was made at 8:05 p.m. Hearing no response, call to the public was closed.

10. **Adjournment**

Motion by Mr. Smith, supported by Mr. Wirth, to adjourn the meeting at 8:05 p.m. **The motion carried 7-0-2.**

John Wells, Secretary

Lauri French, Recording Secretary